

- 0900 I. Call to order
 - 1. Introduction of Visitors and Guests
 - 2. Reading and approval of minutes

- 0905 II. Group reports
 - 1. AMRG
 - 2. BRMRG
 - 3. ESAR-616
 - 4. RSAR
 - 5. SMRG
 - 6. SWVMRG

- 0925 III. Committee Reports
 - 1. Operations -Rooney
 - 2. Finance -Ross
 - 3. Medical -Koester
 - 4. Training -Ingle
 - 5. Communications -Harrison
 - 6. Advertising -Kit
 - 7. Treasury -Mechtel
 - 8. MIS -Rooney

- 0950 IV. Liaison Reports
 - 1. Virginia SAR Council -Mechtel
 - 2. Pennsylvania SAR Council -Parkes
 - 3. MRA -Shea
 - 4. NASAR -Wheeler

- 1000 V. Old Business
 - 1. New Training Standards -Ingle
 - 2. ASRC Application -Wheeler
 - 3. PDQ -Rooney
 - 4. Kaiser Ambulance -Coyne
 - 5. Bylaw revisions -Parkes
 - 6. Newsletter -Ingle
 - 7. Printing of Medical Field Book -Koester
 - 8. Disciplinary policy -Shea

- 1100 VI. New Business
 - 1. T-Shirt Sales -Shea
 - 2. ASRC alerting in Pennsylvania -Parkes
 - 3. ASRC IC review: list and policy -Shea

- 1200 VIII. Goals Review
 - 1. Growth -Coyne
 - 2. Training Committee -Ingle
 - 3. Administrative -Shea
 - 4. Finance Committee -Bennett
 - 5. Communications Committee -Harrison
 - 6. Medical Committee -Koester
 - 7. Operations Committee -Rooney
 - 8. Interagency -Parkes
 - 9. Advertising -Kit
 - 10. PSAR -select head

- 1300 IV. Adjournment

minutes of meeting!

Attendees :

- Kevin Coyne
- Kevin Parkes
- Chris Ingle
- Greg Shea
- Bob Roberts
- Neil Cunniff
- Tom Wentzell
- Todd L'Heron
- Machtel

- BOD meeting called to orders at 9:57
- " " Held at SVP HQ in Lorrain
- The minutes were tabled. All BOD members are to review the ~~minutes~~ ^{past} minutes and ~~submit~~ ^{submit} any corrections to Brian Wheeler.

Reports:

- BRMAG -- (see reverse page!) →
- ESAR -- The ESARs will be holding a survival training sessions with the 167th USAFR Wing at the end of Sept.
 - Attached Document for alerting
 - ~~not~~ Prefer to be alerted through SMRG for the present.
- RSAR -- nothing to report
- SMRG -- " " "
- OPS Comm. -- " " "
- Fin " -- " " "
- Med " -- ~~med kit~~ A standard for

Medical kits was discussed. Apparently there are no legal standards that the ASAC needs to meet since it does not operate any vehicles. Bob will mail out the revised draft standards + review any further legal concerns.

- BRMRG (Bob K) will be ordering ^{more} new pagers. Other ~~F~~ Groups in Md + Va may be placed on the same paging system. Contact Bob by 9/25 if you wish to ~~buy~~ purchase any additional pagers.
- The '87-'88 Training Schedule is complete.
- BRMRG will ~~buy~~ purchase a mobile repeater.

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Training Comm

- The Comm. is working w/ Todd + Greg
- Conover is " on a draft of the training manual
- Is planning on approaching the SNP for joint training -- specifically on ICS, possibly training in other areas as well.
- The Next ASRC Training will be held by SMRG in Oct.?!
- ~~3~~ The 1st weekend of every month is ^{still} set aside for training. Every 3rd month for ASRC-wide training; All others for regional training (i.e. with another nearby group)

see later portion of minutes!



Commo Committee -- No Report

Advert. Comm -- " "

VASAR Co. -- See minutes from Gen. Mem. Meeting

MIS -- No report

PaSARCo. -- Next meeting; Sept. 25 @ Lewis town Pa.

-- AMRG has a council recogn. rep.

-- SMRG has yet to decide

-- The rest of the ASRC is represented by Kevin Parkes. (Greg Shea has sent the proper authorizing letter to the Sec. of ~~PaSARCo.~~ PaSARCo.)

MRA -- Each group needs to inform the Rosens of who is planning to attend. (needed for logistics purposes)

-- Need cars + drivers for a shuttle service for the Banquet.

-- All should review the "test" description" letter and provide feedback to the Rosens. Please return Comments -- ASAP.

NASAR -- The ASRC has received its renewal notice

-- There is interest in the \$7/ASRC member fee. -- Greg will follow-up.

-- Greg will inform everyone via the gps by 9/15

Old Business:

Training standards -- will be sent out by 9/15

PDA -- Tabled

⇒ ASRE Individual mem. Application -- still being reviewed(?).

Ambulance -- Cannot get insurance at reduced rates

-- ^{BRMRA} Cannot afford regular Insurance

-- As per previous BOP decisions, BRMRA has decided to sell item back to the state

-- vehicle does need work.

Bylaws revisions -- these are done
-- individual gps should get copies
out to the individual members

A motion was generated and carried to
allocate \$100.00 (ASRC funds) to the Newsletter.

2-Y, D-N 1-Absent.

See attached document outlining financial estimates for
publishing the newsletter.

-- The field med. Book -- still being finalized.

-- estimate \$250/copy as a working figure

-- discussed whether this should be required for
each member -- no firm conclusions.

-- Booklet will be made of 80-bond paper stock

-- Some of the costs may be borne by the
UVA EMS Pre-Hosp.

~~==~~

-- The issue of cost-loading per individual ^{containing} member was
briefly discussed.

-- The rough estimate is that the field guide
will be available by the end of the year.

New Business:

The following is a list of new business topics

- 36 mo. Review standards
- Press liaison usage
- Uniform usage
- Amendments to be acted upon in the next meetings
- Dispatch procedures -- for the ESARS
- Md. SAR Gp. (ESARS)
- Communications
- Cont. Dispatch
- ASRC Roster
- New member Text
- T-shirt sales
- ASRC. IC review -- list + policy
- Equality of membership
- Training schedules
- ASRC Pins
- WEMT status

T-Shirts -- This item brought up many discussions all of which revolved around allocation of monies + ownership of such.

-- The statement "Support SAR, get lost," is usable [NASAR holds no rights over it!]

-- BRMRC will admin. the Cont.-wide ASRC T-shirt sales. One coordinated by increase the profit margin. All profits are considered to ASRC funds that are administered by BRMRC to help cover the ASRC duties performed by BRMRC.

-- note ASRC T-shirts are those which carry the ASRC emblem.

ASRC Pins -- \$38⁰⁰ set-up ~~time~~ fee.

- \$89¢ / pin. min order size unknown.

-- possible pin use - toward sustaining members?

-- Further discussion was tabled.

IC policies: -- IC's must have a working knowledge of ICS.

- anyone desiring to be an IC must.

1) Be ICS staff qualified.

2) ^{The BOD} must receive a written evaluation from the IC's that oversaw the candidate's work as a plans- or operations section chief

A motion was proposed and carried:

"The personnel training category of 'IC-Trainee' will no longer be used."

2-V / 0-N / 1-Abs

This motion was driven by the perceived lack of utility for this category. Further, Bob Koester voiced the opinion that it is good training for the IC candidate to go out and force his way into the IC ranks. Gary asked that this new methodology be well published to all groups.

Two individuals that are or could be seeking IC qualifications are:

Cady Soukup	--	needs written evaluation
Todd L'Herron	--	needs written evaluation.

W-EMT -- will now be held on the weekends of
10/23 → 10/25 & 11/20 → 11/22 in Pa.

-- Cost of \$50 → \$75.

-- Contact Keith Conover for more details

1 PM -- Adjourned for Lunch.

ASRC Training weekends --

The Cont.-wide Training will nominally be held on the 1st weekend of Jan.; Ap.; July; & Oct.

- The April Session will be the Dogwood 50 km hike - ? gp. will coordinate this!
- It was suggested SMRG coordinate the Jan. event in order to train winter skills.
- This Oct. event will be a vertical session to prepare for the MRA Tests. The exact date in Oct. is open to change. SMRG will be training through-out Oct.; and anyone is ~~not~~ welcome. This training session will not be well coordinated.

Dispatching et. al. -- After much trepidation and venting of hot air, it was decided that

motion: "Early in any medium or large sized incident either the AO or the IC must ascertain if minors are allowed to participate in the incident."

2-7/Ø-N/1-Abs.

-- this discussion was centered on the use of the ESARs. The ESARs felt that identifying them as "Boy Scouts" was a poor salesmanship on the part of the IC's. Furthermore, The commonly used delay in determining whether or not they could or should be used was both irritating and ~~pos~~ detrimental to the SAR effort. After much hot air, it was determined that the ESAR's only failure was their age and that all gps (except possibly smrg) could, and often do, use minors. Therefore the motion.

Next, the ESARs discussed use of patches.

motion -- ESAR's are allowed to wear their patch on their headgear.

-- ESAR's are allowed to wear blue work shirts (the ASRC standard) while on missions.

Quick discussion revolved around:

Try to use all trained + qualified equals, equally.
i.e., All basics ~~should be used~~ present at an incident should be used equally.

As an idea, on larger Incidents, try assigning an ASRE member to act as the liaison to the ASRE personnel not on IC Staff.

Dispatch Policy: - Usually, if within a 2 hr. period an IC ~~cannot be found~~ is not available, then other ASRC resources will be dispatched by the AD.

was superseded
 ↳

- An overhd. team should contain an IC. Every effort ~~should~~^{will} be made to obtain an IC. If no IC is available, then the AD, in consultation with ~~the~~ DES + the Requesting agency, will appoint ~~an~~ non-IC commanded overhd. Team to go to the incident.

-- an effort will be made to use ~~at~~^{multiple} ASRC trained IC-staff qualified personnel in the incidents. with multiple shifts. The intent is to provide relief for over-worked ICs + ICS-staffers & provide more experience for under utilized IC's + ICS staffers..

- Next meeting 9:30 AM; Lurray H.Q.

AI's:

<u>#</u>	<u>Due Date</u>	<u>Responsible</u>	<u>Action:</u>
1	9/15	Greg	
2	9/15	Chris/Training Comm.	Send out draft Training Standards to G
3	?	Greg/Brian	Greg will get Brian to mail out ASRC individual membership form for review
4	10/3	All	review General membership meeting notes
5	?	Bob	mail out Med. Kit Standards - the Draft
6	10/3	"	review med kit Standards + legal Considerations
7	10/3	mechtel	Pay NASAR Dues
8	?	Bob	procure 1 copy/gp. Va. Hosp. Radio Freq. Lists.
9		All gps.	- MRA concerns - a) Return review test comments -- ASAP b) Find individuals + cars for Shuttle purposes c) Inform Rosen's as to # of people/gp. attending test + weekends!
10	?	All gps	- get copies of new by-laws out to all membership.
11	9/11	All	- Return comments on amendments to Kevin Purke
12	?	All	- Return newsletter articles
13	?	Gary	- work out next level of detail on bringing in Prob. gps into conference.
14	?	Greg	- Within one week get changes made to disciplinary Policy and mail out to BOD's members for review.
15		Gary	Coordinate T-shirts with "Rock + Snow", Inc.

- 16 ? BRMRG Review sales of T-shirts. Profits from which sales go where?
- | | w/o Logo | w/ Logo |
|--------------|----------|---------|
| Locale Cont. | | |
| Commercial | | |
- 17 Todd check out seals, bumper stickers, etc. research ~~not~~ market opportunities.
- 18 Greg Talk to Ralph + Mark about their status as ASRE IC's.
- 19 9/1 Greg Ask Paul Torrance about Oct. ASRE training
- 20 Kevin Find out the date of the 1988 Dogwood 50 km. Hike
rept to Sec.
- 21 ESARS Develop MSAR Plan.
- 22 10/3 Gary Draft Guide on use of Affiliate organizations
- 23 Bob send copy of Ops Manual to Greg.
- 24 Greg Send out letters to Committees.
- 25 All Get into to BoD members prior to meetings!

Treasurers Report:

Monies held: \$ 721 ¹⁷

Monies Due: \$ 190 ⁰⁰

{ \$ 75 ESAR
\$ 115 AMRG

Sub Total: 911 ¹⁷

Monies owed: \$ 50 NASAR

\$ 100 Newsletter

\$ 50 Gary M.

Start-up Seed money.

Total: 711 ¹⁷

- Draft version of Disciplinary Policy.
- much revision suggested. 8/1/87

DRAFT

DRAFT DISCIPLINARY POLICY FOR ASRC:

Currently any member of the ASRC who does not meet the obligations of his level of training may have his certification revoked, following the procedures outlined in ASRC Bylaws. In the past, we have relied upon our members to behave responsibly and maturely. But the potential exists for members to act in a way that may jeopardize the Conference or its interests. For protection, the Conference must develop a policy for disciplining members. Below is one possible method:

1. If a member has acted wrongly, the ASRC Board of Directors may wish to take action. On a case-by-case basis, the Board may place a member on "probation". The decision to place a member on probation will be based on factors such as reprehensability of, and damage inflicted by, the member's behavior.
2. Notification of the probation will be by certified mail. There will be no standard probationary action; however, the conditions of the probation will be specified in the notification letter. Probation could consist of ineligibility for callouts or special training, loss of office, or ice axe and crampon reformation. The time period of the probation will also be specified.
3. The affected member may appeal the probation within 15 days, and an appeals board will be selected from the membership to hear the appeal.
4. If, during the probationary period, the member commits an act warranting another probation, he will receive a certified letter notifying him that his membership has been terminated. As before, he will have 15 days to appeal, in which case an appeals board will be selected to hear the appeal.

Report on Newsletter projected Finances
+ personnel.

Alvin Eckman - Editor
Chris Ingle - Co-editor
Bob Koester - Accounting
Erin Carroll - Advertising

Budget

\$800 (4 issues) → publishing
100 → office supplies
1600 → mailing
1500 → Total

Fund Raising

\$1000 → subscriptions (100 members @ \$10)
500 → advertising \$25 - 1/4 page / issue
1500 \$50 - 1/2 page / issue
100 - Full page / issue

Request

\$100 → initial subscription mailing

Approved

\$100 → "

POST616 ESAR
DISPATCH PROCEDURES

Post 616 ESAR can be alerted through the SMRG Dispatcher. Three Post Advisors carry beepers for alerting. They are : Neil Conner (202) 542 1155, Gary Mechtel (202) 542 1148 and Carl Solomon (202) 542 1150. These beeper numbers have been provided to the SMRG and ASRC Dispatchers.

One of the Advisors listed above will act as Post Dispatcher or will direct the caller to Peter McCabe or Gary Schlueter who also handles Post dispatch. The Post Dispatcher in most cases will also act as Response Coordinator for the Post.

In the event that there is no response to beeper alerts, the following advisors and explorers can be contacted:

- Peter McCabe H-301-596-5554 W-202-732-1571
- Gary Mechtel H-301-381-2593 W-301-765-6142
- Greg Shea H-301-243-7181 W-301-955-8388
- Carl Solomon H-301-381-6532 W-301-286-7068
- Neil Conner H-301-381-8185 W-301-381-8185
- Gary Schlueter H-301-792-4344 W-301-236-2082
- Andy Marsh H-301-780-2932 W-301-984-2714
- Dan Wienholt H-301-747-8729
- Katie McCabe H-301-596-5554
- Jonathan Houck H-301-644-3444
- Stan Carter H-301-381-0680
- Cric Kola H-301-997-5325
- Dylan Murray H-301-644-4287

Subject: ASRC Disciplinary Policy
Date: August 22, 1987
Authority: ASRC Board of Directors

1. If a member has acted to the detriment of the ASRC, the ASRC Board of Directors may wish to place that member on probation. This decision may be made in a private session, at the Board's discretion, and must be approved by a 3/4 vote of all voting Directors.

2. Notification of the probation will be by certified mail. There will be no standard action; however, the conditions of the probation will be specified in the notification letter. The time period of the probation will also be specified, not to exceed one calendar year.

3. The member on probation may appeal the probation by certified mail to the ASRC Chairman or his designee within 30 days after receipt of the notification. Upon receipt of the appeal, an appeals board shall be selected.

4. The appeals board shall be randomly selected by the ASRC Secretary. Any member selected may decline to serve on the appeals board, which shall consist of:

1. Two members from the appealing member's Group. In the case of an appealing member-at-large, two members shall be selected from the ASRC Board of Directors.
2. Three members with Conference voting privileges.
3. The ASRC Chairman, who shall not vote on the appeals board.

The ASRC Chairman shall oversee the actions of the appeals board, which shall begin their consideration within 30 days of selection. The appeals board may overrule the probation by a 3/5 vote. The member on probation may request that an appellate selection be replaced if that person is considered to be unfairly biased against the appealing party.

5. If, during the probationary period, the member on probation commits an act warranting another probation, the ASRC Board of Directors may vote to terminate that person's membership. The results of that vote shall be made known by certified mail, and the terminated member may appeal under the guidelines specified above.