

Annex B. ASRC Operational Roster Requirements

B.1 Operations Roster Requirements - The ~~intent of the~~ operational roster ~~is to~~ shall list important information needed for (1) dispatching members, (2) adequately utilize members who have responded to incidents, and (3) track member's qualifications. The following information is required on ~~a~~each ASRC Group Operational ~~roster~~Roster as maintained by each Group.

- Group Information (Alerting phone numbers, etc.)
- Individual Name
- Street address
- Phone numbers (work, home, personnel pager, mobile phone, fax, ~~etc.~~)
- Pager Net Affiliation
- ASRC Training qualifications and expiration dates
- Level of medical training, states certified, and expiration dates
- Personal Identification Number (PIN)
- Amateur Radio Call Sign (if appropriate)
- Position/s and appointments presently held
 - ASRC Appointments, such as Alert Officer, Conference Dispatch Officer and so on
 - Appropriate special qualifications or training, including: Cave Rescue Training (e.g., Certified by NCRC), Swift Water Rescue, Mountain Rescue, CERT and so on.
 - Availability (~~e.g.,~~for example, not available on weekdays; this is an optional roster feature)
 - Additional features pertinent to individual groups (~~e.g.,~~for example, Key holders or dispatch areas)

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B.2 Callout Roster Updates - Each Group shall issue a complete roster update at least twice per year.

B.3 Callout Roster Dissemination - Each Group shall distribute the updated roster to:

- the ASRC Records Office,
- ~~all other~~each ASRC Group ~~Chairs,~~Operations Officer,
- the ASRC Secretary
- ~~the~~ ASRC Dispatch Coordinator

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