

Appalachian Search and Rescue Conference
PO Box 400440
Charlottesville, VA 22904
www.asrc.net



ASRC Board of Directors Meeting Minutes
August 20, 2016
Winchester Medical Center – Winchester, VA

| Documented Board Representatives | Group | BOD Reps Present |
|--|-----------|------------------------|
| Allegheny Mountain Rescue Group 1. Keith Conover 2. John Rogowski (<i>Stand in for Don Scelza</i>) | AMRG | 2 |
| Blue Ridge Mountain Rescue Group 1. Gregg Stronko (<i>teleconference</i>) 2. Kira Guth (<i>teleconference</i>) | BRMRG | 2 |
| DELMARVA Search and Rescue Group 1. | DMVSAR | 0 |
| Maryland Search and Rescue 1. Dan Brizuela 2. Jocelyn King (<i>Stand in for Kyle Rhoderick</i>) | MSAR | 2 |
| Mountaineer Area Rescue Group 1. Patty Lindsay (<i>stand in for Carl Werntz</i>) | MARG | 1 |
| Northwest Pennsylvania K-9 Search and Rescue 1. LuAnn Gatti | NWPAK9SAR | 1 (non-voting) |
| Search and Rescue Ohio 1. Brian Maier | SAR-Ohio | 1 |
| Shenandoah Mountain Rescue Group 1. Andrew Hower 2. Christine Fedenko | SMRG | 2 |

I. Call to Order

The Board of Directors (BOD) Meeting of the ASRC was called to order by Michael Hansen, Chairman, at 1000 on Saturday, August 20, 2016. The meeting was conducted at Winchester Medical Center, Winchester, VA

II. Participant Role Call

Michael Hansen opened the meeting with a quick “Safe Moment” to discuss emergency exit locations and directions for CPR/AED/911 Response. Participant review and

confirmation of a quorum was also established. (Seven ASRC Groups were represented, as documented in the chart above.)

During the meeting there were ten voting ASRC BOD Representatives present (in person or via teleconference) and two proxies conveyed to the Secretary prior to commencement of the meeting; representing ten of fourteen voting members present and one non-voting member. 71% of the voting members of the ASRC Board of Directors were represented, constituting a quorum.

III. Approval of Previous Meeting Minutes

Minutes from May 2016 BoD meeting were not sent out. Being tabled until next meeting (October 2016) for approval.

IV. Officer Reports

Chair – New theme for the ASRC is “Moving Forward” Chair would like to spend less time talking and more time doing. ASRC has moved from away from policy and operations and more towards a credentialing and information that can be shared between teams.

Treasurer – Victoria was not at the meeting but sent in a report. Ending balance is \$13,103.02 *See electronic attachment

Training –

a request from Don Scelza, SM-1 & Andrew Hower SM-3 to extend the recertification period until Aug 2017 BoD meeting.

A motion was made to extend the SM-I recertification period for Don Scelza to the August 2017 BoD meeting by John Rogowski (AMRG), seconded Keith Conover (AMRG). 10 in favor, 0 nays, 0 abstentions – **Motion passed.**

A motion was made to extend the SM-3 recertification period for Andrew Hower to the August 2017 BoD meeting by John Rogowski (AMRG), seconded Keith Conover (AMRG). 10 in favor, 0 nays, 0 abstentions – **Motion passed.**

Training officer received 3 recertification packages from Bruce Randall (MARG) SM-3, Don Ferguson (MARG) SM-3, and Dawn Smith (SMRG) SM-4; Rogowski reviewed packages, found the applications meet the approved standards and recommends Board approval.

A motion was made to accept Bruce Randall recertification to SM-3 by Don Scelza (AMRG), seconded by Keith Conover (AMRG). 10 in favor, 0 nays, 0 abstentions - **Motion passed.**

A motion was made to accept Don Ferguson recertification to SM-3 by Don Scelza (AMRG), seconded by Keith Conover (AMRG). 10 in favor, 0 nays, 0 abstentions - **Motion passed.**

A motion was made to accept Dawn Smith recertification to SM-4 by Don Scelza (AMRG), seconded by Keith Conover (AMRG). 10 in favor, 0 nays, 0 abstentions - **Motion passed.**

Training Officer received a letter from Rusty Miller (MARG) stating that he would not be recertifying his SM-4. Discussion was had in regards to dropping Dave Carter due to lack of activity.

A motion was made to drop Dave Carter from the ASRC due to lack of activity by Don Scelza (AMRG), seconded by Keith Conover (AMRG). 10 in favor, 0 nays, 0 abstentions - **Motion passed.**

V. New Business & Unfinished Business

A. Vacant Officer Positions

Currently the Vice Chair and Operations officer positions are open. M Hansen reminded that the Chair position would also be open in 2017. Discussion on member participation was key for ASRC to continue function. There was a calling for someone to take Operations & Vice Chair, Keith Conover agreed to take on Vice Chair. Operations position is still vacant.

A motion for Keith Conover to be Vice Chair was made by Mike Hansen (DelMarVa), seconded by Patty Lindsay (MARG). 9 in favor, 0 nays, 1 abstention - **Motion passed.**

B. Brian Maier – SAR Ohio

Brian Maier asked to have a moment to speak about SAR Ohio. The teams BoD requested a report on the status of the team. It was then decided, due to lack of participation SAR Ohio will be folding. SAR Ohio would like to rebuild the team. ASRC will keep SAR Ohio until end of year. NWPak9 offered to help along with AMRG, MARG, MSAR, while Ohio is not opposed to help, but is unsure how the teams from other regions could help. All of the SAR teams within Ohio are struggling to keep teams. Chair requested to waive Ohio's Dues for 2017 while the team tries to rebuild,

A motion to waive SAR Ohio's 2017 Dues made by Mike Hansen (DelMarVa), seconded by Patty Lindsay (MARG). 7 in favor, 0 nays, 2 abstentions - **Motion passed.**

C. AMRG/MARG 2015 AGM K9 Incident

A conference call was had with Paula Repka, Chris Ruch & Mike Hansen to try to come up with a way to close this issue and move forward. (See email Documents attached). AMRG filed a formal complain to the ASRC on August 16, 2016. MARG wants to move on and feels that this is not good use of ASRC's time. Andrew Hower offered to interview both teams and has appointed to do so. Hower will update during the next BoD meeting in October of his findings. *All documents pertaining to this incident is attached.

D. Results of Survey

Discussion on the findings of the survey that was sent out to all ASRC teams. The BoD found value and will be taking it back to the teams. Chair would like to send out surveys more often. Survey topic for October may be regarding training standards, should we have them, how high or low, and reasons for why.

E. Strategic Plan (*switched order with Contraction and Growth as shown on Agenda*)

This was brought up during the mission statement from Chair.

- getting back to SAR
- reinforce fundamentals of SAR skills
- focus on those we serve

New Goals

1. Achieve credentialing program
2. Develop teams/groups
3. Deliver content to teams
4. Developing remote support capabilities
5. Foster ecosystem for innovation

F. Contraction and Growth of the ASRC

DelMarVa will more than likely leave the ASRC.

Growth should be recruiting 1 team per year. Ideally going after 4 teams with just 1 of them joining the ASRC. ASRC needs to make itself attractive so that outside teams (good teams) will want to join. Clear onboarding paperwork needs to be established for potential teams interested in joining.

G. Iterative Improvements to Governance Docs

Suggested improvements: AMRG Board did not like some of the things that were passed regarding FTM & FTL and the numbers associated with them.

-Will have to send out the Bylaw revisions and call for a general meeting for the retreat

-If there is an update to Dispatch/Alert Officer (AO) then it is proposed – BUT it should be made simple with little to no training.

H. Training Standards v8

Discussion for more exercise opportunities between teams along with more training on Standards and to purchase the ASTM Standards. ASRC Training Office had many handouts which are attached.

A motion to purchase the ASTM Standards made by Mike Hansen (DelMarVa), seconded by Keith Conover (AMRG). 9 in favor, 0 nays, 1 abstention - **Motion passed.**

I. Credentialing Board has been started. They plan to have 2 different tracks for Base & Field work. Those working the Base track would not be required to do a fitness test.

J. Content and Training Material

Some discussion on how to share content between teams until a more permanent plan can be put into place. Some options were using Google Drive and Drop Box.

K. Remote Support

The remote support group is to continue with content. It was suggested to thank Don Ferguson for all that he has done with remote support and was suggested that the ASRC help with some of his expenses while he attends the SARGIS8 Conference.

A motion to approve up to \$750.00 to Don Ferguson to attend the SARGIS8 conference and to offer ITG for SAR classes, made by Mike Hansen (DelMarVa), seconded by Dan Brizuela (MSAR). 8 in favor, 0 nays, 2 abstentions - **Motion passed.**

L. Insurance

Currently BRMRG is the only ASRC team that doesn't pay for additional insurance beyond what the ASRC provides (per Mike Hansen). It was requested if someone would step up and do some research on insurance across teams and see if ASRC still adds a benefit with offering insurance to the teams.

M. Risk Management Committee to send out 1-2 quarterly information to be taken back to teams. August information was on hydration. RMC guidelines to administer the PT test. Discussion on if we should have a test and at what level it should be.

N. Medical Committee –

Nothing to report

O. UAV Community of Practice

Nothing to report

P. 2017 Winter Retreat – Need to set up a general meeting to vote NWPAK9 as a team of the ASRC in addition to vote on the bylaw revisions.

Q. 2017 AGM - asked for teams to start thinking about who would like to host.

R. Chair Succession- Mike Hansen will stay on as Chair until Jan 2017. Keith would then takeover the chair position on paper. Some more discussion with a decision to table until Octobers BoD meeting.

A motion to make Mike Hansen an at large member by Keith Conover (AMRG). This caused a problem with some as the possibility of ASRC getting rid of at large membership would be pointless and so it was moved to be tabled until the October BoD by Dan Brizuela (MSAR) with seconded by Christine Fedenko (SMRG). Vote to table: 9 in favor, 0 nays, 1 abstention - **Motion TABLED.**

S. DMVSAR offer of MOU – a lot of discussion on this topic. ASRC is no longer an operational entity so why is an MOU needed. What are the pro/cons with signing an MOU with Delmarva. BoD had issues with #s 10 & #11 of the MOU agreement that was sent to ASRC and would have felt better with the MOU being revised with better verbiage.

A motion to send Delmarva a letter stating the # 11 & #12 don't fit with current role as a non ops organization and the MOU would need to be revised before ASRC would move forward was made by Keith Conover (AMRG), seconded by Andrew Hower (SMRG). 9 in favor, 0 nays, 1 abstention - **Motion passed.**

T. Next BoD will be held in Morgantown WV on Sunday October 9th at 1100am

IV. Good of the Order

IX. Adjourn

With no additional formal business noted, a motion to adjourn was made by Brian Maier (SAR-Ohio), seconded by Chris Fedenko (SMRG). No objections.

The meeting was adjourned at 1600.

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The foregoing minutes are reported to the best of my knowledge.
Jocelyn King, Recording Secretary