



The 40/40 Retreat

Celebrating 40 years of success and bringing the future into focus

Bears Den Lodge

<http://bearsdencenter.org/lodge.html>

February 22, 2014

9:00 AM

Note: There will be informal discussion on Friday evening, February 21, 2014.
(Additional facility and menu information can be located on pages 4 - 5)

AGENDA

I. **Welcome/Kickoff – Don Scelza, Chairman**

- State of the ASRC
- Review of the [Strategic Plan 2015](#)

II. **Sessions**

Session 1: Operations

Track Lead/Facilitator: Michael Hansen, Conference Operations Officer

Scribe: Beth Huhn, ASRC Secretary

Goals:

- Discussion of ASRC Operational Doctrine
- Status of the Operations Manual
- Identify Timeline for Deliverables

Session 2: Certifications and Training

Lead/Facilitator: Andrew Hower, Conference Training Officer

Scribe: Beth Huhn, ASRC Secretary

Goals:

- Discussion of certification process and needs of our RA's/AHJ's
- Discussion of Position Task Books for use in ASRC certification process
- Identify Timeline for Deliverables



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Session 3: 2014 AGM

Track Lead/Facilitator: Laura Dodson, BRMRG

Scribe: Beth Huhn, ASRC Secretary

Goals:

- Review event outline and begin work on finalization of content and deliverables

Proposed Event Outline

- How the BRMRG BOD had originally talked about structuring the evening over/during/after a dinner in the Newcomb Ballroom was:
 - 30-45 min of recognitions/awards
 - 10-15 min address by BRMRG
 - Hour to an hour and half on the history of the ASRC (founding, noteworthy people and events, transformative searches)
 - Half an hour to an hour on the future of ASRC/SAR (ways in which have driven/are driving research & innovation, new projects and ideas)
 - What BRMRG wanted to construct with this conference is a push towards innovation, research, and continual improvement of the search process. With that in mind, we thought it might be fitting to focus on the history of the ASRC by highlighting the ways in which we have improved the SAR world throughout the years with a history of excellence and innovation; i.e. searches which changed the way we conduct operations, people who have influenced the SAR community, major developments in research/technology/process. Rather than putting a ton of detail into a 40 year oral timeline, what we had talked about was constructing either a digital or physical timeline that could be displayed during the conference for people to peruse at their leisure and focusing the keynote addresses on noteworthy people and accomplishments.
- Document Assignments
 - Identify Timeline for Deliverables



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Session 4: Other Items for Discussion

Track Lead/Facilitator: Dennis Martin

Scribe: Beth Huhn, ASRC Secretary

Goals:

1. Incident Management – Technologies & Staff Changes (Don Ferguson)
2. Review of the [ASRC PA Medical Policy](#) proposed by Keith Conover
3. ASRC Training Materials relayed by Keith Conover
4. [NFPA 1670—Standard on Operations and Training for Technical Search and Rescue Incidents](#)
5. Cross-jurisdictional resources and contacting AHJ/RA

III. Brainstorming (All Retreat Participants)

A. Strategic Planning/Next Steps

1. Mission critical needs
 - a. Admin
 - b. Operations
 - c. Training
 - d. Communications
 - e. Medical

IV. Thank you - Adjourn

NOTE: *The ASRC BOD Meeting will begin at 9:00AM on Sunday, February 23, 2014*



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RETREAT FACILITY INFORMATION

ASRC's reservation is booked for exclusive use of Bears Den lodge the nights of Friday, February 21 and Saturday, February 22. Check in as early as 5:00pm and check out is 12:00pm the day of departure.

Bear's Den is a no alcohol center, includes property grounds.
Please, no pets inside the lodge.

Accommodations:

The reservation guarantees use of the lodge common area, including two dormitory rooms, the kitchen, dining room, and living room with a fire place. One dormitory has 12 beds and the other has 8 beds. Each room has a full bath. If you are also renting the private room downstairs, there are an additional 2 bunks and one double bed (room sleeps a total of 6) with another full bath.

The kitchen may be shared with Appalachian Trail hikers, however we will arrange this so that it does not interfere with your group's meals or privacy. All cookware and tableware is provided. You'll find bath linens in each dorm room, and fitted sheets, top sheets, pillows and pillow cases are provided for each bed. Sleeping bags are welcome, but blankets are also available. The store sells souvenirs and some food such as snacks, sodas, frozen pizza and Ben & Jerry's Ice Cream. Please set aside some time to clean up before your departure.

The lodge is owned by the Appalachian Trail Conservancy and managed by the Potomac Appalachian Trail Club (SMRG was founded as a section within PATC and SMRG has maintained their affiliation with PATC over the years).

Bear's Den is located on the Appalachian Trail, approximately where Virginia Rte 7 crosses the Blue Ridge near Round Hill, VA. More specific directions: <http://www.bearsdencenter.org/directions.html>



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RETREAT WEEKEND MENU

2/21/14 – Friday Evening:

- Assorted cheese, fruit, nuts (*Steve Weiss*).
- Pecan Tassies [bite-size pecan pies] which can be put out anytime all weekend as needed (*Katy Hart*).

2/22/14 - Saturday Breakfast - 0800:

- Pancakes with maple syrup & bacon (*Don Ferguson*).
- Cut-up fruit and be prepared to make 1 veggie omelet roll {spinach, mushroom, tomato, cheese} (*Katy Hart*).

2/22/14 – Saturday Lunch:

- Ham-corn chowder or Caldo Verde (*Katy Hart*)
- Caramel popcorn/pretzel snack mix (*Katy Hart*)

2/22/14 - Saturday Dinner:

- Bread rolls (*Steve Weiss*).
- Baked chicken smothered with a roast garlic cream sauce, plus assorted roast vegetables (perhaps sweet potatoes, onion, carrots, red bell pepper, winter squash; depends on what available at the store) (*Katy Hart*).

2/22/14 - Saturday Dessert:

- Apple-cranberry crisp & vanilla ice cream; also tuxedo brownie cups (mini brownies topped with white chocolate-cream cheese mixture & a berry) (*Katy Hart*).

2/23/14 – Sunday Breakfast - 0800:

- Scones (*Steve Weiss*)
- Anything leftover from Saturday, including the omelet roll if it isn't made Saturday morning.

Beverages: Coffee w/cream & sugar, black tea (can use hot or for iced if anyone wants), orange juice, tap water.