

APPALACHIAN SEARCH AND RESCUE CONFERENCE  
P.O. BOX 440, NEWCOMB STATION  
CHARLOTTESVILLE, VIRGINIA 22904  
2 NOVEMBER 1985

Dear Basic Members:

There will be an ASRC membership meeting held in Charlottesville on 7 December 1985. The time and location are not definitely set, but you may get this information from your group chairman or representatives within a week or so.

If you cannot be present, please send a written proxy with another voting member. Proxies must be written, may specify how your vote is to be cast on any given issue, and may be assigned to a voting member (i.e. a Basic) or given to the Board to assign (if you don't know who will be present).

Current agenda items include: a brand new SAROP (copies available from Gary Mechtel), training and operations standardization, recent missions, and other fascinating subjects. If you would like anything added to the agenda, please drop me a line at the above address or at 804-979-2000 (evenings).

Sincerely,



Albert Baker,  
Chairman, ASRC

12/7/85 ASRC MTG - C'ville, VA.

① MINUTES - left @ home

② Group reports

SMRT -

BRMRG -

Rich. SAR 5-10 persons

AMRG

SW MRG

Bd reports

800 - 468 - 8872 - in VA O.E.M.S. emerg. use only -  
for SAR USE

NAME TAGS - NAME ~~ONLY~~

~~Appalachian SAR CONF~~

~~APPALACHIAN SEARCH~~

APPALACHIAN SEARCH & RESCUE

} Future Name

} TAGS should

ALL CAPS

Communications Committee of ASRC will become sub committee of  
ops committee

State of Va - no longer covers ASRC for liability

Communicate

Aircraft Radio Lic # KA9 8783

123.1 } Air Prog

122.9

New Designator of Channels

KA 8 1942

A 153.160

D .340

Policy Board #

B .205

E .400

Channels

C .280

Training Committee - reforming

TED

Chair acting till

committee elects training officer

Operations Committee - forming - overseeing

that op stds are same, - op prep plans & external agencies

Finance - tabled to later

↳ 840 members - referred to committee

T-shirts - <sup>front</sup> yellow & logo for warm weather mission

possible

Also & both logos for members

Emphasis of ASRC vs group name

Dispatch procedures - to remain the same

VA DES → BRMG AO → Meet Conf.

↳ conf. AC

If need to call BRMG → call MED COM

924-5805

Response times - need to improve BUT speeding is not necessary

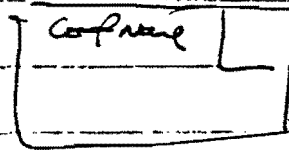
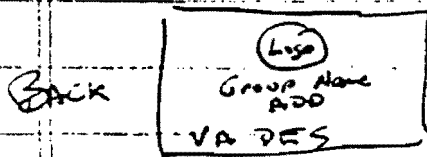
RED lights not approved for SAR in VA

MRA - will send info to Conf & ? groups Directly  
Appt MRA Liaison - ALBAKAY - ALL MRA Business  
thru him

Tech RESUME JUNE 87 Recent for MRA

ID CARDS - SAR Council form

All members on <sup>Conf</sup> Council Roster for 4 yrs duration



passed -

Group Admissions -

In new group

Certification of members need to be done by  
an established group.

SAROP - Shorter, more broad & flexible

~~longer~~ Shorter manual SAROP as amended

Keith's use towards operations manual

↳ refers to TRG Committee

Board to formalize

AMRG Accepted

(4)

Computer - AD HOC COMMITTEE

COVE RESCUE Policy - Affiliates & NCR  
on group basis - @ Board MTG will review  
Policy not passed.

Finance committee convened.

# PROPOSAL FOR ESTABLISHMENT OF THE ASRC FINANCE COMMITTEE

Submitted for Consideration by ASRC General Membership  
December 7, 1985

Authors: Kevin T. Parkes, Chairman  
Shenandoah Mountain Rescue Group, ASRC  
Greg Shea, Treasurer  
Appalachian Search and Rescue Conference (ASRC)

Presented herein is a proposal to establish an ASRC Finance Committee, that will conduct its business at the Conference level with the oversight of the ASRC Board of Directors. The proposed functions of the Finance Committee are as follows:

- o Coordinate ASRC Group-submitted "wish-lists", requests for donations, equipment requirements, etc., and prioritize Conference responses to such requests.
- o Review, consider and enter into negotiations with external agents for the acquisition of donations of goods, materials, services and money.
- o Recruit, for the ASRC, expertise in the conduct of Conference financial business. Included may be individuals knowledgeable in fund-raising, tax law, accounting, banking, contracts, investments and financial planning.
- o Prepare and manage ~~the~~ <sup>coordinate</sup> Conference correspondence related to solicitations and inquiries concerning donations, as well as all correspondence acknowledging receipt of same. (Treasurer must notify)
- o Provide contractual oversight for business agreements, with external agents. For example, grant awards usually require that the grantee perform some service for the grantor over some specified period of time. The Finance Committee would be responsible for seeing that contractual obligations on both sides are indeed met.
- o Conduct short- and long-range financial planning for the ASRC, as requested and directed by the Board of Directors.
- o Recommend, to the ASRC Operations Committee, SOPs for those missions requiring an ICS Finances Section.
- o Conduct miscellaneous finance-related projects, e.g., surplus administration, finding better Group insurance coverage, dealing with Patagonia, etc.

Recognizing that a Committee, having the functions described above, embodies a tremendous amount of power, certain checks and balances go hand-in-hand with its operations. The following guidelines are proposed to help guarantee the professional conduct of Finance Committee business:

- Banded?*  
o The ASRC Treasurer shall appoint a Corporate Financial Officer (CFO) to chair the Finance Committee. This appointment must be confirmed by a majority vote of the ASRC Board of Directors. Such confirmation shall grant to the CFO the privileges of acting in that capacity for the ASRC as a whole.
- o The ASRC Treasurer will be a voting member of the Finance Committee and will act as liaison from the ASRC Board of Directors to the Finance Committee, and vice versa.
- o All members of the Finance Committee must be at least Associate members in the ASRC. Finance Committee members will be recruited and selected by the CFO, but must be confirmed by a majority vote of the Board of Directors.
- o Although the Finance Committee will be empowered to enter into negotiations with outside agents, for the donations of goods, materials, services and monies, the Board of Directors shall have final authority to commit the Conference to formal agreements, contracts, etc.
- o The Finance Committee shall be charged with keeping written records of all Committee business, as well as maintaining the Corporate Record of all business agreements entered into by the ASRC. All Committee business shall be executed pursuant to requirements of fair business practice under the ASRC Articles of Incorporation and laws of the Commonwealth of Virginia.
- o The business emphasis of the Finance Committee shall be the procurement of goods, materials, services and monies. Dispersement of these acquisitions shall remain under the direct control of the Board of Directors.

IT IS MOVED that a Finance Committee, performing the above-stated functions, under the above-stated constraints, be convened. The Finance Committee shall operate as a Conference-level entity until such time that the ASRC Board of Directors elects its dissolution. Dissolution of the Finance Committee shall require a majority vote of the ASRC Board of Directors.

Note: Incident commanders who have not yet filed reports on missions should do so forthwith.

Information requests may be addressed to:

ASRC-Records  
 P.O.Box 440  
 Newcomb Station  
 Charlottesville VA 22900

1. 28 January 1985. Louisa Co. VA: Overhead team callout for a missing 18 year -old mentally handicapped male. The subject walked out 5 min. after ASRC team arrival.
2. 7 February 1985. Albermarle Co. VA: Callout aborted before response made.
3. 29 March 1985. Boutetourt Co. VA. A 26 yr despondent male "highly religious and imaginative" was found by an open sweep search. 31 ASRC personnel contributed 98 man-hours to this multi-agency response.
4. 9 April 1985. C & O National Historical Park, MD. Approximately 30 ASRC volunteers participated in a search for a missing male along the canal. No find was made at this time, but later in the year a recovery from the river was effected by local authorities
5. 19 April 1985. Louisa and Fluvanna Co., Va. 10 ASRC personnel assisted dog teams and the VA State police in an evidence search. Nothing was found to aid poice in their murder investigation.
6. 19-28 April 1985. Warren Co., VA/Shenandoah Nat'l Park. To this search ASRC members contributed 2500 person-hours along with dog handlers, other ground search teams, the CAP, local fire, rescue and law enforcement personnel, the National Park Service, the Salvation Army, the US Army, US Marine Corps and flight crews from the VA State Police.  
 This was the most extensive search the ASRC has been involved with to date. It covered about 16 square kilometers. The subject was a 66 year female, thought to be evasive and who had been lost in this area twice previously. The operation was managed primarily by ASRC members and ended when a local resident found the subject in good health only a few hours before the search was to be suspended.
7. 30 July 1985. Lindside, WV An overhead team of 6 ASRC personnel responded to a plane crash that turned out to be a false alarm.
8. ? July 1985. Page Co. VA. Overhead team response to a lost person search REPORT NOT YET FILED.
9. 9-11 August 1985. Loudon Co. VA Search for a female jogger. Foul play suspected. REPORT NOT YET FILED.
10. 25 August 1985. Augusta Co. VA The ASRC was alerted to a plane crash on Afton Mountain. It was located before any conferance resources were requested.
11. 26,27 August 1985. Warren Co. VA/Shenandoah National Park. ASRC members responded to stage a medical team for a downed aircraft search. The plane was found (no survivors) in the search areas on 3 September by search dogs.
12. 29 August 1985. Albemarle Co. VA Missing person search. REPORT NOT YET FILED.
13. 2 September 1985. Frederick Co. VA Alert for a downed aircraft. No response requested.
14. 22 September 1985. Albemarle Co., VA Overhead team callout aborted.
15. 23-24 September 1985. Augusta, Rockingham Counties, VA/Shenandoan NP. A commuter aircraft crashed while making a missed approach to Shenandoah Valley Airport, killing all fourteen aboard. ASRC members contributed 464 man-hours to the search and recovery operation, which received national media coverage.
16. 25 September 1985. Powhatan County, VA. Aborted overhead team callout to lot person search.
17. 2 October 1985. Davidsonville/Anne Arundel Co, MD. Callout for suburban SAR. REPORT NOT FILED.



18. 7 October 1985. Loudon Co., VA. Aborted full callout in lost person search.
19. ?? October 1985. Greensboro NC. Notification of cave rescue. Complainant was referred to cave rescue teams.
20. 12-15 November 1985. Robertsdale, PA. Search for a hunter. REPORT NOT FILED
21. 15 November 1985. Orange Co, VA. Aborted full callout to lost person search.
22. 28 November 1985. Rockingham Co., VA. Aborted overhead team callout.
23. 11 December 1985. Lunenburg Co., VA. Aborted overhead team callout to lost person search.

**SOME INTERESTING NUMBERS:**

**Breakdown by State:**

Virginia: 18 = 76%  
 Maryland: 2 = 8.7%  
 West VA: 1 = 4.3%  
 N. Carolina: 1 = 4.3%  
 Penna: 1 = 4.3%

**By degree of involvement:**

Notifications: 1 (+ numerous others not detailed herein)  
 Alert: 2 (+ several others not detailed herein)  
 Callouts: 20  
 Aborted Callouts: 7 = 35%; 35% of all 1985 callouts were aborted en route!  
 Are you monitoring the appropriate callback frequencies?

**By Month:**

Jan 1  
 Feb 1  
 Mar 1  
 Apr 3  
 May 0  
 Jun 0  
 Jul 2  
 Aug 4  
 Sep 4  
 Oct 3  
 Nov 3  
 Dec 1

Note: There were actually at least as many alerts and notifications as there were callouts. Records are not generally filed unless the alert was particularly hot or lasted a long time. Some incidents we have absolutely no information on. (Puerto Rico, Roanoke flood, etc; as well as those noted above).

## Proposal for Record Keeping

### 1.0 Definitions ~~for this purpose~~

1.1 ASRC is the Appalachian Search and Rescue Conference as an entity separate from its member groups.

1.2 Board is the Board of Directors of the Appalachina Search and Rescue Conference.

1.3 External Entity (Entities) is any organization (business, government, club, etc...) or individual that is not a member of the Appalachian Search and Rescue Conference, or who is a member, but is representing another organization at the time.

### 1.0 Records

1.1 The official versions of all ASRC documents (records, meeting minutes, correspondence, agreements, etc...) will be kept at the ASRC Coperate Headquarters.

1.2 All correspondence, <sup>ASRC</sup> incoming or outgoing, from any ASRC member, in any official capacity, to any External Entity are to be copied and sent to the ASRC Headquarters for filing.

### 2.0 Agreements

2.1 All agreements between the ASRC and any external entity are to be written, and approved by the ASRC Board of Directors prior to the agreement being effective.

### 3.0 Representation of ASRC by individual members

3.1 Any member wishing to officially represent the ASRC to any external Organization, or at any event, must first gain the approval of the Board prior to the representation.

## Proposal for ASRC Committees and Appointments

1.1 The Board shall have the right to create, change, or dissolve and committee or appointment, not specified in the ASRC ByLaws, by a majority vote.

1.1 At the creation of a committee or appointment the Board shall approve a mission statement containing the purpose(s) and administration of the committee or appointment. Any evaluation of a committee or appointment shall be based upon its stated purpose(s). A committee or appointment may apply to the Board for a change in it's assigned purpose(s).

1.2 Each committee and appointment shall present, in writing, status reports at the April and October Board meetings.

1.3 Each committee is required to hold, at least, semiannual meetings. These meetings are to be scheduled, announced at the Board meeting prior to committee meeting.

COMMONWEALTH OF VIRGINIA

DEPARTMENT OF STATE POLICE

P. O. Box 978  
Salem, Virginia 24153-0978

April 23, 1985


Mr. Albert Baker  
President  
Appalachian Search and Rescue  
Blue Ridge Group  
P. O. Box 440, Newcomb Station  
Charlottesville, Virginia 22903

I have been informed by First Sergeant J. T. O'Neil, supervisor of our Lexington office, that your organization, along with many others, provided valuable assistance in the search for and location of Mr. Barry Mann. Mr. Mann was missing in the Arcadia area of Botetourt County from March 27 to March 30, 1985.

The efforts of those involved ultimately resulted in the location and lifesaving rescue of Mr. Mann.

I feel an operation such as this dramatically illustrates the positive accomplishments which can be achieved through cooperative efforts.

I again wish to express the sincere appreciation of the Department of State Police for the assistance rendered by the members of your organization. Please convey my gratitude to each of your members involved.



J. M. Jacobs, Captain  
COMMANDER, DIVISION VI

JMJ:jdg

cc: Major C. M. Robinson  
First Sergeant J. T. O'Neil



# United States Department of the Interior

NATIONAL PARK SERVICE  
SHENANDOAH NATIONAL PARK  
ROUTE 4, BOX 292  
LURAY, VIRGINIA 22835-9051  
703/999-2243

REPLY REFER TO

May 7, 1985

A34

Mr. Frank L. Hereford, President  
University of Virginia  
P. O. Box 9011  
Charlottesville, Virginia 22906

Dear Mr. Hereford:

Shenandoah National Park just participated in an extensive nine-day search for a 66 year old woman in Warren County, Virginia. The search was successful mainly because of the efforts of the Blue Ridge Mountain Rescue Group, a member of the Appalachian Search and Rescue Conference. This group, comprised mostly of University of Virginia students, did an outstanding job of organizing, planning and implementing a complex search operation. They unselfishly donated hundreds of hours of their time at all hours of the day and night throughout the search and were the key group in maintaining the search effort. The Warren County Sheriff's Office depended on them for the strategy and tactics of the search, as well as much of the team leadership in the field. The group demonstrated their professional skills and knowledge of the "state-of-the-art" technology and management of large searches and coordinated eleven different federal, state and local agencies.

You can be very proud of this affiliate group of the University and I would appreciate it if you would pass on our appreciation and thanks for an outstanding performance that saved this lady's life.

Sincerely,

Robert R. Jacobsen  
Superintendent



United States Department of the Interior

NATIONAL PARK SERVICE

C&O CANAL NATIONAL HISTORICAL PARK

P.O. Box 4

SHARPSBURG, MD 21782

IN REPLY REFER TO:

A76-SAR

May 14, 1985

Mr. Robert Koester  
Appalachian Search and Rescue Conference  
Blue Ridge Mountain Rescue Group  
P.O. Box 44  
Newcome Station  
Charlottesville, Virginia 22903

Dear Bob,

We wish to extend our sincere thanks to you and the Blue Ridge Mountain Rescue Group for the fine search operation the Appalachian Search and Rescue Conference conducted at the C&O Canal National Historical Park on April 9 and 10, 1985.

Because this situation was of such a sensitive nature, it was essential that the Park make every effort to locate the missing individual. Without the assistance of ASRC and Dogs East we would have been unable to do so. With your help, we feel confident that the best possible effort was made and we thank you for your assistance.

We were impressed with the professionalism of your organization. The leadership was efficient and well-organized, communications were clear and concise, your searchers were concerned, careful and thorough. We were particularly pleased with the attention to details and clues. Being able to muster so many dedicated people so quickly is certainly a credit to your organization.

We greatly appreciate the time and effort your people volunteered. We are, indeed, fortunate to be able to rely on such a high quality organization which is so willing and able to be of assistance. We enjoyed working with you and look forward to doing so again.

Sincerely,

Richard L. Stanton  
Superintendent

Dear *MEMBER, APPALACHIAN SEARCH + RESCUE CONFERENCE*

I want to thank you on behalf of the National Association for Search and Rescue and for the entire team that responded to the Earthquake in Mexico City for your invaluable response in that incident. There are three major tasks that must be accomplished in any emergency incident; resource call out and deployment, communication, and management. These tasks were met by your collective efforts in logistics, planning, operations, command, and finance. Without your work none of us would have been able respond and accomplish our main goal- SAVING LIVES-. You were as much a part of the life-saving efforts that went on as were the dogs and handlers that were actually searching for survivors.

No matter what your role was in this incident you can be proud of your part of a unified international effort that did save lives. The individual volunteers, teams, and local, state, and federal agencies that worked together on this incident are too numerous to list here but individual copies of this letter with a personal note from the strike team leader is being sent to all of you.

Now that we know that we can all respond quickly and efficiently to an international incident of this size where do we go from here? I'm asking each of you to join the National Association for Search and Rescue in our joint efforts to improve our readiness and response to all types of emergency incidents. Please contact us just as we will be contacting you in the next few months to move forward so that we all can make a difference when the next incident occurs.

My heartfelt thanks to all of you for the team effort and accomplishments that made this mission possible.

Sincerely yours

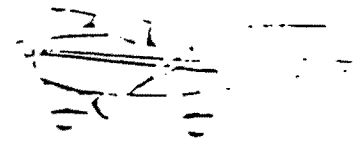
*Lois Clark McCoy*

Lois Clark McCoy  
President





WINCHESTER COMPOSITE SQUADRON  
VIRGINIA WING, CIVIL AIR PATROL  
AUXILIARY OF THE UNITED STATES AIR FORCE  
POST OFFICE BOX 304  
STEPHENS CITY, VIRGINIA 22655



August 29, 1980

FROM: Mission Coordinator  
SUBJECT: Letter of Appreciation  
TO: Blue Ridge Mountain Rescue Group

I would like to express my appreciation to the members of your fine organization who joined with members of the Civil Air Patrol during the successful Search and Rescue Mission for Mrs. Bernie Vaughn from August 20 through 23, 1980. Their skills, knowledge, and willingness to join with members from other organizations into a unified team aided immeasurably in helping save the life of Mrs. Vaughn.

The cooperative team spirit exhibited by your members during this mission reflects great credit upon your organization and all of its members.

On behalf of the Wing Command, myself, and all members of the Civil Air Patrol, please convey our sincere appreciation for a job well done.

Sincerely,

Richard A. Love  
Major, CAP  
Mission Coordinator

WALTER G. WELLS  
3606 VEASEY ST., N.W.  
WASHINGTON, D.C. 20008

27 Oct. '85

Dear Paul,

Thanks, again, for your organizing and presenting the "mountain medicine" program at the Metropolitan Regional Outings Encampment, last weekend. Please extend my thanks to the others who shared their expertise and time with us. I heard nothing but good comments.

I have had some chance to start looking through the "outing First Aid and Self-Help" material. It looks mighty good, particularly as it goes beyond the rote method so favored by the Red Cross. Someone is bound to ask if additional copies are available. Can you tell me if so and what the mailed cost per copy would be?

Sincerely,

*Walter Wells*







# Montgomery County Government

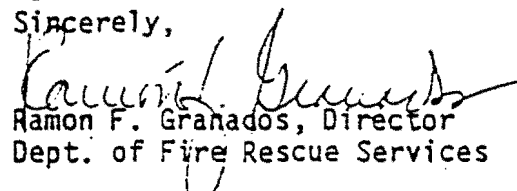
February 7, 1986

Paul F. Torrence  
Training Officer  
Shenandoah Mountain Rescue Group  
106 East Deer-Park Drive  
Gaithersburg, Md. 20877

Dear Mr. Torrence:

The Department of Fire Rescue Services will allow members of the Shenandoah Mountain Rescue Group to attend EMT-A basic and refresher courses on a space available basis. We are making this allowance contingent on the basis of your offer to assist us with guest instructors for certain training classes for fire and rescue personnel. To arrange for registration information please contact Lt. Willa K. Little, R.N. at 279-1834.

Sincerely,

  
Ramon F. Granados, Director  
Dept. of Fire Rescue Services

RFG:MBM:jcl

cc: Lt. Willa K. Little  
Sgt. Thorne

3397C

Department of Fire and Rescue Services  
Office of the Director

Executive Office Building, 101 Monroe Street, 12th Floor, Rockville, Maryland 20850, 301/251-2444



COMMONWEALTH OF PENNSYLVANIA  
DEPARTMENT OF ENVIRONMENTAL RESOURCES

Post Office Box 1467  
Harrisburg, Pennsylvania 17120

January 15, 1986

Bureau of Forestry  
(717) 787-2014

Mr. Paul Torrence  
106 E. Deer Park Drive  
Gaithersburg, MD 20877

Dear Paul:

Thank you for your recent letter and kind words. I apologize for the delay in getting back to you but with vacation, the holidays, etc. it couldn't be helped.

It certainly was a pleasure to have met and worked with the ASRC on the Robertsdale Mission. I believe that the mission went as best as could be expected (given the circumstances) and I certainly may accept your offer of providing assistance on future missions. Don't be overly concerned about the uniform dogma with the "locals", you have to understand the "character" of the area in which the search was held (the locals do not befriend anyone in any uniform).

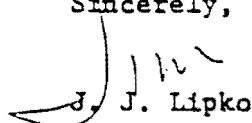
While on the subject of the Robertsdale Mission, the following information will bring you up to date. A post mission critique was held on December 11, 1985. Attendance and representation from all agencies involved was quite good. Ralph Isett, brother-in-law of the lost person was also present. Discussions ranged from resource usage (or non-usage on Wednesday when we were inundated with searchers) to investigation (we now have the respect of the Pennsylvania State Police in the area and they have assured us better service) to questionably high POD's computed for some sectors. Discussions were good and some suggestions will assist us in future missions; which is the purpose of post mission critiques. Mr. Emerson Carbaugh is currently listed as a missing person by the Pennsylvania State Police and they are performing follow-up criminal investigations. They would not elaborate as far as suspects or direction and progress of the investigation.

I have received the Nov./Dec. issue of the ASRC Newsletter "Appalachian Search" and appreciate your adding my name to the mailing list. I also may take you up on your invitation to write an article for a future issue. I am not long winded so I can keep it to within the recommended length.

As far as joint training sessions in one of our state parks or forests, I think it is a great idea. I will keep you posted as things develop.

Thank you again for your letter.

Sincerely,

  
J. J. Lipko



COMMONWEALTH OF PENNSYLVANIA  
DEPARTMENT OF ENVIRONMENTAL RESOURCES

Post Office Box 1467  
Harrisburg, Pennsylvania 17120

February 26, 1986

Bureau of Forestry

(717) 787-2703

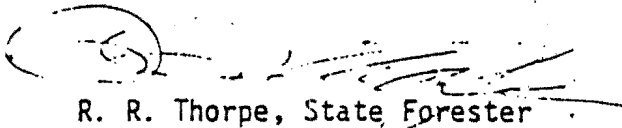
Mr. Paul Torrence  
106 E. Deer Park Drive  
Gaithersburg, MD 20877

Dear Paul:

On behalf of both the Bureau of Forestry and Bureau of State Parks, I extend my appreciation for your willingness and interest in being an instructor at our recent search and rescue course. Based upon instructor's comments and course critiques the course went very well and was successful in training 26 additional personnel in proper search and rescue techniques. I am sure your presence and input from experience with the Appalachian Search and Rescue Conference added to the course's effectiveness. If the need arises, as it did in the Robertsdale Mission, it is good to know that the ASRC is willing to assist us here in Pennsylvania.

Again, thank you for your participation.

Sincerely,

  
R. R. Thorpe, State Forester



# The Woods Academy

Mr. Paul Torrence  
106 East Deer Park Dr.  
Gaithersburg, Md. 20877

Nov 27, 1984

Dear Paul,

Thank you very much for coming and sharing with us the program, "Hug-A-Tre". It was most informative, and certainly one of the more practical things that children can learn these days.

The slide show was excellent, the question and answer session was helpful, and the dog was the icing on the cake.

Practical skills such as what you taught us that morning are essential for the educational process, and give children a little more than just math and writing skills; if we cannot give our young people knowledge that teach them to survive in today's world, then we are failing in their formation.

We also want to thank you for the time it took, Paul. Taking off an entire morning is very generous, for I know how busy you are. I hope it did not cut into your annual leave.

If we here at the Woods Academy can do anything to help repay you for what you have taught us, please do not hesitate to let us know. Many thanks for your time and generosity.

In gratitude,

A handwritten signature in cursive script, appearing to read "Richard Bienvenue".

Richard Bienvenue  
School Counselor

Cc Ms. Madeleine Ortman  
Headmistress