

ASRC DOCUMENT CODE

Organization

I. Administration Codes

FBK . . . . .	Fieldbook
ORG . . . . .	ASRC organization information
PNL . . . . .	Personnel information
DOC . . . . .	ASRC Document Information
OPR . . . . .	Operations
PBL . . . . .	Public Relations
TNG . . . . .	Training (often omitted as understood)

II. Type of Document

K . . . . .	Checklist
Q . . . . .	Certificate
O . . . . .	Outline
R . . . . .	Reference
E . . . . .	Examination
T . . . . .	Teaching Guide

III. Level (Training)

B . . . . .	Basic
I . . . . .	Intermediate
A . . . . .	Advanced
S . . . . .	Seminar
N . . . . .	Non-Credit

IV. Training Subjects

CA . . . . .	Caving
CL . . . . .	Climbing
CM . . . . .	Communications
CP . . . . .	Cardio-pulmonary Resuscitation
DP . . . . .	Dispatch
EQ . . . . .	Equipment
FA . . . . .	First Aid
HT . . . . .	Handling and Transportation
LG . . . . .	Legal
LO . . . . .	Logistics
MD . . . . .	Medical/E.M.T.
OR . . . . .	Orienteering
SH . . . . .	Search
SP . . . . .	Support
SV . . . . .	Survival
TR . . . . .	Technical Rigging
VR . . . . .	Vertical Ropework
WS . . . . .	Water Safety
WT . . . . .	Wilderness Travel

## V. Use of Codes

- A. Code in upper right-hand corner, on all pages.
- B. Followed by: Date and initials in parentheses.
- C. Followed by: Page Number of / total number of pages
- D. Example: K-B-VR (22 Nov. 74GLH)p1/2  
Checklist for basic vertical ropework,  
originated on 22 Nov. 1974 by Gene  
Harrison, first of two pages
- E. Training Documents should have codes with  
three parts: Type, Level, Subject. If two  
codes apply, indicate it with a slash.  
Examples: O-B-Sv/WT is an outline for a  
combined class in survival and wilderness  
travel.