



APPALACHIAN SEARCH & RESCUE CONFERENCE, INC.

P.O. BOX 440

NEWCOMB STATION

CHARLOTTESVILLE, VIRGINIA 22904

**Board of Directors Meeting
5 April 1987**

This meeting of the Board of Directors of the Appalachian Search & Rescue Conference, Inc. was called to order at 1122 AM at the University of Virginia in Charlottesville, Virginia on 5 April 1987 by Vice Chairman Greg Shea.

Present at the meeting were:

Directors:

Brian Wheeler - Blue Ridge Mountain Rescue Group
Kevin Coyne

Greg Shea - Shenandoah Mountain Rescue Group
Gary Mechtel

Marcia LeGrand - South West Virginia Mountain Rescue Group
Kevin Kit

Todd L'Herrou - Richmond Search and Rescue
(Non-voting as probationary group)

Other Members:

Dan Shamburek, M.D. - BRMRG alumnus
William Dixon - Chairman, BRMRG
Chris Metzler - BRMRG
Deming Herbert - BRMRG
Erin Carroll - BRMRG
Robert Koester - BRMRG, ASRC Medical Committee, Chairman
Patsy Humphris - Chairperson, RSAR
Kevin Parkes - SMRG

READING AND APPROVAL OF MINUTES

Brian Wheeler makes a motion that the minutes from the 8 February 1987 Board meeting not be read. The motion passed unanimously. The minutes were approved unanimously.

SPECIAL ORDER OF THE DAY - ASRC BOARD ELECTIONS

Gary Mechtel nominates Brian Wheeler for Secretary of the ASRC. L'Herrou seconds, and Brian is unanimously elected to continue as Secretary.

Greg Shea nominates Gary Mechtel for Treasurer of the ASRC. Gary is unanimously elected to continue as Treasurer.

Gary Mechtel nominates Greg Shea for Chairman of the ASRC. Wheeler seconds the nomination. L'Herrou nominates Kevin Coyne. Kevin does not accept the nomination. Greg Shea was unanimously elected as the new Chairman of the ASRC. Next, the Board discussed the role of the Vice Chairman. Mechtel made a motion that the election of this officer be postponed until later in the meeting. Wheeler seconded, and the motion passed unanimously.

GROUP REPORTS

Blue Ridge Mountain Rescue Group - Charlottesville:

Since the last meeting, BRMRG has received its annual allocation from the University of Virginia Student Activities Fund. The group received \$3,500. In addition, the group received its \$3,000 no interest loan from the UVA. Alumni Association. One half of the funds from the loan will go to paying for BRMRG's share of the Rescue Squad Assistance Fund grant purchasing four ICOM H-16 radios. The other half will pay for two additional Wilson mobile radios, a generator, and exterior incident lighting. In the next RSAF grant, BRMRG is requesting funding for 12 digital pagers.

Eight to nine BRMRG members from the Tidewater area recently passed a Basic practical test. The past Board of Directors has drafted the groups long range goals and objectives. The 1987-88 officers of BRMRG are:

William Dixon	Chairman, Board of Directors
Kevin Coyne	Board of Directors, ASRC Board
Chris Ingle	Board of Directors
Brian Wheeler	ASRC Board
Beth Pinkney	Training Officer
Chris Mahon	Co-Operations Officer
Anne Eckman	Co-Operations Officer
Rusty Miller	Communications
Chris Metzler	Va. SAR Council Rep
Bob Koester	Va. SAR Council Rep, Medical Committee
Deming Herbert	Records Officer, Recording Secretary

Finally, BRMRG will be receiving an advanced phone system for its office in Peabody Hall. The phone will have two lines with "ring down" capability and should be installed this summer.

Shenandoah Mountain Rescue Group - Washington, D.C.:

The new officers of SMRG are:

Kip Hamilton	Chairman
Pat Hughes	Vice Chairman
Art Dodds, Jr.	Operations
Stew Carpenter	Secretary

Others...

5-6 AMRG members passed a recent Basic Practical test which was also attended by members of the Keystone rescue group in Pennsylvania. Paul Torrence hopes to arrange for Ken Larson to visit and teach a "Rigging for Rescue" course for the ASRC. Pat Hughes has established a contact with the Japanese Broadcasting Company which hopes to film an interview with the ASRC. The Annual Dogwood Half-Hundred will be April 11. SMRG needs additional field team members for the incident. The 50km hike travels from Rt.7 to Front Royal, Va. The incident staff meets at 2000 hrs Friday. Field team briefing at 2100. Incident starts at 0500 Saturday and will last until around 2200 hrs. Al Rosen is continuing to coordinate the MRA Board Meeting scheduled for 14-15 November 1987 in Harpers Ferry which will be hosted by the ASRC. SMRG will also host the 5-7 June ASRC Training session and General Membership Meeting at the Blackburn Trail Center on the AT.

South West Virginia Mountain Rescue Group - Blacksburg, VA:

The 1987-88 officers of SWVMRG are:

Kristi Fitzwater	Chairperson
Jeff Erler	Training
Eric Matthews	Operations
Dorothy Antis	Secretary
Ricardo Bennet	Treasurer
Marcia LeGrand	ASRC Board
Kevin Kit	ASRC Board

SWVMRG will host the May ASRC training session. Vertical rescue training has been scheduled for 9 May. ASRC members should meet at the group's locker in Blacksburg at 8:00 AM. Any questions or requests for sleeping space should be directed to Mike Farnsworth or Vince Serio. Recent equipment purchases have included a basic life support trauma kit and four 4-channel Maxon handheld radios. SWVMRG has also re-rigged their stokes litter and placed an additional two pagers in the shop which should be on-line soon. The group has also successfully used a locker based telephone system with call forwarding for business and dispatching calls. Recently, the VPI Student Budget Board allocated the group \$2,400 for the upcoming year. This is a 50% increase from the previous allocation. Additional funding will be sought from local United Way agencies. SWVMRG submitted its group goals to the Board.

Allegheny Mountain Rescue Group - Pittsburgh, PA:

No report

Richmond Search and Rescue - Richmond, VA:

The 1987-88 officers of RSAR are:

Patsy Humphris	Chairperson
Todd L'Herrou	ASRC Board
Carl Mueller	ASRC Board

Other positions are in the process of being filled. The group is co-sponsoring

a cave rescue training session on 11 April. RSAR is also in the process of adopting group bylaws and constitution.

COMMITTEE REPORTS

Communications: (Brian Wheeler reporting for John Kihl, AMRG)

The ASRC VHF radio license was resubmitted to the FCC on 4 February 1987 for reinstatement. Previously submitted changes in the license were deleted leaving the license as it was prior to last September's expiration. Once the license is approved, the communications committee would like to consider requesting additional UHF and VHF frequencies. John is looking into the "coordination" cost to make these additions.

Operations Committee:

No Report

Finance Committee: (Gary Mechtel - ASRC Treasurer)

Information not available at this printing.

Medical Committee: (Robert Koester, Chairman)

Bob presented the committee's future goals and perceived role to the Board as requested at the last meeting. Bob has secured permission to add up to 12 paramedics as ASRC ALS (Shock Trauma) providers. These paramedics may already be working outside the Thomas Jefferson EMS District, but must be within Virginia. The Committee still needs additional information from SMRG/AMRG to complete ASRC EMS records. Bob's draft for the ASRC member physical was sent to the Operations Committee for final revisions several months ago. Bob is continuing to work with Keith Conover on the EMT-W program.

Training Committee: (Greg Shea)

As soon as a vote is in on the ASRC proposed bylaw changes, the committee will revise the ASRC Training Standards to reflect the new levels of membership. Greg will distribute revisions to the Board. The Committee has continued to collect training materials for the ASRC Membership Manual.

Virginia SAR Council: (Gary Mechtel, Chairman)

Production of video and radio spots for PSAR and general SAR education are in the works. A Disaster committee has been formed on the council. This group will be looking into development of a SAR Council Disaster preplan. On the Council's Operations Committee, Todd L'Herrou is compiling a regional resource list for Council members. The next meeting will be 25 April. The Council also has under consideration pursuing Virginia legislation for search and rescue activities.

Mountain Rescue Association:

The 14-15 November MRA Board meeting, to be hosted by the ASRC, is being coordinated by Al Rosen, SMRG. The ASRC needs to pay its MRA dues and send a list of our current officers and Certified members.

National Association for Search and Rescue:
No Report

BREAK FOR LUNCH

OLD BUSINESS

Va. SAR Council / ASRC Simulation: (William Dixon, Coordinator)

William made a report on the simulation that had been scheduled for this weekend. Inclement weather and safety considerations led to cancellation of the event. William hopes to reschedule the simulation for this summer. William also brought to the Board's attention that a fair amount of money was spent for telephone calls and mailing announcements in preparation for the event. The Board made the following motion:

"If any ASRC group wishes to coordinate a training simulation sponsored by a state agency or search and rescue council, that group may request reimbursement from the ASRC Board of Directors. "

The motion passed unanimously. William will submit and itemized list of expenditures for Board approval.

Pennsylvania SAR Council:

After a discussion of the ASRC's representation on the Penn SAR Council, the Board appointed Kevin Parkes as the council's ASRC Representative. Gary Mechtel presented a draft preplan between the ASRC and Pennsylvania Department of Environmental Resources (DER). Greg Shea made a motion to accept the draft and Wheeler seconded. The motion passed unanimously.

ASRC Application: (Brian Wheeler)

A draft of the new ASRC application was submitted to the Operations Committee several months ago. Jim Rooney was expected to present this and other operational items at this meeting but he could not be in attendance. Brian determine the status of this project with the committee.

ARES / Va. SAR Council Preplan: (Brian Wheeler)

Brian is still drafting the preplan between the Va. SAR Council and Va. Amateur Radio Emergency Services. This draft should be presented at the next Va. SAR Council meeting.

ASRC Bylaws Revision: (Kevin Parkes)

Kevin Parkes discussed the history of his efforts in producing the ASRC bylaws revision which was mailed to all Certified members on 30 March 1987. Members may submit their vote on the revision to the ASRC Secretary through 1 May. Kevin expressed his interest in continuing to work on the project and recommended a complete rewriting of the bylaws sometime in the near future. Chris Metzler expressed his interest in putting the bylaws on the agenda of the June general membership meeting.

ASRC Letterhead: (Greg Shea)

ASRC letterhead and group letterhead were distributed as ordered at the last

Board meeting. The artwork for this printing was given to Brian Wheeler for safe keeping in Charlottesville. Additional orders for letterhead and business cards should be placed through the ASRC Secretary.

Tax Exempt Status: (Greg Shea)

The Conference still needs financial records from SWVMRG and AMRG to complete the tax exempt process. Please send them to Greg as soon as possible.

ASRC / BRMRG vehicle: (Brian Wheeler)

Albert Baker requested that the Board discuss the vehicle situation. So far, Al has been unsuccessful in finding a suitable insurance policy. Assigned Risk could cost as much as \$1,800 to 2,000. BRMRG cannot afford to allocate that much money to insurance. The Board discussed several options including selling the truck to the University of Virginia for coverage under their insurance, an endowed insurance fund, and additional insurance options. The BRMRG representatives agreed to take the issue back to the group for further consideration. Gary Mechtel made the following motion:

"Unless a specific resolution is made before the next June general membership meeting, the vehicle should be sold back to the Commonwealth of Virginia."

Greg Shea seconded the motion which passed unanimously.

ASRC Newsletter: (Brian Wheeler)

At the last Board meeting, Greg Shea reported that Paul Torrence desired to retire as editor of the ASRC newsletter Appalachian Search!. Since the meeting, several BRMRG members have expressed interest in taking over as the newsletter staff. After discussions with Paul, Anne Eckman and Chris Ingle were selected Co-Editors of the newsletter. Other BRMRG staff will include Brian Wheeler, Bob Koester, and Chris Metzler. At this time, production is expected to be moved to Charlottesville in late Summer. The Board briefly discussed several options for the newsletter brought up by Brian, Chris, and Bob. At the next Board meeting, the BRMRG staff will present proposals for different spending options and formats. An important question the Board will face is how much money is available to spend on the newsletter.

EMT - Wilderness: (Brian Wheeler, reporting for Keith Conover, AMRG)

Keith Conover reports that the first EMT-W workshops have been moved ahead to August 1987. Keith plans to mail out recent revisions of the EMT-W perspective very shortly.

ASRC Membership Manual: (Greg Shea)

The Training Committee has continued its efforts to collect information for an upcoming ASRC Membership Manual. Hopefully, a new chairman for the committee can stimulate additional interest and support for the project. More information will be presented by the committee at the next Board meeting.

ASRC Goals: (Gary Mechtel)

The Board discussed the Conference goals and objectives distributed by Gary

at the last meeting. The ASRC Board prioritized the goals as follows:

1. **Growth** - membership, Incident Commanders and staff, RSAR, AMRG
2. **Training**
3. **Administration** - Annual goals, additional committees,...
4. **Fundraising** - Tax exempt status, annual fundraising,...
5. **Communications**
6. **Medical**
7. **Operations** - Committee goals and procedures, refine callout procedures, group 24hr. alert #s, equipment needs,...
8. **Interagency Relations**
9. **Advertising**
10. **Preventative Search and Rescue (PSAR)**

See Gary's draft for complete descriptions. These goals represent suggestions from the ASRC Board to the member groups. Hopefully, the ASRC membership can discuss these goals and the role the ASRC Board should play in future policy decisions at the general membership meeting. Gary Mechtel suggested that Al Rosen determine the requirements for upcoming MRA certification that ASRC groups need to meet to qualify as MRA groups. ASRC groups should notify Al Rosen by 1 June if they wish to participate in MRA testing. Gary will compile the group goals submitted to the Board.

ASRC Vice-Chairman:

Gary Mechtel nominated Kevin Coyne for ASRC Vice-Chairman. Brian Wheeler seconded the motion and Kevin was unanimously elected.

NEW BUSINESS

Ground Search and Rescue colleges (GSAR): (Brian Wheeler reporting for Albert Baker)

After the last GSAR college, Ralph Wilfong reported several problems with ASRC instructors that came from student evaluations. Al will address this problem with Ralph. The Board emphasized that this is a valuable PR tool especially with local EMS and law enforcement agencies. The GSAR student body has changed from younger CAP cadets to older EMS and law enforcement personnel. ASRC instruction should reflect this change. Outlines and instructor manuals for teaching assistants would solve many problems.

Baywood Search and Rescue: (Brian Wheeler reporting for Albert Baker)

Apparently, Baywood was involved in a search incident in their area in mid-February. Baywood specifically requested Va. DES to not call in the ASRC on the incident. This action seems to be the result of personal conflicts among members resulting from a mission in the end of 1986 in which the ASRC and Baywood were working together. Al will be following this problem up with Baywood and Ralph Wilfong.

Kanawha County (WVa) Ambulance Authority: (Brian Wheeler)

In mid-February, Bruce Bannerman (NCRC) contacted Albert Baker and reported that a group affiliated with Kanawha CAA was forming a SAR team

and seeking guidance. Albert wrote the group a letter offering our assistance. Albert will notify the Board of any reply.

NASAR Bibliography: (Brian Wheeler)

NASAR members recently received a bulletin describing NASAR's effort to compile a thorough SAR bibliography. NASAR is soliciting items to be included. Any ASRC suggestions can be sent to Brian who will forward them to NASAR.

BRMRG Training Officer: (Brian Wheeler)

The BRMRG Board has tentatively assigned Beth Pinkney as group Training Officer. Beth will complete her EMT training in May and become eligible for Certified membership. ASRC bylaws specify that group training officers be Certified members of the Conference. Upon Brian's recommendation, the Board approved Beth Pinkney as BRMRG Training Officer pending her Certified status.

BRMRG Incident press releases: (Brian Wheeler)

Brian conveyed a BRMRG request that the Board approve their plans to submit Incident press releases to two UVa. student newspapers during future incidents. Kevin Coyne made the following motion:

"Any off-scene press releases should be approved by the Incident Commander at the incident site."

The motion passed unanimously.

ASRC Committee Assignments:

Gary Mechtel nominated Bob Koester to continue as Chairman of the Medical Committee. Brian Wheeler seconded, and Bob was unanimously elected.

Greg Shea will discuss with Tim Ross the status of the finance committee and report at the next meeting. Greg will also talk to Gene Harrison about the Communications committee and Jim Rooney about the Operations Committee.

Kevin Coyne nominated Chris Ingle as Chairman of the Training Committee. Todd L'Herrou seconded and Chris was unanimously elected.

ASRC General Membership Weekend:

The general membership meeting and other festivities have been scheduled for 5-7 June at the Blackburn Trail Center in Round Hill Virginia.

Next ASRC Board Meeting:

To prepare for the general membership meeting, the Board decided to hold its next meeting on 10 May in Blacksburg, VA.

Incident Commanders: (Todd L'Herrou)

Todd requested that the ASRC Board consider his possible certification as ASRC Incident Commander. The Board will discuss this at the next meeting.

ASRC Wilderness Medicine Protocols: (Bob Koester)

Bob is planning to work with Dr. Christoph to develop a pocket ASRC protocols manual. The Board expressed interest in pursuing this item. Bob will do so and make a report at the next meeting.

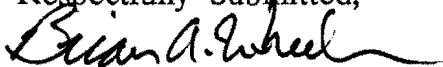
Incident Sign-Ins: (Chris Metzler)

Chris requested that Board members remind their membership to sign-in as members of the "ASRC" when reporting to incident base.

ADJOURNMENT

5:15 PM

Respectfully Submitted,



Brian A. Wheeler
Secretary, ASRC