

Bylaws Changes:

As directed by the membership, Kevin Parkes (and I) have revised the ASRC bylaws to reflect the changes favorably voted upon in October. Please forgive the last-minute handwritten additions; we were without microcomputer support.

It has taken a great deal of time to incorporate these changes, as our bylaws ~~are~~^{were} quite convoluted. In the process, we have closed loopholes, clarified (seemingly) contradictory sections, deleted repetitions, and tried to streamline the bylaws as much as possible. Please also beware that these bylaws do not reflect many of the motions and ~~modifications~~ modifications taken by this and previous BOD's. Your secretary, Brian Wheeler, has worked doggedly to assemble past BOD minutes so that we may incorporate their actions into the Bylaws. (We all realize, of course, that we should have been presenting the updated bylaws each yr to the General Membership for approval, but what the heck...)

I ask that you review these new bylaws for accuracy to the wishes of the membership, and check for grammar/spelling errors. Do not suggest changes that you would "personally" like to see made. It is now 2/8/87, we would like all corrections to be sent in writing to: Kevin Parkes, 20121 Laurel Hill Way, Germantown, MD 20874, BEFORE 2/22/87. The corrected bylaws will then be voted to the Membership for approval.

CERTIFIED GROUP

- 1) 2 voting BOD members
- 2) Membership:
 - a) 6 certified members
 - b) 4 Base or field qualified associates
 - c) 6 trainees
- 3) 36 month comprehensive reviews
- 4) BOD approved Training officer
- 5) Group ~~possesses~~ possesses min. equip

AFFILIATE GROUP

- 1) meet membership requirements
- 2) 6 month probationary period
- 3) 2 non-voting members of BOD
- 4) General Membership approval (2/3 vote)
- 5) Group possesses equip on min. equip list.

- ✓ 1) 1 non-voting BOD member
- ✓ 2) Membership:
 - a) 10 base or field qualified associates
 - b) 6 trainees
- 3) 36 month comprehensive reviews
- 4) BOD approved training officer

- 1) Minimum of 18 month probationary period
- 2) General membership approval (2/3 Vote)
- 3) Approval of sponsoring group
- 4) Attend 9 Conference events in the 18 month period w/ at least 5 members at each event
- 5) Meet membership requirements →

- 1) Minimum 18 month probationary period
- 2) General membership approval (2/3 vote)
- 3) Approval of sponsoring group
- 4) same
- 5) same

PROBATIONARY CERTIFIED GROUP

- 1) membership:
 - a) 2 certified members
 - b) 4 base or field qualified associates
 - c) 4 others
- 2) Tax exemptable
- 3) Submit roster and callout procedure
- 4) Agree to ASRC Articles of Incorp., bylaws, operational procedures, etc. →
- 5) Be sponsored by certified group →
- 6) Must pass individual Med. Exam →
- 7) Dues: \$ 70.00 1st Year \$ 45.00 year afterwards →
- 8) 2 non-voting BOD members
- 9) No training officer →
- 10) General membership approval (2/3 vote) →

PROBATIONARY AFFILIATE GROUP

- 1) membership:
 - a) 6 Base or field qualified associates
 - b) 4 others
- 2) Tax exemptable
- 3) Submit roster and callout procedure
- 4) same
- 5) same
- 6) same
- 7) same
- 8) 1 non-voting BOD member
- 9) same
- 10) same

January 31, 1987

TO : ASRC Board of Directors
FROM: Kevin Parkes
SUBJ: ASRC By-law changes reflecting amendments passed in 09/86 meeting of ASRC General Membership

The proposed and accepted ASRC changes to Conference membership provisions impact the By-laws as follows:

ARTICLE I - Organization

Section 1 - Groups

CHANGE: The Appalachian Search & Rescue Conference, Inc. (ASRC) shall be divided into field organizations called "Groups". Each Group shall provide for itself whatever name, organization, operating procedures, and training it deems appropriate, providing it adheres to the articles of Incorporation, Bylaws, operational procedures specified in the ASRC Operations Manual, and training requirements and standards specified in the ASRC Training Guide.

TO : The Appalachian Search & Rescue Conference, Inc. (ASRC) shall be divided into field organizations called "Certified Groups" and "Affiliate Groups". Each Certified Group shall provide for itself whatever name, organization, operating procedures, and training it deems appropriate, providing it adheres to the Articles of Incorporation, Bylaws, operational procedures specified in the ASRC Operations Manual, and training requirements and standards specified in the ASRC Training Guide. Each Affiliate Group shall provide for itself whatever name, organization, operating procedures, and training it deems appropriate, providing it adheres to the operational procedures specified in the ASRC Operations Manual, and training requirements and standards specified in the ASRC Training Guide.

DUPLICATE

Section 2.6

CHANGE: Selection of the Board of Directors shall be as follows:

- a. Each Group shall elect from its membership two delegates to be installed 1 April of each year.
- b. At the first meeting of the Board after 1 April, the delegates shall elect from among themselves the officers of the Board of Directors.

TD : Selection of the Board of Directors shall be as follows:

- a. Each Certified Group shall elect from its membership two voting delegates to be installed 1 April of each year.
- b. Each Affiliate Group shall elect from its membership one non-voting delegate to be installed 1 April of each year.
- c. At the first meeting of the Board after 1 April, the voting delegates shall elect from among themselves the officers of the Board of Directors.

ARTICLE II - ASRC Membership

Section 1 - Applications and Roster

Subsection 1.1:

CHANGE: Each Group may accept applications for, and grant memberships to, applicants for all types of ASRC membership, in accordance with procedures specified in these Bylaws and in accordance with the requirements and standards specified in the ASRC Training Guide.

TO : Each Certified Group may accept applications for, and grant memberships to, applicants for all types of ASRC membership, in accordance with procedures specified in these Bylaws and in accordance with the requirements and standards specified in the ASRC Training Guide.

AFFECTED GROUPS?

Subsection 1.2:

CHANGE: The ASRC Membership or Board of Directors may accept applications for, and grant memberships to, applicants for at-large membership in all types of ASRC membership, and may revoke such memberships.

TO : The ASRC Membership or Board of Directors may accept applications for, and grant memberships to, applicants for at-large membership as ASRC Certified or Associate members, and may revoke such memberships.

Subsection 1.3: add ...

- e. Medical Training and expiration date
- f. Incident Commander designation

to comply w/ 6/28/16 BOD mtg.

ARTICLE II - ASRC Membership

Section 2 - Training Officers

Subsection 2.4:

CHANGE: In the case of applicants for at-large Trainee or Certified Membership, the Board shall charge a Training Officer from one of the Groups with examining the applicant and with reporting to the Board regarding the suitability of the applicant for that membership category. Further, this Training Officer or his successors shall be responsible for continued^{monitoring} of this individual's compliance with the provisions of the ASRC Training Guide and these Bylaws, should the individual be granted such membership by the Board of Directors.

TO : In the case of applicants for at-large Associate or Certified Membership, the Board shall charge a Training Officer from one of the Certified Groups with examining the applicant and with reporting to the Board regarding the suitability of the applicant for that membership category. Further, this Training Officer or his successors shall be responsible for ^{monitoring} continued of this individual's compliance with the provisions of the ASRC Training Guide and these Bylaws, should the individual be granted such membership by the Board of Directors.

2.1 : change: " Group having Certified Members "
to: " Certified Group "

Section 3 - Certified Members

CHANGE: Section 3 - Certified Members

TO : Section 3 - Certified and Associate Members

Subsection 3.1

CHANGE: Certified Membership shall be conferred upon those applicants who meet, at a minimum, the standards and requirements for Certified Membership set forth in the ASRC Training Guide, as determined by the Group Training Officer, and who (except in the case of Certified Members-at-Large) are elected by the Certified Members of the Group to which they apply. In the case of a Group with no Certified Members, or of a new Group, or for applicants for at-large Certified Membership, applicants may be certified directly by the Board of Directors.

TO : Certified or Associate Membership shall be conferred upon those applicants who meet, at a minimum, the standards and requirements for Certified and Associate Membership set forth in the ASRC Training Guide, as determined by the Group Training Officer, and who (except in the case of Certified or Associate Members-at-Large) are elected by the Certified and Associate Members of the Group to which they apply. In the case of a Group with no Certified or Associate Members, or of a probationary Group, or for applicants for at-large Certified or Associate Membership, applicants may be certified directly by the Board of Directors.

NOT CLEAR

Remove 2 sections

Subsection 3.2

CHANGE: All Certified Members shall have all rights of voting and of eligibility for office in the ASRC and in the Groups in which they hold membership.

TO : All Certified and Associate Members shall have all rights of voting and of eligibility for office in the ASRC and in the Groups in which they hold membership.

NOT TO BE

ADD Subsection 3.3:

3.3 Certified and Associate Members must state, to the Conference Secretary, membership with a single Certified or Affiliate Group.

Shea note: It may be better to delete the words "Associate members" from these 2 subsections since they aren't concerning Certified members. Copy both subsections into Section 5 - Associate Members in place of 5.1 + 5.2

Section 4 - Trainee Members

Subsection 4.1

CHANGE: Trainee Membership may be offered to applicants who wish to become Certified Members, but who have not yet met the standards and requirements for Certified Membership specified in the ASRC Training Guide.

TO : Trainee Membership may be offered to applicants who wish to become Certified or Associate Members, but who have not yet met the standards and requirements for Certified or Associate Membership specified in the ASRC Training Guide.

Subsection 4.3

CHANGE: Trainee Members may vote in all general elections of their Group, but shall not vote in Conference elections, including the election of new Certified Members and the election of Group delegates to the ASRC Board.

TO : Trainee Members may vote in all general elections of their Group, but shall not vote in Conference elections, including the election of new Certified or Associate Members and the election of Group delegates to the ASRC Board.

Section 5 - Associate Members

Subsection 5.3

CHANGE: An Associate Member may enjoy the privilege of voting and holding office in his Group, but not in the Conference, only by securing three-fourths of the votes cast for that privilege by the Membership of his Group in a regularly scheduled membership meeting of that Group.

TO : An Associate Member may enjoy the privilege of voting and holding office in his Group only by securing three-fourths of the votes cast for that privilege by the Membership of his Group in a regularly scheduled membership meeting of that Group. An Associate Member may enjoy the privilege of voting and holding office in the Conference by securing three-fourths of the votes cast for that privilege by the Certified and Associate Membership of his Group in a regularly scheduled membership meeting of that Group.

} WITH
CONF.
VOTING
RIGHTS

STRIKE Section 6 - Auxiliary Members

Renumber subsequent sections and subsections accordingly.

Section 8 - Termination of Membership

Delete 8.4

Subsection 8.5.e.

CHANGE: Any member expelled from a Group shall become an at-large member; any Certified Member expelled from a Group will become an at-large Associate Member.

TO : Any Certified or Associate Member expelled from a Group may apply for at-large membership in the Conference, under the provisions set forth in Subsection II.2.4. (As amended by these proposed Bylaw changes.)

Section 7 - Sustaining Members

add:

7.4 Each Group shall supply the Secretary with a list of its Sustaining Members, specifying whether said member has contributed material or monetary supports. Furthermore, the secretary shall maintain a listing of all Conference Sustaining Members.

ARTICLE III - Operations

Section 3 - Groups

Subsections 3.1, 3.2 and 3.3 shall be replaced as follows:

3.1 The ASRC shall be comprised of four types of Groups: Certified Groups, Probationary Certified Groups, Affiliate Groups and Probationary Affiliate Groups, defined as follows:

- ✓ 3.1.1 Certified Groups must meet the following minimum requirements:
 - a. Shall agree to the meet and maintain the standards and requirements of an ASRC Group as specified in the Articles of Incorporation, Bylaws, Training Guide, and Operations Manual.
 - b. Shall delegate two voting members to the ASRC Board of Directors.
 - c. Shall be comprised of at least six Certified, four Base or Field Qualified Associate, and six Trainee members. → Not Proposed
 - d. Shall undergo a comprehensive review, to be defined and conducted by the Board of Directors, at regular intervals, not to exceed thirty-six months.
 - e. Shall possess minimum Group equipment, as defined by the ASRC Operations Manual.
 - f. The Group's selection for Training Officer must be ratified by the Board of Directors.
 - g. Shall meet all Conference financial obligations as defined by the Board of Directors.
 - h. Shall provide evidence of tax exemptable status to the Chief Finance Officer of the ASRC.
 - i. All members must pass an individual Medical Examination, as defined by the ASRC Training Guide. ?
 - j. Shall submit a membership roster to the ASRC Secretary, and Group call-out procedures to the ASRC Operations Officer.

✓ 3.1.2 Probationary Certified Groups must meet the following minimum requirements:

- a. Shall agree to the meet and maintain the standards and requirements of an ASRC Group as specified in the Articles of Incorporation, Bylaws, Training Guide, and Operations Manual.
- b. Shall obtain a vote of two-thirds of the members of the Conference voting rights voting on the question in a membership meeting. (with)
- c. Shall be sponsored by a Certified Group. ? (with) DDO's TIES MEAN
- d. Shall delegate two non-voting members to the ASRC Board of Directors.
- e. Shall be comprised of at least two Certified, four Base or Field Qualified Associate, and four other members.
- f. Shall meet all Conference financial obligations as defined by the Board of Directors. ?
Shall have its members endorsed by the SCG's TO
- g. Shall provide evidence of tax exemptable status to the Chief Finance Officer of the ASRC.
- h. All members must pass an individual Medical Examination, as defined by the ASRC Training Guide.
- i. Shall submit a membership roster to the ASRC Secretary, and Group call-out procedures to the ASRC Operations Officer.

✓ 3.1.3 Affiliate Groups must meet the following minimum requirements:

- a. Shall agree to the meet and maintain the standards and requirements of an ASRC Group as specified in the Articles of Incorporation, Bylaws, Training Guide, and Operations Manual.
- b. Shall obtain a vote of two-thirds of the members of the Conference voting rights voting on the question in a membership meeting. delete?
- c. Shall be sponsored by a Certified Group.
- d. Shall delegate one non-voting member to the ASRC Board of Directors.
- e. Shall be comprised of at least ten Base or Field Qualified Associate, and six Trainee members.

shall undergo a comprehensive review...

Shall possess 10 minimum equip

Shall have 13 members endorsed by the SC&TD
shall meet all conference financial obligations...

- f. Shall provide evidence of tax exemptable status to the Chief Finance Officer of the ASRC.
- g. All members must pass an individual Medical Examination, as defined by the ASRC Training Guide.
- h. Shall submit a membership roster to the ASRC Secretary, and Group call-out procedures to the ASRC Operations Officer.

✓ 3.1.4 Probationary Affiliate Groups must meet the following minimum requirements:

- ✓ a. Shall agree to the meet and maintain the standards and requirements of an ASRC Group as specified in the Articles of Incorporation, Bylaws, Training Guide, and Operations Manual.
- ✓ b. Shall obtain a vote of two-thirds of the members of the Conference voting rights voting on the question in a membership meeting.
- c. Shall be sponsored by a Certified Group.
- ✓ d. Shall delegate one non-voting member to the ASRC Board of Directors.
- ✓ e. Shall be comprised of at least six Base or Field Qualified Associate, and four other members.
- f. Shall provide evidence of tax exemptable status to the Chief Finance Officer of the ASRC.
- g. All members must pass an individual Medical Examination, as defined by the ASRC Training Guide.
- h. Shall submit a membership roster to the ASRC Secretary, and Group call-out procedures to the ASRC Operations Officer.

Shall have 13 members endorsed by the SC&TD

Shall meet all conference financial obligations...

3.2 A Probationary Certified Group shall be chartered as a Certified Group by the ASRC Membership if:

- a. The sponsoring Certified Group approves the application of the Probationary Certified Group and vouches for its interest and capabilities.
- b. The Probationary Certified Group completes a probationary period of a minimum of eighteen months, during which period the Probationary Certified Group has attended at least nine Conference events with at least five members present at each event.
- c. The Probationary Certified Group obtains, for full Certification, a vote of two-thirds of the members with Conference voting rights voting on the question in a membership meeting.
- d. The Probationary Certified Group meets the minimum membership requirements of a Certified Group, as defined in Subsection 3(1)(1).

3.3 An Affiliate Group shall be chartered as a Certified Group by the ASRC Membership if:

- a. The sponsoring Certified Group approves the application of the Affiliate Group and vouches for its interest and capabilities.
- b. The Affiliate Group completes a probationary period of a minimum of six months.
- c. The Affiliate Group obtains, for full Certification, a vote of two-thirds of the members with Conference voting rights voting on the question in a membership meeting.
- d. The applicant Affiliate Certified Group meets the minimum membership requirements of a Certified Group, as defined in Subsection 3(1)(1).

3.3.1 During the minimum six month probationary period of the Affiliate Group's application for Certified Group status, the Affiliate Group shall delegate two non-voting members to serve on the ASRC Board of Directors.

3.4 A Probationary Affiliate Group shall be chartered as an Affiliate Group by the ASRC Membership if:

a. The sponsoring Certified Group approves the application of the Probationary Affiliate Group and vouches for its interest and capabilities.

b. The Probationary Affiliate Group completes a probationary period of a minimum of eighteen months, during which period the Probationary Affiliate Group has attended at least nine Conference events with at least five members present at each event.

Affiliation c. The Probationary Affiliate Group obtains, for full Certification, a vote of two-thirds of the members with Conference voting rights voting on the question in a membership meeting.

d. The Probationary Affiliate Group meets the minimum membership requirements of an Affiliate Group, as defined in Subsection 3(1)(3).

Delete

added
~~All Certified and Associate Members shall have full voting rights in the ASRC.~~

3.6 Violation of a Group's responsibilities as designated in the Articles of Incorporation, Bylaws, Training Guide, or Operations Manual may be cause for the Group's charter to be revoked by the ASRC Board. A Group's charter shall be revoked by a vote of three-fourths of the Board of Directors, or by a vote of two-thirds of the members of the Conference with voting rights.

All members of a Group, with the exception of Trainees, shall be granted the opportunity of application for Conference members-at-large status, or membership in another Group.

changed from current 3.4

3.7 (Subsection 3.5 of the current Bylaws shall stand as written, but shall be redesignated as 3.7.)

Section 5. Parliamentary Authority

Subsection 5.3

CHANGE: Copies of the Articles of Incorporation, Bylaws, and any special rules of order of the ASRC shall be made available to every member of the ASRC, excepting Auxiliaries and Sustaining Members.

TO: Copies of the Articles of Incorporation, Bylaws, and any special rules of order of the ASRC shall be made available to every member of the ASRC, excepting Sustaining Members.

Subsection 5.4

CHANGE: Copies of any Group Constitution, Bylaws, and any special rules of order, or other governing rules shall be made available to every member of the ASRC, excepting Auxiliaries and Sustaining Members, and copies shall be kept on file with the Secretary of the ASRC.

TO: Copies of any Group Constitution, Bylaws, and any special rules of order, or other governing rules shall be made available to every member of the ASRC, excepting Sustaining Members, and copies shall be kept on file with the Secretary of the ASRC.