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**Board of Directors Meeting**  
**Saturday - 20 August 2016**  
**10:00 - ? (try to be done by 15:00)**  
**Winchester Medical Center, VA**

**AGENDA**

- I. Call to Order/ Safety Moment
- II. Participant Roll Call
- III. Approval of Previous Meeting Minutes
- IV. Officer Reports
  - A. Chair – Themes and Culture, Governance Documents
  - B. Treasurer – Status of Current Funds and 2017 projections
  - C. Training – most of this is covered below
- V. New and Unfinished Business

*We have combined these typically divided sections; for this meeting, it makes sense to structure the conversation in a manner that is organized. To do so means talking about unfinished and new business at the same time.*

  - A. Vacant Officer Positions – Vice Chair, Operations
  - B. Brian Maier – SAR OH
  - C. Results of the Survey
  - D. Contraction and Growth of the ASRC
  - E. Strategic Plan - 2020
  - F. Iterative improvements to Governance documents
  - G. Training Standards – version 8
  - H. Credentialing Board
  - I. Content and Training Materials
  - J. Remote Support
  - K. Insurance
  - L. Risk Management Committee
  - M. Medical Committee
  - N. UAV Community of Practice
  - O. January 2017 Retreat
  - P. 2017 Annual General Meeting
  - Q. Chair Succession Planning
  - R. Deliverables and Action Items for November 2016 BOD meeting
- VI. Good of the Order
- VII. Adjourn



Notes of each topic under new and unfinished business.

- A. Vacant Officer Positions – Vice Chair, Operations
  - i. We need to fill the open positions as soon as possible
  - ii. Empty positions hurt the forward momentum of the ASRC
- B. Brian Maier – SAR OH
  - i. At Brian’s request, we will give him the floor to speak
  - ii. We will listen respectfully and provide feedback to Brian
- C. Results of the Survey
  - i. Presentation of the results of the survey
  - ii. Discussion of the results
- D. Contraction and Growth of the ASRC
  - i. How do we stem further contraction of the conference
  - ii. What is the right growth rate, how do we grow
  - iii. We need to put together a recruitment program for new teams
- E. Strategic Plan – 2020
  - i. Updated strategic plan will be presented
  - ii. Ensuing discussion and how to move forward
- F. Iterative improvements to Governance documents
  - i. We will discuss the comments from AMRG regarding the governance documents
  - ii. We should agree on a plan to address updates to governance documents moving forward
- G. Training Standards – version 8
  - i. John will give us an update on approach and schedule for completing
  - ii. We will provide feedback and direction to John to move forward
- H. Credentialing Board
  - i. Current status of the Board
  - ii. Discuss expectations for schedule and productivity for the Board
  - iii. This is one of our long term value proposition
- I. Content and Training Materials
  - i. This is our short term value proposition
  - ii. How do we start generating and sharing the information and content we all have so we can discuss SAR
- J. Remote Support
  - i. Current Status and how do we grow it
  - ii. Ben’s Group and direction for moving forward
- K. Insurance
  - i. We should look into the actual value that it offers our groups
  - ii. Are there changes we want to make?
  - iii. How does this impact our fee structure?



Notes of each topic under new and unfinished business - continued

- L. Risk Management Committee
  - i. Updates on the status of the committee
  - ii. Goal and expectations for this committee – deliverables moving forward
- M. Medical Committee
  - i. Updates on the status of the committee
  - ii. Goal and expectations for this committee – deliverables moving forward
- N. UAV Community of Practice
  - i. Updates on the status of the committee
  - ii. Goal and expectations for this committee – deliverables moving forward
- O. January 2017 Retreat
  - i. Date, location and arrangements made to date
  - ii. Agenda/Themes of the retreat
  - iii. Call for presentations/workshops
- P. 2017 Annual General Meeting
  - i. Host and location?
  - ii. What do we want to do that weekend? Exercise, workshops, training?
- Q. Chair Succession Planning
  - i. What are we going to do January 1?
  - ii. How are we going to get to January 1?
- R. Deliverables and Action Items for November 2016 BOD meeting
  - i. What do we need to do between this meeting and the next?
  - ii. What are our expectations for next meeting?
  - iii. Where are we holding it?