

ASRC BOARD OF DIRECTORS MEETING
10 OCTOBER 92
Called to order at 1100 hrs

ATTENDANCE:

OFFICERS:

CHAIR: David Carter
VICE-CHAIR: John Punches NOT PRESENT
SECRETARY: Bruce Hemmer
TREASURER: Patrick Turner

COMMITTEE CHAIRS:

COMMUNICATIONS: Mark Eggeman
MEDICAL: Scott Shuffield
OPERATIONS: David Carter
TRAINING: Peter McCabe NOT PRESENT
SAFETY: Gary Mechtel
UNIFORM: Earl Evans NOT PRESENT

DELEGATES:

AMRG: Keith Conover
John Greenaway NOT PRESENT
BRMRG: Lisa Hannon
Bob Koester
MSRG: Peter McCabe NOT PRESENT
Trevor Meeks NOT PRESENT
PVRG: (ESAR 617 - Non-Voting)
Nick Amann NOT PRESENT
RSAR: Kevin Dawe NOT PRESENT
Dennis Jordan
SMRG: Jenny Burmester
Gary Mechtel
SWVMRG: Jody Bickle (while John Casey is on 30-day LOA)
John Punches NOT PRESENT
TSAR: David Carter
Earl Evans NOT PRESENT

OFFICER REPORTS:

CHAIR:

The Chair reviewed the rules of the meeting. He also introduced his proposal for an updated Operations Manual, which includes proposals for annexes which describe various procedures. A copy was given to each Group.

Gary Mechtel expressed resentment of the manner in which he was relieved of Operations (without prior notice). He requested explanation of comments made at the time and inquired as to the availability of a tape. He also expressed concern that his proposals never received full consideration. The Chair apologized and a consensus was reached that Gary's proposals should be incorporated into the proposed update of the Operations Manual that is being considered by the BOD. Furthermore, Gary will present his ideas at the next BOD meeting.

The Chair also shared some ideas concerning the disaster SAR role of the Conference. He envisioned ASRC personnel staging at an army base and being brought in by helicopter for ground operations in problem areas identified by a previous CAP air sweep. Mark Pennington expressed concern

Name:	Home Phones:	Work Phones:	Pagers: (A = ASRC Net)	Group:	PIN:
CHOPIN, Charles	804-979-3228		A BRMRG	BRMRG	098-036
DEHAVEN, Paul	703-354-2957	703-354-0400		703-701-1892 SMRG	097-605
DODDS, Art, Jr.	301-949-2497	301-443-8907	A SMRG	301-309-4756 AMRG	
ELRON, Robert	703-506-8642	301-572-3560		202-542-4260 SMRG	097-616
FOGLE, Art	412-795-1123	412-795-1085		412-645-0604 AMRG	
FOX, Lorrick	804-262-1110	804-230-1370		804-256-5950 RSAR	
HANNON, Lisa	804-979-7254	804-293-4507	A BRMRG	BRMRG	098-021
HARRISON, Gene	703-777-6111	703-883-6142		202-592-0126 AMRG	
JOHNSON, Bill	804-483-3784		BRMRGO	BRMRG	098-046
JOHNSON, Diane	804-483-3784	804-393-5034	BRMRGO	BRMRG	098-047
KUGA, Michael	412-869-2567	412-266-8343		412-645-0929 AMRG	
MARSH, Andrew	410-381-5309			410-471-5785 SMRG	097-612
MOORE, E., Jr.	804-798-5012/5022			804-798-8000 (RS) RSAR	094-002
PERRON, Greg	804-979-4327		A BRMRG	BRMRG	098-033
PUNCHES, John	703-552-6957	703-231-8835	BRMRGO	SWVMRG	
RITENOUR, Chuck	410-667-1708	410-237-1824		ESAR	
RITTER, Steve	703-869-4265	703-667-5990	BRMRGO	BRMRG	098-011
SHLER, Edward	919-968-4126			BRMRG	
SOLOMON, Carl	410-381-1527	410-286-7057		ESAR	
SOUKUP, Cady	703-987-9549	703-675-3015		SMRG	097-650
TURNER, Patrick	804-977-4539	804-924-3181	A BRMRG	BRMRG	098-040
ZOLIDES, Marc	202-524-8972			BRMRG	098-035

that until the ASRC is included in the VA disaster plan, it would be difficult to interface with other agencies in a disaster situation. Keith Conover remarked that training for disasters should be kept to a minimum, and several other BOD members voiced agreement.

SECRETARY:

The Secretary apologized for the tardiness of the August minutes. He passed out a corrected version of the first page, which was incorrectly dated as April. A motion to accept the minutes as amended by the Secretary passed.

The filing cabinet was purchased. Search documentation is apparently becoming more voluminous, as the third drawer of four is already half-full with 1992 alone.

Several letters requesting information on training materials/courses were received and forwarded to appropriate personnel.

TREASURER: SEE ATTACHED WRITTEN REPORT

COMMITTEE REPORTS:

COMMUNICATIONS: SEE ATTACHED WRITTEN REPORT

It was suggested to the Communications Secretary that an updated commo crib sheet be created and that information on each Group's radios (charging, channels, use) be collected and distributed Conference-wide.

MEDICAL: SEE ATTACHED WRITTEN REPORT ("Medical Newsletter")

Keith Conover gave a report on the status of the W-EMT Curriculum Development Project. A written report is attached.

Gary Mechtel requested that a policy be created concerning medical activities at fundraisers, especially across state lines. He also suggested a MOU on interstate medical activities with all our primary states of operation.

The Virginia OMD approved Bob Koester's Outdoor First Aid as medical protocols for the ASRC with three changes. The book is written for the lay public. Inserts will be provided to ASRC members or Groups purchasing the book which cover the required changes.

Keith Conover (OMD for PA) stated that separate protocols for PA will be developed in 1993.

The Surry County search produced at least one case of confirmed Rocky Mt. Spotted Fever and at least one case of confirmed Lyme Disease.

Keith Conover shed more light on the OSHA requirements issue. VA is a "planned" state. The surrounding states are not. In "unplanned states" it has been recommended that the OSHA requirements be treated as though they apply to volunteers until notified otherwise.

OPERATIONS: SEE ASRC CHAIR REPORT

TRAINING: SEE ATTACHED WRITTEN REPORT

UNIFORM:

Several people stated that they had expressed interest in participating in the Committee, but were never contacted. The ASRC Chair will direct the Committee Chair to form a committee and gather input.

GROUP REPORTS:

AMRG: SEE ATTACHED WRITTEN REPORT

BRMRG: SEE ATTACHED WRITTEN REPORT

(Includes guidelines and restrictions on use of BRMRG cellular phone)

ESAR 617: Is now the Potomac Valley Rescue Group (PVRG)
SEE ATTACHED WRITTEN REPORT

MSRG: SEE ATTACHED WRITTEN REPORT

RSAR: NO WRITTEN REPORT

Responded to Surry Co and Pittsylvania Co missions. Is looking for new locker, currently using Bill Fisher's garage.

SMRG: SEE ATTACHED WRITTEN REPORT

SWVMRG: SEE ATTACHED WRITTEN REPORT

TSAR: SEE ATTACHED WRITTEN REPORT

OLD BUSINESS:

MOU WITH MD STATE POLICE:

It is being evaluated by a Captain. Speedy progress is not expected.

RADIO LICENSE RENEWAL:

We are still awaiting the arrival of the unaltered license.

BROCHURE: No report.

IS TRAINING MATERIALS: No report.

TAX-EXEMPT STATUS:

Bob Koester received final financial statements from the Treasurer today.

FTM TEST: Hopefully will be ready by end of year.

OPERATIONS MANUAL: See ASRC Chair report.

TRAINING MANUAL:

Scott Shuffield feels that most material commercially available is outdated, and buying a large library is not advisable. He will continue with evaluation of a few manuals including the old ASRC manual, the SARTA manual and Cooper's Fundamentals of SAR. Keith Conover stated that he may be able to work on a manual starting in July.

RSAR 36-MONTH REVIEW: Tabled until Dec. meeting.

ANNUAL MEETING REQUIREMENTS OF SCC:

Bob Koester reported that the requirements have been met.

BYLAW CHANGE:

The letters sent out by Dave Carter concerning the bylaw change failed to produce a sufficient response without relying on the idea of counting a lack of response as a positive vote. Bob Koester questioned the legality of that method of counting votes, as it produced no written record of sufficient votes to pass the motion. He also suggested that the change to the bylaws could be better worded.

It was decided to try again, using a different method to encourage voting. Bob Koester and Keith Conover drafted new wording for the amendment, AS FOLLOWS:

Resolved, that the Board send a mail ballot, with a cover letter describing the need for a re-vote, including an ASRC-addressed, stamped post card, to all

Active Members, with the following motion:

Resolved, that the Article V (Amendments) of the ASRC Bylaws be revised as follows:

Delete current Section 2. Replace with a new Section 2: "The proposed amendment shall be adopted upon receiving more than two-thirds of the votes entitled to be cast by members present or represented by proxy at the meeting."

Add a new Section 3: "Written notice stating the place, day, and hour of the meeting where Bylaw amendments shall be considered shall be delivered, either personally or by mail, to each Active Member, not less than twenty-five nor more than fifty days before the date of the meeting. The specific proposed amendments need not be included in this notice."

The Secretary will be responsible for assembling and mailing the ballots and letters, as soon as the Chair provides him with mailing labels and the letter, and Keith Conover provides him with the postcard ballots.

NEW BUSINESS:

PROMOTIONS:

Jenny Burmester, SMRG GTO, made a motion that Paul DeHaven be promoted to Incident Staff, having met all the requirements. The motion passed.

Bob Koester, acting for the BRMRG GTO, proposed that Camille Birmingham, Patrick Turner and Greg Perron be promoted to Incident Staff. It was determined that they met all the requirements. A motion to vote on all three candidates together passed, and a motion to promote all three candidates as proposed passed.

Bob Koester also proposed that Bruce Hemmer be promoted to Incident Commander. It was determined that he met all the requirements, the required letters of support were read, and a motion to promote the candidate as proposed passed.

ASRC BUSINESS CARDS:

A motion passed to buy 1000 ASRC business cards (without names of individuals printed on them) to be distributed to the Groups. These would be primarily intended for inclusion in ops kits. The Treasurer will establish a printer, who will be authorized to print further cards for individuals on the ASRC roster, at the individual's expense, with the individual's name printed on the cards. The only titles permitted will be medical certifications (EMT and above) and educational degrees (such as PhD). The cards will use the DES EOC phone number for an emergency contact number.

ASRC INK-PENS:

A long time ago, the BOD expressed interest in purchasing pens with an ASRC logo on them for PR purposes. An auxiliary benefit would be that pens with an alternate color scheme could also be printed which would be assigned to ops kits only, as a way of cutting down on attrition of ops kit pens. David Carter will investigate the cost involved and report at the next BOD meeting.

MINUTES:

To reduce the cost of producing and mailing the minutes, it was decided that including material other than routine reports in the distributed minutes will be required only if the Secretary is specifically requested to do so. Whether appointed officers (as opposed to elected officers) should be referred to as "Officers," "Committee Chairs" or some other title will be evaluated by the ASRC Chair.

STORAGE:

The Treasurer will investigate the cost of a storage facility for ASRC archives.

CONFERENCE SAFETY OFFICER:

A motion passed as follows:

Resolved, that the ASRC Chairman appoint, on a continuing basis, a Conference Safety Officer. The duties of the Conference Safety Officer shall be:

- 1. to investigate all accidents, injuries, illness, and "near-misses" that occur on ASRC or Group training sessions, simulations, or missions, and**
- 2. to make recommendations to the ASRC Board regarding such incidents.**

The Chair appointed Gary Mechtel to the position, and he accepted the appointment. Ensuing discussion suggested that demonstrating such concern and prudence may make it easier to get insurance coverage if we ever decide to do so. The possibility of also having Group Safety Officers was discussed.

ALERT/DISPATCH:

Camille Birmingham, the BRMRG Alert/Dispatch Coordinator, made a proposal concerning what the qualifications for ASRC AO's should be. A copy is attached. The proposal was tabled to the December meeting, when Gary Mechtel will make a presentation of his proposals concerning the alert/dispatch structure.

Camille also presented the attached form for collecting information on each IS, IC and Tracker in the Conference for Conference Dispatch purposes.

Dave Carter asked Camille to provide each Group with current information on how dispatch works. She will give a presentation at the next meeting.

Reports of any problems with Dispatch should go to Camille. There was a problem with the pager net in the DC area on a recent search - it was Metrocall's fault. It is important to respond to pager tests so that these problems can be detected!

1-800-800-ASRC:

The Treasurer will again investigate the feasibility of the ASRC taking over financial responsibility for the above toll-free #, so that it can be used by all ASRC members during missions. **USE IS CURRENTLY RESTRICTED to BRMRG members and staff at Base.** The issue has been raised again because EOC no longer wants individuals enroute to a mission using the EOC toll-free number to make sure the search is still in progress.

ASTM PROPOSED STANDARD SAR TERMINOLOGY:

William Dixon, the ASRC Representative to ASTM, presented the attached list of standard SAR terminology that ASTM has proposed. He asked for input by 20 Oct 92.

William wishes to **RESIGN** as ASTM Representative. Anyone wishing to replace him should speak to him or the ASRC Chair as soon as possible.

DOG HANDLERS' CONCERNS:

William Dixon mentioned that members of MAD were concerned that clues are not being handled well. It is their perception that clues are going to Plans rather than Ops and action on them is being unduly delayed. It is felt that dog debriefs need improvement in the areas of discussion of POD, wind direction and follow-up.

The pros and cons of using dog handlers as IS in order to produce better dog tasks and better dog debriefs were discussed.

PROCESS FOR REDUCING TRAINING LEVELS:

The process for reducing the training level of someone found to be incompetent was discussed. Dave Carter has included a section on due process in his proposal for changing the ops manual. However, that process refers to disciplinary actions, whereas this is not necessarily disciplinary. Keith Conover volunteered to write a due process specifically for reducing training levels in such situations. Recertification procedures, which will occur for a large portion of IS and IC members this January, should also help to take care of such problems.

ALTERNATES OR PROXIES FOR ASRC BOD DELEGATES:

According to Bob Koester, the SCC requires that alternates or proxies for BOD Delegates would

have to be specifically allowed by our bylaws in order to be permissible.

Since ASRC bylaws do not do this, the only option available for replacing a Delegate who can not attend a particular meeting is:

1. The Delegate takes a Leave of Absence for a period encompassing the meeting date, and
2. The Group elects a replacement for that time period.

Although this practice is not specifically allowed either, the consensus of the Board is that it is acceptable.

DIFFICULTY IN FINDING REPLACEMENT IC'S:

Dave Carter raised the concern that several times in recent memory, we have suspended missions when more searching could have been done, except for the lack of an IC. Two solutions were suggested for the problem. First, we could simply hand responsibility for the search over to another agency and only withdraw ASRC resources, rather than suspend the entire mission. Second, we could revise the Ops Manual so that an IC is no longer required for the position of ASRC Agency Representative.

Adjourned at 1630 hrs.

ASRC BOARD OF DIRECTORS MEETING

10 OCTOBER 1992

AGENDA

Call to Order - Dave Carter, Chairman

Rules of Order:

1. May speak no more than three minutes to any single issue.
2. May speak ONLY if a member of the Board.
3. May NOT repeat points already made by another member.
4. Professional demeanor will be maintained.

Roll Call - Bruce Hemmer, Recording Secretary

Minutes of last Meeting - Bruce Hemmer, Recording Secretary

Treasurer's Report - Patrick Turner, Treasurer

ALL REPORTS WILL BE IN WRITING

Committee Reports:

Training - Peter McCabe
Operations - Dave Carter
Communications - Mark Eggeman
Uniform Committee - Earl Evans
Medical Committee - Scott Shuffield

Group Reports:

AMRG	SMRG
BRMG	SWMRG
MSAR	TSAR
RSAR	

Chairman's Report, Dave Carter, Chairman

OLD BUSINESS:

ASRC MOU with Maryland State Police - Peter McCabe
Radio license Renewal - Mark Eggeman
Brochure - Mark Eggeman
IS Training Materials
Status of 501(c)(3) - Bob Koester
FTM Test - Peter McCabe
Operations Manual update - Dave Carter
Training Manual - Comparison report/Scott Shuffield
RSAR's 36 month review
Annual meeting requirements for SCC - Bob Koester

From floor

From floor
LESSON LEARNED FROM RECENT INCIDENTS

Reading - Scott Shuffield

Adjournment



APPALACHIAN SEARCH & RESCUE CONFERENCE, INC.

P.O. BOX 440

NEWCOMB STATION

CHARLOTTESVILLE, VIRGINIA 22904

10 October 1992 Treasurer's Report

Our income since the last report was \$65.00. This was a donation given to us during the Pittsylvania Search for Gary Hall. AMRG also paid their 1992 dues. Our outcome includes monthly pager bills, minutes from last meeting being copied and mailed, and a \$167.20 file cabinet. The four drawer cabinet is in the ASRC locker and over two and a half drawers have already been filed with old mission files, not to mention the old political records.

The status on the tax-exempt has not changed due to the fact that the records have not gone from Gary Mectel to me. This is partial my fault for not actively pursuing them as vigorously as I should.

Any group that knows that it has not paid its 1992 dues should pay them to me immediately. All groups need to send me their 1993 dues, preferably by January 1, 1993.

A budget will be submitted for approval at the December Board meeting. Anyone with ideas about what needs to be included in the budget, please write, call, or see me.

One other thing to note, the copying of the minutes is an expensive proposition. The past two sets of minutes have cost \$78.34 and \$77.98 respectively for copying and \$19.70 and \$22.99 for postage. If this trend continues, we will spend \$600 just on BOD minutes and only take in at most \$350 in dues. This does not include other expenses such as paging, general membership meeting announcements, other mailings, or incidental costs such as file cabinets or SAR libraries.

Patrick L. Turner
ASRC Treasurer

FROM: Mark Eggeman (ASRC Commsec)
SUBJ: Communications Report
DATE: 10 OCT 92

In the next few weeks I will be making a review of the ASRC communications policies, procedures and records for the purposes of:

- A) To ensure that current ASRC communication practices are not in conflict with FCC regulations.
- B) To determine whether or not current communications policies are still valid or reflect the actual use of equipment in the field.
- C) To ensure that all records concerning communications are current.

At this time I would ask that all groups provide a current list of radio equipment along with a contact list of group officers and their phone numbers. This information may be forwarded to my home address:

Mark Eggeman
2517 Shafer St.
Norfolk, Va. 23513

804 853-4946

HEADQUARTERS:
P.O. BOX 440
NEWCOMB STATION
CHARLOTTESVILLE, VA.
22904



REPLY TO:
5537 FINESPUN LAST
VIRGINIA BEACH, VA. 23455
(804) 460-1849

APPALACHIAN SEARCH AND RESCUE CONFERENCE

MEDICAL NEWSLETTER

07 OCTOBER 1992

This newsletter is to inform all ASRC affiliated groups and most especially the "medical-types" that as of the 30 Aug 92, BOD meeting, I have taken over the task of chairing the ASRC Medical Committee. The post was vacated when Dave Stooksbury moved to Atlanta on 16 Aug.

I am certain that many of you don't know anything about me; therefore, as a matter of introduction, I will briefly go over some of my credentials, so that you can have a better feel as to who I am and what I can do (hopefully) for the ASRC in the months to come:

I am a Navy Hospital Corpsman with over 21 years of clinical, emergency and field experience. I am currently an EMT-B working to finish NREMT Intermediate level testing and have recently completed the SOLO WEMT Program, the USAF Pararescue Advanced Casualty Care Course, and a Naval Special Warfare Critical Incident Stress Debriefing Course taught by Jeff Mitchell. I have also completed the Navy Cold Weather Medicine Course and served three years as a Navy Survival Instructor in Maine prior to moving to Virginia two years ago. I have over six years of search and rescue experience working in Alaska's Aleutian Islands, Maine and Virginia, and I am certified as a FUNSAR Instructor by NASAR. I am presently serving as the Medical Officer for Tidewater Search and Rescue Group and serve as a delegate to the Virginia SAR Council. I am also working with the WEMT Curriculum Development Project whenever I find some free time.

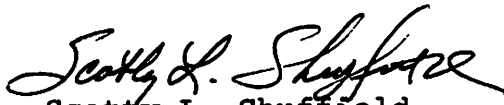
I hope that you can glean from my background that I believe in training. I also hope that it's apparent that I believe in search and rescue. Both of these ideals involve dedication and commitment (spelled - W O R K !), and I intend to work as much as I possibly can to make a lot of the dreams within our community become a reality. I cannot do this alone. It is going to take a serious team effort from most of the ASRC medical personnel. This doesn't mean hours of slaving over a hot typewriter - I can do a lot of that stuff, but what I need is input and guidance on the issues that affect each of us.

I also need a "committee". At this time, there is no official medical committee with the exception of one unofficial advisor. Therefore, I am asking for volunteers or appointees, one from each group, preferably a senior EMT, to be available periodically to brainstorm some ideas and possibly do a little "real work" towards getting realistic medical training and wilderness medical certifications/protocols established within our community.

Our first priority is to get all of our records straightened out. I recently received a roster from VA EMS and it is very outdated, and I'm suspicious that the same is true of the information contained in the ASRC Roster and possibly in our training files at the "Locker" in Charlottesville. As a reminder to the unenlightened, our EMS Agency license is up for renewal this December, and all of our records will be under review. Therefore, it is imperative that all personnel ensure training records are up to date. I will be making a working trip to Charlottesville sometime in mid-November to inspect and work on the records and update our rosters. Please get updated information (i.e., copies of cards/certificates) to me prior to 15 NOV, so that we can get this administrative evolution behind us, and move on to bigger and better things.

Another area we need to address in the future is attainment of local medical directors (LMD). If we ever hope to see the Wilderness EMT program get off the ground, and have the full impact and advanced capabilities that the program is designed to have, each group is going to need their own local medical director who is willing to train and "credential" EMT's in the necessary advanced skills that may be required in a backcountry setting. We will also need to be expanding our wilderness protocols in the future to include some of these more advanced skills. If each group is regularly working and training with their LMD who is reporting to the ASRC Operational Medical Directors (OMD), then it is easier for the OMD to grant authorization for performance of advanced skills in the "boonies".

That's about all I have for the moment. I'll try to get some kind of newsletter out after each BOD to keep all medical personnel up to date on the "latest and greatest". Remember, I need some inputs and committee members, so we can get hot on some of these pressing issues.


Scotty L. Shuffield
ASRC Medical Chair

TRAINING REPORT
TO THE
APPALACHIAN SEARCH & RESCUE CONFERENCE

October 6, 1992

P.A. McCah

~~September 23, 1992~~

On September 23, a note was sent to ASRC Training Officers with the following information.

FTL Test: The FTL written is ready for use by ASRC Group Training Officers. The following presents basic information and guidelines. Through October 5, no ASRC teams have requested the FTL test.

The written test is 100 questions. There are 7 sections with established questions in each section. Each question is worth one point. To pass the test, individuals must have at least 70% correct **IN EACH SECTION** of the test. Sections of the test may be retaken at the discretion of the ASRC Group Training Officer, but only after requesting a new copy of the test. The following guidelines have been established:

- When requested by the GTO, a copy of the FTL test and the answer key for that test will be mailed to the GTO. Each test page will be individually numbered, encrypted and dated.
- The test is not to be photocopied or reproduced in any manner. This test is copyrighted by the ASRC and is the property of the Appalachian Search & Rescue Conference, Inc.
- All completed written tests, when scored, are to be returned, along with the answer key to that test, to the ASRC Training Officer. Group training officers should enclose a note with each returned test indicating the results of the total FTL evaluation for each candidate.
- Persons successfully passing the written and field evaluation will be noted in designated ASRC rosters as Field Team Leaders.

Plans call for developing an additional 300 questions for the 7-section test so that different permutations of may be developed.

This written test is one part of the FTL evaluation process which is managed and administered by GTOs in each ASRC group. It is anticipated that GTOs will also conduct a field practicum exercise for FTL candidates. **Note:** One of the purposes of the annual ASRC training simulation, conducted for the last three years in November, has been to provide a field practicum opportunity for GTOs to test FTM and FTL candidates.

November SAR Simulation: A notice has been circulated regarding the November 20-22 SAR training simulation (see attached). We are hopeful that DES representatives will observe this training. The program is being designed as a full bore "to the wall" SAR exercise.

We are requesting the assistance of DES in locating a Virginia state park for the simulation so we do not have to contend with hunters on Saturday. Ideally, the state park will be located next to a state or national forest area to enable the search area to be extended on Saturday and into Sunday. Further information on this is expected shortly.

ASRC Training Standards and Training Manual: All ASRC GTOs were asked on July 28 to send a list of reference materials used in your group FTM training program. It was emphasized that materials could be in any format, published or otherwise. We are attempting to gather basic information on what each ASRC group uses to conduct its training. One partial response has been received. I need to redouble my efforts on this.

TRAINING OPERATIONS NOTICE
COMBINED
APPALACHIAN SEARCH & RESCUE CONFERENCE
TRAINING SIMULATION

WHAT **TRAINING SIMULATION - Lost person(s) search and rescue**

WHEN **November 20-22, 1992 -- beginning during the afternoon of November 20, 1992 from 1515 hours for initial alerting and call-out.**

WHERE **Simulation will be in Virginia. Site to be determined.**

ACTIVITIES **This will be a full scale lost person search simulation. Activities will include an overhead response team to evaluate the request for assistance, full scale call-out, with day/night search operations planned over an extended area.**

A SAR simulation team will provide guidance and information to the Incident Staff shifts running the operation. Present plans are for a "find and rescue activity" sometime Saturday night or Sunday morning.

This simulation will evaluate the present capability of ASRC groups to provide a coordinated response in rugged terrain when a request for assistance is received. This exercise will also provide a valuable opportunity for FTL candidates to lead field teams, and for IS and IC candidates to work shifts at mission base. Note: Incident Staff and Incident Commander candidates should identify their availability to their Group Training Officers so this information may be forwarded to training simulation managers.

EQUIPMENT **24-hour packs to include rations and water. Plan on bivouacking in the field at least one night, and being on different search team missions on a 24-hour clock. Count on weather being wet and cold, and nights probably will be into the 20s. Note: 48 hour packs will only be available at mission base which will probably be a primitive site. 48 hour packs to also include your additional food for the 2nd day, shelter, etc.**

Bring full personal and team semi-tech and technical gear. Headlamps and safety glasses/goggles for night ops are required.

EMERGENCIES **Telephone numbers for emergency communications for your SAR group will be announced at alerting and call-out.**

QUESTIONS **Peter McCabe ASRC Training Officer (301) 596-5554**

SEP 16 1992



BLUE RIDGE MOUNTAIN RESCUE GROUP

P.O. BOX 440
NEWCOMB STATION
CHARLOTTESVILLE, VIRGINIA 22904

BRMRG Report to ASRC BOD

October 10, 1992

- 1.) A new training class has been started. Besides holding an Open House and a FTM Workshop, weekly training has started. About 30 to 40 people are presently in the class. FTM testing will occur either on Dec. 5 or Dec. 6 with a bivouac the night before. Meanwhile, we have had three FTMs become FTLs and one CQ become FTM. Three FTLs will be nominated for IS and one IS will be nominated for IC.
- 2.) We held a fund raiser by parking cars at Van Rippers Music Festival on Sept. 20. Event was a success and everybody had fun.
- 3.) We have purchased a cellular telephone for a limited test period. The policy for its use is attached to this report. If the costs are too high, we will return the phone.
- 4.) BRMRG has added a copy of the medical standards to the required items for becoming an FTL. If you are an EMT, you need a copy of the orange standards; if you are not an EMT, you need a copy of the blue standards.
- 5.) Searches since last BOD meeting:

RESPONDED TO:

<u>WHEN</u>	<u>WHERE</u>	<u>HOW MANY</u>	<u>STATUS</u>
2 Sept.	Albemarle County, VA	12 people	1
5 Sept.	Gathersburg, MD	4 people	1
6 Sept.	Surry County, VA (Pt I)	3 people	Susp.
18 Sept.	Montgomery County, MD	8 people	2
1 Oct.	Pittsylvania County, VA	20 people	Susp.
8 Oct.	Pulaski County, VA	1 person	3

DISPATCHED:

<u>WHEN</u>	<u>WHERE</u>	<u>STATUS</u>
13 Sept.	Spotsylvania County, VA	1
14 Sept.	Surry County, VA (Pt II)	3
2 Oct.	Pittsylvania County, VA (2 searches)	1
8 Oct.	Berkeley Springs, WVA	3

BRMRG Cellular Telephone Guidelines

These are a set of guidelines regarding the use of the BRMRG cellular telephone. The number for the telephone is (804) 981-2951.

Telephone use restrictions:

1. Due to the expense of cellular phone calls, only authorized members will be allowed to use the phone. Authorization may be predetermined at BRMRG business / BoD meetings. It may also be given during a search by the IC or an IS, or by the AO on call.

Telephone use instructions:

1. In the local Charlottesville / Albemarle area, the phone operates as a normal phone. To make a call, press the Power button, punch in the number you want to call and press the Send button. To end the call press the End/Clr button. If the phone is locked, key in the unlock code first: 951 (the last three digits of the cellular phone number). To receive a call the power must be on. If the phone rings, pick up the handset and the call will be answered. **NOTE: Whenever the phone is used, calling out or receiving a call, a charge of 25 cents per minute is incurred.**

2. Outside the local area the phone can be used if the **ROAM** indicator is on when the power is on. Making or receiving a call, in this instance, is more complicated. Please see attached instructions from Centel Cellular. **NOTE: Roam charges are significantly higher than local charges. See attached instructions and costs.**

3. Each call in or out will be recorded in a log included with the telephone.

Battery use instructions:

1. The battery option with this phone allows for its operation away from a power source. The battery is located in the compartment next to the phone. Under normal conditions the battery should provide **50 MINUTES** of air time.

2. The battery can be charged from a car cigarette lighter or from an AC outlet. It is best to keep the battery fully charged at all times, or at least to avoid fully discharging it, since it may take up to 10 hours to recharge the battery. The battery is not subject to the "memory affect." The battery should be kept in a ventilated compartment.

3. The option of buying a second battery for this phone is being discussed. It will cost approximately \$52. Please direct comments on this option to the BRMRG communications officer.

WARNING: For Internal ASRC Use Only

September 23, 1992

Page 2

BRMRG Cellular Telephone Guidelines

BRMRG and ASRC members authorized to use the BRMRG cellular telephone:

1. ASRC Incident Commanders, Incident Staff, and Alert Officers.
2. BRMRG directors and officers.

WARNING: For Internal ASRC Use Only

**MARYLAND SEARCH & RESCUE GROUP (ESAR 616) .REPORT
TO THE
APPALACHIAN SEARCH & RESCUE CONFERENCE**

October 10, 1992

New Member Recruitment

Significant recruiting is underway in the ESAR 616 program with approximately 15-20 new recruits. Additional recruits are expected. The first training weekend is scheduled for October 10-11 in the Shenandoah National Park near Front Royal.

Communications Equipment and Related Issues

The team now has 7 ICOM H-16 radios plus one single frequency (155.160). The ICOM units may also be used for two base configurations with selective amplification from 50 to 100 watts.

ESAR 616, as an accredited MRA team, has received approval from the MRA to use its FCC license at 155.160 nationwide for emergency services. The ESAR-616 call sign is KBC-877 Maryland 616.

Proposed MOU with Maryland State Police

On September 15, the Maryland State Police advised that the draft ASRC Memorandum of Understanding had been forwarded to their legal counsel for review. To date, no response has been received. On October 15, I will initiate a routine 30-day followup. While I am optimistic regarding their eventual approval, this entire process will continue to be fairly slow.

Hurricane Andrew Response

A 11 person team from the Maryland Search & Rescue Group (ESAR 616), including several members from the Shenandoah Mountain Rescue Group (SMRG) and one member from the Allegheny Mountain Rescue Group (AMRG), assisted American Red Cross Disaster Services operations, by working with the National Disaster Medical Services (NDMS) program of the U.S. Public Health Service during a trip September 3-8 to south Dade County, Florida. ESAR-616 provides emergency services with the Maryland unit of the American Red Cross.

Services were provided throughout the South Dade County area assisting both the NDMS Environmental Health Task Force and other groups. Tasks included working with a Sheriffs unit blood hound unit from Charleston, South Carolina in searching a totally destroyed 300 unit trailer park at an Everglades Migrant Worker Camp before removal of debris by Navy Seabeas. Teams visited makeshift neighborhood first aid stations and medical service programs established by nurses, doctors and community hospitals

in damaged houses, schools and churches throughout South Dade County to take back information to the NDMS Task Force on staffing and medical supply needs at each station. Team members also provided temporary repairs or arranged for repairs, and provided information on nearby services or more advanced services for referral of patients. Three team members also provided assistance in the NDMS incident command and communications center. Individual assignments included providing interpreter services one day for a small unit of 82nd Airborne medics going door to door offering first aid for residents in a large apartment complex which had been heavily damaged. Another assignment, with three Team medics, was accompanying a USPHS physician and a Florida Natural Resources Ranger into the Everglades in a large 4-wheel drive truck to look for migrant workers who might be injured, or in need of food and housing assistance.

Mountain Rescue Capabilities in Virginia

ESAR-616 will be writing Ralph Wilfong at Virginia DES in the near future to describe the unit's capabilities in providing routine vertical and other mountain environment search and rescue services in Virginia. The MRA team within ESAR-616 is composed of adults and ESARs with a capability to provide relatively quick response to emergency situations. Technical equipment is maintained in the teams vehicle at all times.

Training Schedule

Attached is a copy of the 1992-93 ESAR-616 training schedule.

P. McCabe

**POTOMAC VALLEY RESCUE GROUP (ESAR-617)
REPORT TO THE
APPALACHIAN SEARCH & RESCUE CONFERENCE**

October 1992

Recruiting and Training Program: During its first regular meeting of the year, 28 University of Maryland students participated. The PVRG training program is being developed in two components: wilderness search and rescue, and wilderness tracking. Schedules for both are:

Tuesday Training Meetings (Room 2144, Stamp Student Union Building)

■ **Wilderness Search & Rescue: 6:00 pm to 7:30**

Sep 29	Nov 17
Oct 6	Nov 24
Oct 13	Dec 1
Oct 20	Dec 8
Oct 27	Dec 15
Nov 3	

■ **Wilderness Tracking Skills: 7:30 pm to 9:00**

Sep 29	Nov 10
Oct 6	Nov 17
Oct 13	Nov 24
Oct 20	Dec 1
Oct 27	Dec 8
Nov 3	Dec 15

Tracking Team Field Training, Sunday Mornings at Carderrock

Wednesday Meetings (6:30 to 7:15 pm, Room 1104, Stamp Student Union Bldg.)

1st Wednesday	Team Committee Meetings
2nd Wednesday	Team Officers Meetings
3rd Wednesday	Special Guest Presentations
4th Wednesday	Wilderness SAR Training Make-Up Meeting

Team Leadership: At the moment leadership for the wilderness SAR component is being provided by Scott McCabe and Steve Klueter, university students, with monitoring by Peter McCabe. Art Dodds, the ESAR-617 GTO of record, will be meeting in the near future with the leadership to discuss training standards and team expectations. The wilderness tracking team program is being led by Tom Cochrane with the assistance of a student at the University. Elections for leadership will be conducted in early November.

Equipment: PVRG continues to acquire basic ASRC required equipment. The latest acquisition is 300' of 11mm static line, and two ICOM H-16 hand-held radios.

Dispatching: For the moment, those persons qualified as COQ will continue to be dispatched through the ESAR-616 system, the team sponsor for ESAR-617.

ASRC October BOD Meeting

SMRG Report

10/10/92

Missions

- 4 members went with the ⁽⁷⁾ ESARs to assist with the Hurricane Recovery Efforts in South Florida
- ^{went on} Notification for downed National Guard plane - Berkeley Sp, Wia.

Training

- Four out of last 7 training events have been cancelled due to searches, lack of attendance, weather
- FTM/FTL Workshop is scheduled for October 24 + 25, 1992; all are welcome; if interested please contact Jenny Burmeister (703) 978-7819 by October 18. Information attached
- Wednesday December ⁹~~12~~ - SMRG will offer a seminar/discussion session on Disaster SAR - guest lectures from Red Cross + FEMA [Chuckle mills]
- New Training Format - Rely on Workshops (GSAR-like model) as follows: FTM/FTL will be offer twice per year; IS (MSO) offered once per year; Regular ^{Wednesday} ~~Monday~~ training (1x/month) →

will consist of ^{guest} lectures from resources we work with such as Depts, CAP, etc. Remaining Tuesday sessions will be regular classes.

~~Membership~~
37 TERM: 1C-3, 1S-5, FM-12, FM-8, COG-9

SHENANDOAH MOUNTAIN RESCUE GROUP (SMRG)
FOURTH QUARTER TRAINING SCHEDULE

REVISED 9/92

DATE	TIME	PLACE	CLASS FOR	TOPIC	CONTACT	TELEPHONE
10/3 10/24+25 SAT/SUN	0800-1800	TBA	FTM/FTL	FTM/FTL - Workshop	Jenny Burmester	(703) 978-7819
10/6 - TUES	1930-2100	PATC	FTM/FTL	LAND NAVIGATION Logistics/Resource Management	Jim Fishenden Andy Marsh	(304) 381-5309
10/9-11 10/10 - SAT	1800-1800 1030-1400	Richmond Richmond	ALL ALL	Search Simulation - K-9 Alert ASRC BOD Meeting	Jenny Burmester Dave Carter	(703) 978-7819 (804) 466-8094
10/14 - WED	1930-2130	PATC	FTL/IS/IC	Hurricane Andrew Relief Effor.s Briefing Plans/Operations - Real Time	Jenny Burmester Gary Mechtel	(703) 978-7819 (410) 381-2593
10/17 - SAT	0830-1500	TBA	FTM/FTL	Haul Systems/Semi-tech	Jenny Burmester	(703) 978-7819
10/20 - TUES	1930-2100	PATC	COQ/FTM	Communications	John Birch	(703) 533-3668
10/27 - TUES	1930-2100	PATC	ALL	BUSINESS MTG	Amy Rue	(804) 876-3941
11/1 - SUN	0900-1500	TBA	COQ/FTM	Land Navigation	Jenny Burmester	(703) 978-7819
11/3 - TUES	1930-2100	PATC	COQ/FTM	FTM/FTL Review	Jenny Burmester	(703) 978-7819
11/11 - WED	1930-2100	PATC	ALL	TBA - DF'ing and ELTs - CAP	Jenny Burmester	(703) 978-7819
11/14-15 - SAT/SUN	0800-2000	TBA	COQ/FTM	FTM/FTL - Field Practical	Jenny Burmester	(703) 978-7819
11/17 - TUES	1930-2100	PATC	COQ/FTM	FTM/FTL Written Test	Jenny Burmester	(703) 978-7819
11/20-22 - FRI-SUN	1800-1800	Newport News	IS/IC	Practical SAR Ops - Part I (Part II - 12/11-13)	Jenny Burmester	(703) 978-7819
11/24 - TUES	1930-2100	PATC	ALL	BUSINESS MTG	Amy Rue	(804) 876-3941
12/1 - TUES	1930-2100	PATC	TRN/COQ	ASRC Alert/Dispatch; Locker Tour	Dawn Arbogast	(703) 242-8751
12/9 - WED	1930-2100	PATC	ALL	TBA - Disaster SAR	Jenny Burmester	(703) 978-7819
12/12 - SAT	1030-1400	Richmond	ALL	ASRC BOD Meeting	Dave Carter	(804) 466-8094
12/15 - TUES	1930-2100	PATC	ALL	Christmas Party	Jenny Burmester	(703) 978-7819
12/29 - TUES	1930-2100	PATC	ALL	BUSINESS MTG	Amy Rue	(804) 876-3941

CALL THE SMRG OPERATIONS LINE (703)255-5034 OR THE CONTACT TO CONFIRM TRAINING TIME AND LOCATION.

**SHENANDOAH MOUNTAIN RESCUE GROUP (SMRG)
FIRST QUARTER TRAINING SCHEDULE**

9/92

DATE	TIME	PLACE	CLASS FOR:	TOPIC	CONTACT	TELEPHONE
1/5 - TUES	1930-2100	PATC	COQ/FTM	Snow Travel	Jenny Burmester	(703) 978-7819
1/13 - WED	2000-2130	PATC	ALL	TBA - NASAR	Jenny Burmester	(703) 978-7819
1/16-17 - SAT/SUN	0830-1800	TBA	FTM/FTL	IS Workshop - Part I	Jenny Burmester	(703) 978-7819
1/19 - TUES	1930-2100	PATC	FTM/FTL	Hypothermia	Jenny Burmester	(703) 978-7819
1/26 - TUES	1930-2100	PATC	ALL	BUSINESS MTG	Amy Rue	(804) 876-3941
2/2- TUES	1930-2100	PATC	TRN/COQ	SMRG Medical Gear	Jenny Burmester	(703) 978-7819
2/6 - SAT	1030-1400	Richmond	ALL	ASRC BOD Meeting	Dave Carter	(804) 466-8094
2/10 - WED	1930-2100	PATC	ALL	TBA - VA Depart. of Emer. Services	Jenny Burmester	(703) 978-7819
2/16 - TUES	1930-2100	PATC	COQ/FTM	Mantracking	Jenny Burmester	(703) 978-7819
2/20-21 - SAT/SUN	0830-1800	TBA	ALL	IS Workshop - Part II	Jenny Burmester	(703) 978-7819
2/23 - TUES	1930-2100	PATC	ALL	BUSINESS MTG	Amy Rue	(804) 876-3941
3/2 - TUES	1930-2100	PATC	TRN/COQ	ASRC Alert/Dispatch	Dawn Arbogast	(703) 242-8751
3/10 - WED	1930-2100	PATC	ALL	TBA - Critical Incident Stress Debrief	Jenny Burmester	(703) 978-7819
3/13 - SAT	900-1700	TBA	COQ/FTM	FTM/FTL Skills Workshop	Jenny Burmester	(703) 978-7819
3/16 - TUES	1930-2100	PATC	ALL	Wilderness Survival	Jenny Burmester	(703) 978-7819
3/23 - TUES	FREE	FREE	FREE	FREE	Jenny Burmester	(703) 978-7819
3/29 - TUES	1930-2100	PATC	ALL	BUSINESS MTG	Amy Rue	(804) 876-3941

CALL THE SMRG OPERATIONS LINE (703)255-5034 OR THE CONTACT TO CONFIRM TRAINING TIME AND LOCATION.

**SWVaMRG
BOD Report
10 Oct 1992**

- * **Officer Changes:**
 - John Casey - Chair
 - P.J. Fleenor - Vice Chair

Tod Berman has taken a leave of absence, please do not send ASRC correspondence to him.
- * **Searches:**

Arbemarle Co.	8 responders
Montgomery Co. MD	4 responders
Surry Co.	6 responders
Pittsylvania Co.	17 responders

(this represents 68% of our current active membership!)
- * **Membership:**

35 new trainees since beginning of school year. Most of these individuals will be COQ within a month.
- * **PSAR:**

Hug-a-Tree to 38 Cub scouts and their parents
- * **Training:**

Introduction to swift water rescue, scheduled for 17 Oct 92, in conjunction with BMSAR, to be held in Blacksburg. Dave Morris, DES instructor. A few openings still available, contact John PUNCHES (703-231-8835 day) by Wednesday if you are interested.
- * **Aquisitions:**
 - 2 aluminum O₂ cylinders donated by Blacksburg Rescue Squad
 - 1st aid supplies and stiff neck collars donated by new member

10-10-92

Responded to Jan. 32m
- Being from Cleveland

ISAC: 1.15

- Unfired Ammunition, need more
• When we receive details for
Bucks he made the request

Hammer

Find Noun; Jack can make \$600.00
→ Best class: 21-22 Nov
18-20 Dec

P. McA

PENNSYLVANIA SEARCH & RESCUE COUNCIL
P O Box 504 Somerset, Pennsylvania 15501

October 10, 1992

REPORT TO THE ASRC

Standards: An important meeting of the PSARC was held on Saturday, September 19, in Harrisburg to address important cross-cutting issues both in the Pennsylvania SAR Council and the general lost person search and rescue community in the Commonwealth. The following reviews the results of this meeting:

1. Standards for both professional volunteers providing lost person search and rescue services, and for groups and teams they are associated with are just beyond the horizon. The PSARC can wait for governmental agencies or other private groups to establish standards, or the PSARC can establish standards. The opinion of PSARC members present was that the PSARC should work through a process to take the lead in establishing standards.
2. While the development of group or team standard operating procedures is critical to the process of establishing creditable standards, at this time the development of individual standards should take precedence. Accordingly, a series of procedural steps were identified with time lines.
 - 2.1 By the December 12, 1992, PSARC meeting, the Standards Committee will define, by skill and competency level descriptions, the following position descriptions. Note: Position description categories encompass a variety of terms and designations used to describe a series of position responsibilities.
 - ✓ trainee - boot - grunt - call out qualified (coq)
 - ✓ field team member - active member - SAR tech I
 - ✓ SAR tech II - field team leader
 - ✓ base operations personnel - incident staff - base tech I - staff officers
 - ✓ incident commander - team leader
 - ✓ rescue specialist
 - ✓ medic - medical specialist
 - ✓ tracker
 - ✓ canine specialist - search dog handler
 - 2.2 The definitions developed in 2.1 above will be used to form, by April 1993, guidelines in the form of a users manual of recommended single title positions and descriptive responsibilities for each job title designation.

The Standards Committee will work to select position category titles and define position descriptions which are used in Pennsylvania, and which may be reciprocal in neighboring states. These guidelines will constitute the basis for position description standards to be later approved and adopted by the PSARC.

- 2.3 By April 1993, the Standards Committee will develop draft team/group operations standards for PSARC members.

Note: Members of the Standards Committee will be meeting several times before the December 12 meeting in Harrisburg. Individuals and teams with comments and additional information are encouraged to write to PSARC Standards Committee Chairman Jim Howley at: Thornhurst Volunteer Fire & Rescue, Star Route, Box 119, Thornhurst PA 18424

Operations: Work continues to develop within PSARC an operational capability similar to that of the Colorado Search Rescue Board. Individuals have been tentatively identified as potential state mission coordinators. Further action is pending changes in the enabling legislation for the Pennsylvania Emergency Management Agency (PEMA).

FCC Radio License: Work is progressing on acquiring 3 tactical frequencies for use by PSARC teams. The FCC application has been coordinated and forwarded to the FCC/Gettysburg for action.

Incorporation: After a slow start, work will be getting underway to incorporate the PSARC as a non-profit corporation.

Relations with Pennsylvania Emergency Management Agency: Strides continue to be made in improving an already good working relationship with PEMA. Development of an MOU with PEMA is awaiting changes to enabling legislation for PEMA to authorize them to develop formal working relationships with search and rescue programs. The PSARC continues to collect and forward to PEMA resource information on wilderness SAR teams so this information may be incorporated into the PEMA emergency information system (EIS).

ASTM Proposed Std.

Response to Dixon
must be October 20, 92

- W

Standard Terminology Relating to Search and Rescue¹

1. Scope

1.1 This terminology includes those terms common to the area of search and rescue.

Terminology

2. **accessory cord**, n - any cordage (rope) of nominal diameter of 9mm or less. Usually manufactured of low stretch synthetic fiber yarns in a kernmantle type construction.
3. **access**, n - process or reaching of the patient/subject and establishing physical contact.
4. **ascender**, n - mechanical camming device which grips the rope in one direction (hard ascender), or certain rope hitches (soft ascender) which grip the rope in one or more directions. Ascenders are primarily used in rope climbing and rope hauling systems.
5. **belay**, n - ^{verb} to make a person (s) secure by winding or passing a rope around or through an object that will allow the rope to be easily adjusted to provide slack or tension as necessary to secure, control or stop the person(s) or load attached to the rope.
6. **brake bar rack**, n - a variable friction device consisting of a u-shaped metal bar to which are attached several metal bars that create friction on the rope. Also known as rappel rack.
7. **brake hand**, n - the hand used to control the rope feeding into the friction device.
8. **carabiner**, n - metal link, usually oval or "D" shaped, one side opens by means of a spring loaded gate.
9. **chest harness**, n - a type of harness worn around the chest for upper body support. ^{Any mention of vertical use?}
10. **delayed or prolonged time**, n - time ^{a period of} between patient injury and arrival ^{at} to a definitive care facility is greater than 60 min.
11. **evacuation**, n - the process used between the time of extraction and transportation.
12. **extraction**, n - the process of initial assessment, treatment, stabilization, and packaging of the patient/subject from the

¹ This terminology is under the jurisdiction of ASTM Committee F-32 on Search and Rescue and is the direct responsibility of Subcommittee 732.06 on Terminology.

immediately hazardous environment.

13. transportation, ~~the~~ use of a dedicated vehicle for the removal of the patient/subject to a medical facility or definitive care facility.

THIS DOCUMENT IS PART OF THE ASTM STANDARDS PROCESS AND IS FOR ASTM COMMITTEE USE ONLY. IT SHALL NOT BE REPRODUCED OR CIRCULATED OR QUOTED, IN WHOLE OR IN PART, OUTSIDE OF ASTM COMMITTEE ACTIVITIES EXCEPT WITH THE APPROVAL OF THE CHAIRMAN OF THE COMMITTEE HAVING JURISDICTION OR THE PRESIDENT OF THE SOCIETY.

ASRC IS/IC/TRACKER Information Sheet

Name: _____

Home Phone: () _____ Work Phone: () _____

Training Level: _____ Weight _____

Medical Training (EMT, 1st response, etc) _____

Which group? _____

Pager? _____ if so... Phone # or Net _____

Group PIN# _____ Personal PIN# _____

Car? _____ if so... Capacity _____

Liscense Plate _____ State _____ 4WD? _____

Radio, if any _____

Cellular telephone? _____ if so... Tel.# _____

Please return to:

*Camille Birmingham
c/o Blue Ridge Mt Rescue Group
P.O. Box 440
Newcomb Station
Charlottesville, VA 22904*

CAMILLE'S PROPOSAL FOR ALERT OFFICERS

Alert Officers should be voted in by the ASRC BOD. This is because the Alert Officer (AO) gives the first impression of the conference. The AO makes a number of decisions about how the conference should respond to a search. The AO is responsible for giving the conference dispatch all necessary information about a search, and at times the AO is the first contact with the Responsible Agent. The decisions the AO has to make, assumes a certain background knowledge of the conference, politics, and outside resources. For these reasons Alert Officers should be chosen carefully and to aid in choosing certain standards should be enforced.

This is my proposal:

An AO must be Incident Staff with 20 hours of Group Dispatch experience or a Field Team Leader with 30 hours of Conference Dispatch experience.

An AO candidate must be recommended by his/her Group Dispatch Coordinator.

All AOs must be voted in by the ASRC BOD.

10 OCT 1992 1300

SECRETARIAL NOTE

IMPORTANT! In this envelope, you should find a corrected first page to the minutes for the August meeting, which was erroneously dated as April! It also contains some other corrections in the attendance section. PLEASE, FIND YOUR COPY AND REPLACE THE FIRST PAGE!

Unfortunately, I had recording problems at the October meeting. The acoustics of the room we were in for this meeting are very bad. In addition, I had to use a different tape recorder, which turned out to not produce high-quality recordings. As a result, the tapes of this meeting are virtually useless.

The end result is that these minutes have not been verified versus the tapes. Check them carefully, and please notify me of any significant errors or omissions before the next meeting on 12 Dec. That way, I can prepare a list of errata to hand out at the meeting.

To reach me at the Locker, call 804-924-3472 and leave a message. I drop by daily. Or, you can fax me at work: 804-982-2165. The address at the Locker is:

Bruce Hemmer
ASRC Secretary
440 Newcomb Station
Charlottesville, VA 22904

Please let me know if the address to which I am sending these minutes is or is not correct. Also, if it is possible to fax the minutes to you, please let me know, as this will save us money.

REMINDERS

IS/IC RECERTIFICATION: Recertification is required by the training standards on 01 JAN 92 for all IS and IC members who were initially certified before 01 JAN 90, which is the vast majority of us.

This requires passing a written test, and Bob Koester and I are working on preparing one for each level, which we hope to have ready for consideration at the 12 DEC 92 meeting.

The standards also require serving at least four shifts in the past two years, divided among certain specified positions. I remind you, and please remind others: "It is the responsibility of the **INDIVIDUAL** to provide this documentation to the Board." I as secretary may be able to assist you in pulling specified material from specified mission files, if they exist. But you **MUST** at least tell me which files to look in, preferably which shift, and in what position you think you served.

I have copied the applicable sections of the training standards onto the back side of this sheet of paper.

Group rosters disagree with each other and with the Conference roster on who is or is not IS or IC. I have constructed the attached composite list of all those who are somewhere claimed as such. Please verify the accuracy of all information on this list. Please let Peter McCabe or myself know who needs to recertify, and the dates of certification of those who do not.

INDIVIDUAL ASRC DUES: Each group is required to collect \$1 from each member it wishes to claim on its roster and send the money to the ASRC Treasurer (Patrick Turner, at the same address as me) by 01 Jan 92.

IS/IC RECERTIFICATION REQUIREMENTS

(From ASRC Training Standards, 5th ed., June 91)

Incident Staff qualified members must meet the following recertification requirements every two calendar years:

1. Pass a written test.
2. Serve at least four shifts, divided among at least two different missions, as Assistant Staff, Supervisor Aide, Division Supervisor, Branch Chief, Operations Section Chief, Plans Section Chief, or Logistics Section Chief. It is the responsibility of the individual to provide this documentation to the Board.
3. Maintain ASRC FTL certification.
4. Receive a favorable vote of the ASRC Board of Directors.
5. (This recertification process does not preclude an IS qualified member being brought before the ASRC Board of Directors for review as needed, at any time.)
6. (The review cycle period shall begin the first of January of the year following the IS qualified member's initial certification.)

Incident Command qualified members must meet the following recertification requirements every two calendar years:

1. Pass a written test.
2. Serve at least four shifts, divided among at least two different missions, as Operations Section Chief, Plans Section Chief, Incident Commander, Division Supervisor, or Branch Chief. One of these shifts must be as IC. It is the responsibility of the individual IC to provide this documentation to the Board.
3. Maintain ASRC FTL certification.
4. Receive a favorable vote of the ASRC Board of Directors.
5. (This recertification process does not preclude an IC being brought before the ASRC Board of Directors for review as needed, at any time.)
6. (The review cycle period shall begin the first of January of the year following the IC's initial certification.)

ASRC INCIDENT COMMANDERS

Name:	Home Phones:	Work Phones:	Pagers: (A = ASRC Net)	Group:	PIN:
CARTER, David	804-466-8094	804-437-4635	A TSAR	TSAR	092-001
CONOVER, Keith	412-561-3413	412-232-8364	AMRG	412-645-0931	AMRG
DIXON, William	804-295-9303		A	804-972-8860	BRMRG
HEMMER, Bruce	804-296-6172	804-924-3598	A BRMRG	BRMRG	098-027
HERBERT, Deming	804-823-2995	804-977-4400	A BRMRG	BRMRG	098-026
INGLE, Chris	804-296-7274	804-977-4400	BRMRGO	BRMRG	098-006
KOESTER, Robert	804-296-6172	804-924-8010	A BRMRG	BRMRG	098-007
MECHTEL, Gary	410-381-2593	410-765-6142	BRMRGO	SMRG	097-002
PENNINGTON, Mark	804-739-6006	804-674-2432	A RSAR	RSAR	094-007
SERIO, Vince	804-288-3946	804-784-5546		RSAR	094-031
SHEA, Greg	703-448-4481	703-742-7198	BRMRGO	SMRG	097-028
SWETT, George	703-750-3175	703-358-5306	SMRG	SMRG	097-009
WILFONG, Ralph	804-674-4244	804-674-2421		804-256-2816	RSAR

ASRC INCIDENT STAFF

Name:	Home Phones:	Work Phones:	Pagers: (A = ASRC Net)	Group:	PIN:
BERMAN, Todd	On Leave of Absence			SWVMRG	
BIRCH, John	703-533-3668			SMRG	097-614
BIRMINGHAM, C.	804-979-7254	804-924-2101	A BRMRG	BRMRG	098-038
BURMESTER, J.	703-978-7819	703-471-6150	SMRG	SMRG	097-603
CARTER, Ruth	804-466-8094	804-422-2201	A TSAR	TSAR	092-002

Name:	Home Phones:	Work Phones:	Pagers: (A = ASRC Net)	Group:	PIN:
CHOPIN, Charles	804-979-3228		A BRMRG	BRMRG	098-036
DEHAVEN, Paul	703-354-2957	703-354-0400		703-701-1892	SMRG 097-605
DODDS, Art, Jr.	301-949-2497	301-443-8907	A SMRG	301-309-4756	AMRG
ELRON, Robert	703-506-8642	301-572-3560		202-542-4260	SMRG 097-616
FOGLE, Art	412-795-1123	412-795-1085		412-645-0604	AMRG
FOX, Lorrick	804-262-1110	804-230-1370		804-256-5950	RSAR
HANNON, Lisa	804-979-7254	804-293-4507	A BRMRG	BRMRG	098-021
HARRISON, Gene	703-777-6111	703-883-6142		202-592-0126	AMRG
JOHNSON, Bill	804-483-3784		BRMRGO	BRMRG	098-046
JOHNSON, Diane	804-483-3784	804-393-5034	BRMRGO	BRMRG	098-047
KUGA, Michael	412-869-2567	412-266-8343		412-645-0929	AMRG
MARSH, Andrew	410-381-5309			410-471-5785	SMRG 097-612
MOORE, E., Jr.	804-798-5012/5022			804-798-8000 (RS)	RSAR 094-002
PERRON, Greg	804-979-4327		A BRMRG	BRMRG	098-033
PUNCHES, John	703-552-6957	703-231-8835	BRMRGO	SWVMRG	
RITENOUR, Chuck	410-667-1708	410-237-1824		ESAR	
RITTER, Steve	703-869-4265	703-667-5990	BRMRGO	BRMRG	098-011
SIHLER, Edward	919-968-4126			BRMRG	
SOLOMON, Carl	410-381-1527	410-286-7057		ESAR	
SOUKUP, Cady	703-987-9549	703-675-3015		SMRG	097-650
TURNER, Patrick	804-977-4539	804-924-3181	A BRMRG	BRMRG	098-040
ZOLIDES, Marc	202-524-8972			BRMRG	098-035

**ASRC BOARD OF DIRECTORS MEETING
12 DECEMBER 1992
AGENDA**

Call to Order - Dave Carter, Chairman

Rules of Order:

1. May speak no more than three minutes to any single issue.
2. May speak ONLY if a member of the Board.
3. May NOT repeat points already made by another member.
4. Professional demeanor will be maintained.

Roll Call - Bruce Hemmer, Recording Secretary

Minutes of last Meeting - Bruce Hemmer, Recording Secretary

Treasurer's Report - Patrick Turner, Treasurer

Committee Reports: **ALL REPORTS WILL BE IN WRITING**

Training - Peter McCabe

Medical Committee - Scott Shuffield

Operations - Dave Carter

Uniform Committee - Earl Evans

ASTM report - William Dixon

Communications - Mark Eggeman

Group Reports: **ALL REPORTS WILL BE IN WRITING**

AMRG
RSAR

SMRG
BRMG

MSAR
SWVMRG

TSAR

Chairman's Report, Dave Carter, Chairman

OLD BUSINESS:

ASRC MOU with Maryland State Police - Peter McCabe

Radio license Renewal - Mark Eggeman

Brochure - Mark Eggeman

IS Training Materials

Status of 501(c)(3) - Bob Koester

FTM Test - Peter McCabe

Operations Manual update - Dave Carter

Training Manual - Comparison report/Scott Shuffield

RSAR's 36 month review

Status of Change to By-laws

Presentation - Mechtal's five key points

From floor

NEW BUSINESS:

From floor

LESSON LEARNED FROM RECENT INCIDENTS

Adjournment

FROM: Mark Eggeman (ASRC Commsec)
SUBJ: Communications Report
DATE: 10 OCT 92

In the next few weeks I will be making a review of the ASRC communications policies, procedures and records for the purposes of:

- A) To ensure that current ASRC communication practices are not in conflict with FCC regulations.
- B) To determine whether or not current communications policies are still valid or reflect the actual use of equipment in the field.
- C) To ensure that all records concerning communications are current.

At this time I would ask that all groups provide a current list of radio equipment along with a contact list of group officers and their phone numbers. This information may be forwarded to my home address:

Mark Eggeman
2517 Shafer St.
Norfolk, Va. 23513

804 853-4946



APPALACHIAN SEARCH & RESCUE CONFERENCE, INC.

P.O. BOX 440
NEWCOMB STATION
CHARLOTTESVILLE, VIRGINIA 22904

TO: ASRC BOD Representatives
FROM: Patrick Turner, ASRC Treasurer
RE: 1993 Budget
DATE: 17 November 1992

I have enclosed a copy of my proposed budget. It is very rough and I expect to have it changed at the December meeting. I have included regular debits (the SCC and the FCC) and estimated mailing cost at \$25 or \$50 depending on what the present officer asked for. The 800 Number is mentioned, but is not in the total.

We cannot include donations in our budget because we do not know if we are getting any this year. We do have a problem that we do not have income matching outcome. This can be done because we have a few thousand dollars in the account, but this can be taken by unbudgeted costs (more lawyer fees or more FCC fees).

Please come to the December meeting ready to discuss and approve a budget. Thank you.

Sincerely,

A handwritten signature in dark ink, appearing to read "Patrick L. Turner", written over a horizontal line.

Patrick L. Turner
ASRC Treasurer

P.S. The meeting will be held in Peabody Hall 107 at UVA this time.

Proposed Budget for 1993
Appalachian Search and Rescue Conference

Income:

Dues:	\$45	x	7 groups	\$	315
	\$75	x	1 group	\$	75
	\$ 1	x	member	\$	250
Total:				\$	640

Debits:

Operational:

Pager Bills	\$17	x	12 months	\$	204
800 Sprint	\$15	x	12 months	\$	180
+ Calls					

Administrative:

President		\$	50
Secretary	\$75 x 7 meetings + \$25	\$	550
Treasurer		\$	25
Training		\$	25
Medical		\$	50
Operational		\$	25
Communication		\$	50
State Corporation Commission		\$	10
FCC		\$	35

Total:	\$1024
--------	--------

INCOME:	\$	640
DEBIT:	\$	1024
DEBT:	\$	384

Appalachian Search and Rescue Conference-Center for Emergency Medicine of
Western Pennsylvania
Wilderness Emergency Medicine Curriculum Development Project
Internal Report (ASRC/CEM Distribution Only)
October 10, 1992

Courses

The ASRC-CEM Curriculum is being used for a course sponsored by the Center for Emergency Medicine of Western Pennsylvania in western Pennsylvania the first and third weekends of November.

We've had expressions of interest in using our curriculum for WEMT courses by the Coast Guard Training Center at Cape May, N.J., by Hahnemann University in Philadelphia, and by the EMS system in northeastern Utah.

Our Curriculum is also being used as a basis for WEMT courses by the Canadian Institute of Safety, Search, and Rescue (Cochrane, Alberta), and St. John Ambulance, Manitoba HQ (Winnipeg).

Textbook: *Emergency Care in the Wilds: A Textbook for the Wilderness EMT, Wilderness Paramedic,, and Wilderness Command Physician*

We have submitted a Prospectus to Mosby, who is studying it. Saunders has also indicated interest in publishing it.

Lesson Plan/Textbook Chapter Completion

Introduction to WEMS, the WEMT, and the ASRC--CEM Curriculum: This section is "on hold." It still needs revision, and Scott Shuffield of TSAR has agreed to help with this.

The Wilderness Environment: Hazards, Safety, and Patient Care

Implications: Lesson Plan and Textbook Chapter complete and available.

Patient Assessment: nearly complete.

Scene Management, Communications, Reporting, and Documentation:

Bogged down. Waiting (and waiting, and waiting) for Gene Harrison to take his voluminous handwritten notes and type them up.

Wilderness Surgical Problems: Dr. Bender has completed a complete revision of the orthopedic sections.

Dr. Conover has another 20-40 hours of editing to do on it. Then, we will release a new version. Dr. Honingford never did anything with the non-orthopedic section, so she is being replaced by Dr. Charles Stewart of Colorado Springs, CO.

Thermal Regulation

Heat-Related Disorders: These sections have been fairly complete for the past year, but Dr. Allan Doctor was never able to complete any more work on them. One of the new interns at the Center for Emergency Medicine of Western Pennsylvania is interested in finishing these sections and will be starting the final fine-tuning in the near future.

Burns and Lightning: Lesson Plan and Textbook Chapter complete and available.

Cold-Related Disorders: completed and approved by Editorial Board. Dr. Conover will be preparing a Lesson Plan and Textbook Chapter over the next month.

Altitude Illness: Lesson Plan and Textbook Chapter complete and available.

Bites and Stings: completed and approved by Editorial Board. Dr. Conover will be preparing a Lesson Plan and Textbook Chapter over the next month.

Wilderness Medical Problems: Completed. Dr. Shen is making a few last-minute changes to the Lesson Plan and Textbook, and they should be available next week.

Wilderness Trauma: Next week, Mr. Yee and Dr. Conover will be finishing up some revisions and submitting a new version to the Task Group for review. It will need one or two more cycles of revision before completion.

Pharmacology: Completed. Dr. Roth is completing some last-minute revisions in the Lesson Plan and

Textbook Chapter; they should be released in the next week or two.

Disasters: This section is stalled in the water, but Mr. Roche says he is now once again able to work on

the section, and we have several new Task Group members.

Orientation to/Review of Advanced Medical Skills: This section has been taught by Mr. Yee and Mr. Crist on a regular basis, and the content is well-agreed on. However, as far as written material, this section exists only as a set of Educational Objectives that is being circulated within the Task Group.

Principles of General Medicine: This section is near-complete. It is waiting for Drs. Alson and Conover to make some changes in the psychology section.

Stress Management and Critical Incident Stress Debriefing: Lesson Plan and Textbook Chapter complete and available.

Emergency Veterinary Medicine for Dogs and Horses: We're really just getting started on this section.

Allegheny Mountain Rescue Group, ASRC
ASRC Board Report
October 10, 1992

AMRG has a new paging service, AT&T MobileCom. Our old service, Professional Communications, was totally incompetent, and often our paging system didn't work when we used it for an operation, and they were unable to fix it for days. The new paging number is (412) 571-8831. All Group members with private numbers on the Group system also have new pager numbers. These will be on a new Callout Roster that we will distribute to all ASRC Groups within the next week or so. Remember, though, that the primary alerting method for AMRG remains STATCOM: (412) 647-7828.

We continue an active training schedule. We recently held a CQ/FTM/FTL practical test. Another test will be held in two weeks to continue testing of those who, because of lack of time, weren't able to finish the test the first time. However, we were able to upgrade several people's certification. Our current totals are:

Active Members - 28
Probationary Members - 8
CQ: 13
FTM: 9
FTL: 8
Rescue: 3
IS: 4
IC: 1

Now that we have a tax-exempt number, we are working on some fund-raising projects, but as of now we're still dirt-poor. Our Treasury has \$140.

ASRC BOARD OF DIRECTORS MEETING

29 AUGUST 1992

Called to order at 10:45 hrs

ATTENDANCE:

OFFICERS:

CHAIR: David Carter
VICE-CHAIR: John Punches
SECRETARY: (Late) Bruce Hemmer
TREASURER: (Late) Patrick Turner

COMMITTEE CHAIRS: (3 retiring chairs sent written statements)

COMMUNICATIONS: Mark Eggeman (Newly Appointed)
MEDICAL: David Stooksbury (Retiring) **NOT PRESENT**
Bob Koester (Retiring) **NOT PRESENT**
Scott Shuffield (Newly Appointed)
OPERATIONS: Gary Mechtel (Retiring) **NOT PRESENT**
TRAINING: Peter McCabe
UNIFORM: Earl Evans

DELEGATES:

AMRG: Keith Conover, John Greenaway
BRMRG: Patrick Turner (Temporary Delegate while Bob
Koester is on brief leave of absence)
ESAR 617: (Non-Voting) Nick Amann
MSRG: Peter McCabe
RSAR: Dennis Jordan, Kevin Dawe
SMRG: None
SWVMRG: John Punches
TSAR: David Carter, Earl Evans

OFFICER REPORTS:

CHAIR:

The Chair invited two guest speakers: Major Smith of VA CAP and Ralph Wilfong of VA DES. Brief notes taken before the secretary arrived are attached.

TSAR will sponsor a SAR Conference in Jan 93; a call for papers is being made. TSAR is also holding weekend FTM Training in September, with an admission fee of \$15 rather than the previously advertised \$50. Announcement attached.

The Chair wrote a proposed letter/ballot for the bylaw changes. A lack of response to this letter would be considered a positive vote, as it repeatedly warns the reader. A copy is attached. Some have expressed concerns as to the legality of this voting method and some research may be required.

We need a consolidated list of renewal dates for certification of groups, IC's and IS's. The training officer will produce such a list.

We should instigate a discussion at the group level of our proper role in disasters and how to prepare for it.

Art Dodds, Chair of the Appalachian Region of the MRA,

has requested clarification of whether representatives from the groups of the ASRC must be approved by the ASRC BOD. The minutes do seem to verify this, but more research is needed. He wants a list of names and addresses of approved delegates.

Peter McCabe will remain as Training Chair. Gary Mechtel, due to other commitments, will no longer be Operations Chair, and Dave Carter will assume those duties for now. Scott Shuffield of TSAR will be the new Medical Chair.

Jenny Burmester has replaced William Dixon as an ASRC BOD Delegate from SMRG.

An individual named **Christopher Gordon Manuel** is representing himself as "Area Coordinator for the ASRC" in Christiansburg. He is **not** a member. He has handed out fake business cards and purchased a phone at discount in the name of the conference. He may have been briefly associated with SWVMRG, but is no longer. The ASRC Chair and SWVMRG are taking action to stop his misrepresentative activities.

SECRETARY:

Minutes from last meeting (30 MAY 92) were accepted as written with the following amendment:

The second paragraph of the report entitled "Medical", on the second page, should read: "Our OMD for Virginia is Dr. George Lindbeck, OMD for the TJEMS area (the FMS council centered at Charlottesville). Our OMD for Pennsylvania is Dr. Keith Conover, of AMRG."

A filing cabinet was bought with the allocated \$75. It promptly fell apart and was returned.

Please **make a copy for the Secretary** of any paperwork distributed at ASRC meetings.

TREASURER:

The Hazel and Thomas law firm has been paid the full remaining amount due.

Funds borrowed from BRMRG were repaid.

Radio license fees and paging bills were paid.

COMMITTEE REPORTS:

TRAINING:

Standard FTM test development will begin soon. A "first cut" should be ready in January. Groups should submit any written or practical tests currently being used.

The standard FTL test is available on a tightly controlled basis. Each test will be individually prepared from the 100 questions currently formulated. Tests will be sent within a week of being requested by the group training officer.

A meeting of all training officers will occur this fall to address various issues.

Written report attached.

OPERATIONS: See attached letter.

ASRC BOARD OF DIRECTORS MEETING
10 OCTOBER 92
Called to order at 1100 hrs

ATTENDANCE:

OFFICERS:

CHAIR: David Carter
VICE-CHAIR: John Punches **NOT PRESENT**
SECRETARY: Bruce Hemmer
TREASURER: Patrick Turner

COMMITTEE CHAIRS:

COMMUNICATIONS: Mark Eggeman
MEDICAL: Scott Shuffield
OPERATIONS: David Carter
TRAINING: Peter McCabe **NOT PRESENT**
SAFETY: Gary Mechtel
UNIFORM: Earl Evans **NOT PRESENT**

DELEGATES:

AMRG: Keith Conover
John Greenaway **NOT PRESENT**
BRMRG: Lisa Hannon
Bob Koester
MSRG: Peter McCabe **NOT PRESENT**
Trevor Meeks **NOT PRESENT**
PVRG: (ESAR 617 - Non-Voting)
Nick Amann **NOT PRESENT**
RSAR: Kevin Dawe **NOT PRESENT**
Dennis Jordan
SMRG: Jenny Burmester
Gary Mechtel
SWVMRG: Jody Bickle (while John Casey is on 30-day LOA)
John Punches **NOT PRESENT**
TSAR: David Carter
Earl Evans **NOT PRESENT**

OFFICER REPORTS:

CHAIR:

The Chair reviewed the rules of the meeting. He also introduced his proposal for an updated Operations Manual, which includes proposals for annexes which describe various procedures. A copy was given to each Group.

Gary Mechtel expressed resentment of the manner in which he was relieved of Operations (without prior notice). He requested explanation of comments made at the time and inquired as to the availability of a tape. He also expressed concern that his proposals never received full consideration. The Chair apologized and a consensus was reached that Gary's proposals should be incorporated into the proposed update of the Operations Manual that is being considered by the BOD. Furthermore, Gary will present his ideas at the next BOD meeting.

The Chair also shared some ideas concerning the disaster SAR role of the Conference. He envisioned ASRC personnel staging at an army base and being brought in by helicopter for ground operations in problem areas identified by a previous CAP air sweep. Mark Pennington expressed concern

that until the ASRC is included in the VA disaster plan, it would be difficult to interface with other agencies in a disaster situation. Keith Conover remarked that training for disasters should be kept to a minimum, and several other BOD members voiced agreement.

SECRETARY:

The Secretary apologized for the tardiness of the August minutes. He passed out a corrected version of the first page, which was incorrectly dated as April. A motion to accept the minutes as amended by the Secretary passed.

The filing cabinet was purchased. Search documentation is apparently becoming more voluminous, as the third drawer of four is already half-full with 1992 alone.

Several letters requesting information on training materials/courses were received and forwarded to appropriate personnel.

TREASURER: SEE ATTACHED WRITTEN REPORT

COMMITTEE REPORTS:

COMMUNICATIONS: SEE ATTACHED WRITTEN REPORT

It was suggested to the Communications Secretary that an updated commo crib sheet be created and that information on each Group's radios (charging, channels, use) be collected and distributed Conference-wide.

MEDICAL: SEE ATTACHED WRITTEN REPORT ("Medical Newsletter")

Keith Conover gave a report on the status of the W-EMT Curriculum Development Project. A written report is attached.

Gary Mechtel requested that a policy be created concerning medical activities at fundraisers, especially across state lines. He also suggested a MOU on interstate medical activities with all our primary states of operation.

The Virginia OMD approved Bob Koester's Outdoor First Aid as medical protocols for the ASRC with three changes. The book is written for the lay public. Inserts will be provided to ASRC members or Groups purchasing the book which cover the required changes.

Keith Conover (OMD for PA) stated that separate protocols for PA will be developed in 1993.

The Surry County search produced at least one case of confirmed Rocky Mt. Spotted Fever and at least one case of confirmed Lyme Disease.

Keith Conover shed more light on the OSHA requirements issue. VA is a "planned" state. The surrounding states are not. In "unplanned states" it has been recommended that the OSHA requirements be treated as though they apply to volunteers until notified otherwise.

OPERATIONS: SEE ASRC CHAIR REPORT

TRAINING: SEE ATTACHED WRITTEN REPORT

UNIFORM:

Several people stated that they had expressed interest in participating in the Committee, but were never contacted. The ASRC Chair will direct the Committee Chair to form a committee and gather input.

GROUP REPORTS:

AMRG: SEE ATTACHED WRITTEN REPORT

BRMRG: SEE ATTACHED WRITTEN REPORT

(Includes guidelines and restrictions on use of BRMRG cellular phone)

ESAR 617: Is now the Potomac Valley Rescue Group (PVRG)
SEE ATTACHED WRITTEN REPORT

MSRG: SEE ATTACHED WRITTEN REPORT

RSAR: NO WRITTEN REPORT

Responded to Surry Co and Pittsylvania Co missions. Is looking for new locker, currently using Bill Fisher's garage.

SMRG: SEE ATTACHED WRITTEN REPORT

SWVMRG: SEE ATTACHED WRITTEN REPORT

TSAR: SEE ATTACHED WRITTEN REPORT

OLD BUSINESS:

MOU WITH MD STATE POLICE:

It is being evaluated by a Captain. Speedy progress is not expected.

RADIO LICENSE RENEWAL:

We are still awaiting the arrival of the unaltered license.

BROCHURE: No report.

IS TRAINING MATERIALS: No report.

TAX-EXEMPT STATUS:

Bob Koester received final financial statements from the Treasurer today.

FTM TEST: Hopefully will be ready by end of year.

OPERATIONS MANUAL: See ASRC Chair report.

TRAINING MANUAL:

Scott Shuffield feels that most material commercially available is outdated, and buying a large library is not advisable. He will continue with evaluation of a few manuals including the old ASRC manual, the SARTA manual and Cooper's Fundamentals of SAR. Keith Conover stated that he may be able to work on a manual starting in July.

RSAR 36-MONTH REVIEW: Tabled until Dec. meeting.

ANNUAL MEETING REQUIREMENTS OF SCC:

Bob Koester reported that the requirements have been met.

BYLAW CHANGE:

The letters sent out by Dave Carter concerning the bylaw change failed to produce a sufficient response without relying on the idea of counting a lack of response as a positive vote. Bob Koester questioned the legality of that method of counting votes, as it produced no written record of sufficient votes to pass the motion. He also suggested that the change to the bylaws could be better worded.

It was decided to try again, using a different method to encourage voting. Bob Koester and Keith Conover drafted new wording for the amendment, AS FOLLOWS:

Resolved, that the Board send a mail ballot, with a cover letter describing the need for a re-vote, including an ASRC-addressed, stamped post card, to all

Active Members, with the following motion:

Resolved, that the Article V (Amendments) of the ASRC Bylaws be revised as follows:

Delete current Section 2. Replace with a new Section 2: "The proposed amendment shall be adopted upon receiving more than two-thirds of the votes entitled to be cast by members present or represented by proxy at the meeting."

Add a new Section 3: "Written notice stating the place, day, and hour of the meeting where Bylaw amendments shall be considered shall be delivered, either personally or by mail, to each Active Member, not less than twenty-five nor more than fifty days before the date of the meeting. The specific proposed amendments need not be included in this notice."

The Secretary will be responsible for assembling and mailing the ballots and letters, as soon as the Chair provides him with mailing labels and the letter, and Keith Conover provides him with the postcard ballots.

NEW BUSINESS:

PROMOTIONS:

Jenny Burmaster, SMRG GTO, made a motion that Paul DeHaven be promoted to Incident Staff, having met all the requirements. The motion passed.

Bob Koester, acting for the BRMRG GTO, proposed that Camille Birmingham, Patrick Turner and Greg Perron be promoted to Incident Staff. It was determined that they met all the requirements. A motion to vote on all three candidates together passed, and a motion to promote all three candidates as proposed passed.

Bob Koester also proposed that Bruce Hemmer be promoted to Incident Commander. It was determined that he met all the requirements, the required letters of support were read, and a motion to promote the candidate as proposed passed.

ASRC BUSINESS CARDS:

A motion passed to buy 1000 ASRC business cards (without names of individuals printed on them) to be distributed to the Groups. These would be primarily intended for inclusion in ops kits. The Treasurer will establish a printer, who will be authorized to print further cards for individuals on the ASRC roster, at the individual's expense, with the individual's name printed on the cards. The only titles permitted will be medical certifications (EMT and above) and educational degrees (such as PhD). The cards will use the DES EOC phone number for an emergency contact number.

ASRC INK-PENS:

A long time ago, the BOD expressed interest in purchasing pens with an ASRC logo on them for PR purposes. An auxiliary benefit would be that pens with an alternate color scheme could also be printed which would be assigned to ops kits only, as a way of cutting down on attrition of ops kit pens. David Carter will investigate the cost involved and report at the next BOD meeting.

MINUTES:

To reduce the cost of producing and mailing the minutes, it was decided that including material other than routine reports in the distributed minutes will be required only if the Secretary is specifically requested to do so. Whether appointed officers (as opposed to elected officers) should be referred to as "Officers," "Committee Chairs" or some other title will be evaluated by the ASRC Chair.

STORAGE:

The Treasurer will investigate the cost of a storage facility for ASRC archives.

CONFERENCE SAFETY OFFICER:

A motion passed as follows:

Resolved, that the ASRC Chairman appoint, on a continuing basis, a Conference Safety Officer. The duties of the Conference Safety Officer shall be:

1. to investigate all accidents, injuries, illness, and "near-misses" that occur on ASRC or Group training sessions, simulations, or missions, and
2. to make recommendations to the ASRC Board regarding such incidents.

The Chair appointed Gary Mechtel to the position, and he accepted the appointment. Ensuing discussion suggested that demonstrating such concern and prudence may make it easier to get insurance coverage if we ever decide to do so. The possibility of also having Group Safety Officers was discussed.

ALERT/DISPATCH:

Camille Birmingham, the BRMRG Alert/Dispatch Coordinator, made a proposal concerning what the qualifications for ASRC AO's should be. A copy is attached. The proposal was tabled to the December meeting, when Gary Mechtel will make a presentation of his proposals concerning the alert/dispatch structure.

Camille also presented the attached form for collecting information on each IS, IC and Tracker in the Conference for Conference Dispatch purposes.

Dave Carter asked Camille to provide each Group with current information on how dispatch works. She will give a presentation at the next meeting.

Reports of any problems with Dispatch should go to Camille. There was a problem with the pager net in the DC area on a recent search - it was Metrocall's fault. It is important to respond to pager tests so that these problems can be detected!

1-800-800-ASRC:

The Treasurer will again investigate the feasibility of the ASRC taking over financial responsibility for the above toll-free #, so that it can be used by all ASRC members during missions. **USE IS CURRENTLY RESTRICTED** to BRMRG members and staff at Base. The issue has been raised again because EOC no longer wants individuals enroute to a mission using the EOC toll-free number to make sure the search is still in progress.

ASTM PROPOSED STANDARD SAR TERMINOLOGY:

William Dixon, the ASRC Representative to ASTM, presented the attached list of standard SAR terminology that ASTM has proposed. He asked for input by 20 Oct 92.

William wishes to **RESIGN** as ASTM Representative. Anyone wishing to replace him should speak to him or the ASRC Chair as soon as possible.

DOG HANDLERS' CONCERNS:

William Dixon mentioned that members of MAD were concerned that clues are not being handled well. It is their perception that clues are going to Plans rather than Ops and action on them is being unduly delayed. It is felt that dog debriefs need improvement in the areas of discussion of POD, wind direction and follow-up.

The pros and cons of using dog handlers as IS in order to produce better dog tasks and better dog debriefs were discussed.

PROCESS FOR REDUCING TRAINING LEVELS:

The process for reducing the training level of someone found to be incompetent was discussed. Dave Carter has included a section on due process in his proposal for changing the ops manual. However, that process refers to disciplinary actions, whereas this is not necessarily disciplinary. Keith Conover volunteered to write a due process specifically for reducing training levels in such situations. Recertification procedures, which will occur for a large portion of IS and IC members this January, should also help to take care of such problems.

ALTERNATES OR PROXIES FOR ASRC BOD DELEGATES:

According to Bob Koester, the SCC requires that alternates or proxies for BOD Delegates would

have to be specifically allowed by our bylaws in order to be permissible.

Since ASRC bylaws do not do this, the only option available for replacing a Delegate who can not attend a particular meeting is:

1. The Delegate takes a Leave of Absence for a period encompassing the meeting date, and
2. The Group elects a replacement for that time period.

Although this practice is not specifically allowed either, the consensus of the Board is that it is acceptable.

DIFFICULTY IN FINDING REPLACEMENT IC'S:

Dave Carter raised the concern that several times in recent memory, we have suspended missions when more searching could have been done, except for the lack of an IC. Two solutions were suggested for the problem. First, we could simply hand responsibility for the search over to another agency and only withdraw ASRC resources, rather than suspend the entire mission. Second, we could revise the Ops Manual so that an IC is no longer required for the position of ASRC Agency Representative.

Adjourned at 1630 hrs.

ASRC BOARD OF DIRECTORS MEETING

10 OCTOBER 1992

AGENDA

Call to Order - Dave Carter, Chairman

Rules of Order:

1. May speak no more than three minutes to any single issue.
2. May speak ONLY if a member of the Board.
3. May NOT repeat points already made by another member.
4. Professional demeanor will be maintained.

Roll Call - Bruce Hemmer, Recording Secretary

Minutes of last Meeting - Bruce Hemmer, Recording Secretary

Treasurer's Report - Patrick Turner, Treasurer

ALL REPORTS WILL BE IN WRITING

Committee Reports:

Training - Peter McCabe
Operations - Dave Carter
Communications - Mark Eggeman
Uniform Committee - Earl Evans
Medical Committee - Scott Shuffield

Group Reports:

AMRG	SMRG
BRMG	SWVMRG
MSAR	TSAR
RSAR	

Chairman's Report, Dave Carter, Chairman

OLD BUSINESS:

ASRC MOU with Maryland State Police - Peter McCabe
Radio license Renewal - Mark Eggeman
Brochure - Mark Eggeman
IS Training Materials
Status of 501(c)(3) - Bob Koester
FTM Test - Peter McCabe
Operations Manual update - Dave Carter
Training Manual - Comparison report/Scott Shuffield
RSAR's 36 month review
Annual meeting requirements for SCC - Bob Koester

From floor

From floor

LESSON LEARNED FROM RECENT INCIDENTS

Reading - Scott Shuffield

Adjournment

Name:	Home Phones:	Work Phones:	Pagers: (A = ASRC Net)	Group:	PIN:
CHOPIN, Charles	804-979-3228		A BRMRG	BRMRG	098-036
DEHAVEN, Paul	703-354-2957	703-354-0400		703-701-1892	SMRG 097-605
DODDS, Art, Jr.	301-949-2497	301-443-8907	A SMRG	301-309-4756	AMRG
ELRON, Robert	703-506-8642	301-572-3560		202-542-4260	SMRG 097-616
FOGLE, Art	412-795-1123	412-795-1085		412-645-0604	AMRG
FOX, Lorrick	804-262-1110	804-230-1370		804-256-5950	RSAR
HANNON, Lisa	804-979-7254	804-293-4507	A BRMRG		BRMRG 098-021
HARRISON, Gene	703-777-6111	703-883-6142		202-592-0126	AMRG
JOHNSON, Bill	804-483-3784		BRMRGO		BRMRG 098-046
JOHNSON, Diane	804-483-3784	804-393-5034	BRMRGO		BRMRG 098-047
KUGA, Michael	412-869-2567	412-266-8343		412-645-0929	AMRG
MARSH, Andrew	410-381-5309			410-471-5785	SMRG 097-612
MOORE, E., Jr.	804-798-5012/5022			804-798-8000 (RS)	RSAR 094-002
PERRON, Greg	804-979-4327		A BRMRG		BRMRG 098-033
PUNCHES, John	703-552-6957	703-231-8835	BRMRGO		SWVMRG
RITENOUR, Chuck	410-667-1708	410-237-1824			ESAR
RITTER, Steve	703-869-4265	703-667-5990	BRMRGO		BRMRG 098-011
SIHLER, Edward	919-968-4126				BRMRG
SOLOMON, Carl	410-381-1527	410-286-7057			ESAR
SOUKUP, Cady	703-987-9549	703-675-3015			SMRG 097-650
TURNER, Patrick	804-977-4539	804-924-3181	A BRMRG		BRMRG 098-040
ZOLIDES, Marc	202-524-8972				BRMRG 098-035



APPALACHIAN SEARCH & RESCUE CONFERENCE, INC.

P.O. BOX 440

NEWCOMB STATION

CHARLOTTESVILLE, VIRGINIA 22904

10 October 1992 Treasurer's Report

Our income since the last report was \$65.00. This was a donation given to us during the Pittsylvania Search for Gary Hall. AMRG also paid their 1992 dues. Our outcome includes monthly pager bills, minutes from last meeting being copied and mailed, and a \$167.20 file cabinet. The four drawer cabinet is in the ASRC locker and over two and a half drawers have already been filed with old mission files, not to mention the old political records.

The status on the tax-exempt has not changed due to the fact that the records have not gone from Gary Mectel to me. This is partial my fault for not actively pursuing them as vigorously as I should.

Any group that knows that it has not paid its 1992 dues should pay them to me immediately. All groups need to send me their 1993 dues, preferably by January 1, 1993.

A budget will be submitted for approval at the December Board meeting. Anyone with ideas about what needs to be included in the budget, please write, call, or see me.

One other thing to note, the copying of the minutes is an expensive proposition. The past two sets of minutes have cost \$78.34 and \$77.98 respectively for copying and \$19.70 and \$22.99 for postage. If this trend continues, we will spend \$600 just on BOD minutes and only take in at most \$350 in dues. This does not include other expenses such as paging, general membership meeting announcements, other mailings, or incidental costs such as file cabinets or SAR libraries.

A handwritten signature in dark ink, appearing to read "Patrick L. Turner".

Patrick L. Turner
ASRC Treasurer

HEADQUARTERS:
P.O. BOX 440
NEWCOMB STATION
CHARLOTTESVILLE, VA.
22904



REPLY TO:
5537 FINESPUN LAST
VIRGINIA BEACH, VA. 23455
(804) 460-1849

APPALACHIAN SEARCH AND RESCUE CONFERENCE

MEDICAL NEWSLETTER

07 OCTOBER 1992

This newsletter is to inform all ASRC affiliated groups and most especially the "medical-types" that as of the 30 Aug 92, BOD meeting, I have taken over the task of chairing the ASRC Medical Committee. The post was vacated when Dave Stooksbury moved to Atlanta on 16 Aug.

I am certain that many of you don't know anything about me; therefore, as a matter of introduction, I will briefly go over some of my credentials, so that you can have a better feel as to who I am and what I can do (hopefully) for the ASRC in the months to come:

I am a Navy Hospital Corpsman with over 21 years of clinical, emergency and field experience. I am currently an EMT-B working to finish NREMT Intermediate level testing and have recently completed the SOLO WEMT Program, the USAF Pararescue Advanced Casualty Care Course, and a Naval Special Warfare Critical Incident Stress Debriefing Course taught by Jeff Mitchell. I have also completed the Navy Cold Weather Medicine Course and served three years as a Navy Survival Instructor in Maine prior to moving to Virginia two years ago. I have over six years of search and rescue experience working in Alaska's Aleutian Islands, Maine and Virginia, and I am certified as a FUNSAR Instructor by NASAR. I am presently serving as the Medical Officer for Tidewater Search and Rescue Group and serve as a delegate to the Virginia SAR Council. I am also working with the WEMT Curriculum Development Project whenever I find some free time.

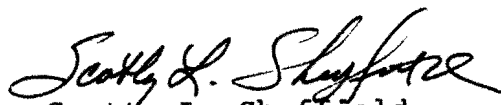
I hope that you can glean from my background that I believe in training. I also hope that it's apparent that I believe in search and rescue. Both of these ideals involve dedication and commitment (spelled - W O R K !), and I intend to work as much as I possibly can to make a lot of the dreams within our community become a reality. I cannot do this alone. It is going to take a serious team effort from most of the ASRC medical personnel. This doesn't mean hours of slaving over a hot typewriter - I can do a lot of that stuff, but what I need is input and guidance on the issues that affect each of us.

I also need a "committee". At this time, there is no official medical committee with the exception of one unofficial advisor. Therefore, I am asking for volunteers or appointees, one from each group, preferably a senior EMT, to be available periodically to brainstorm some ideas and possibly do a little "real work" towards getting realistic medical training and wilderness medical certifications/protocols established within our community.

Our first priority is to get all of our records straightened out. I recently received a roster from VA EMS and it is very outdated, and I'm suspicious that the same is true of the information contained in the ASRC Roster and possibly in our training files at the "Locker" in Charlottesville. As a reminder to the unenlightened, our EMS Agency license is up for renewal this December, and all of our records will be under review. Therefore, it is imperative that all personnel ensure training records are up to date. I will be making a working trip to Charlottesville sometime in mid-November to inspect and work on the records and update our rosters. Please get updated information (i.e., copies of cards/certificates) to me prior to 15 NOV, so that we can get this administrative evolution behind us, and move on to bigger and better things.

Another area we need to address in the future is attainment of local medical directors (LMD). If we ever hope to see the Wilderness EMT program get off the ground, and have the full impact and advanced capabilities that the program is designed to have, each group is going to need their own local medical director who is willing to train and "credential" EMT's in the necessary advanced skills that may be required in a backcountry setting. We will also need to be expanding our wilderness protocols in the future to include some of these more advanced skills. If each group is regularly working and training with their LMD who is reporting to the ASRC Operational Medical Directors (OMD), then it is easier for the OMD to grant authorization for performance of advanced skills in the "boonies".

That's about all I have for the moment. I'll try to get some kind of newsletter out after each BOD to keep all medical personnel up to date on the "latest and greatest". Remember, I need some inputs and committee members, so we can get hot on some of these pressing issues.


Scotty L. Shuffield
ASRC Medical Chair

TRAINING REPORT
TO THE
APPALACHIAN SEARCH & RESCUE CONFERENCE

October 6, 1992

P.A. McCah

~~September 23, 1992~~

On September 23, a note was sent to ASRC Training Officers with the following information.

FTL Test: The FTL written is ready for use by ASRC Group Training Officers. The following presents basic information and guidelines. Through October 5, no ASRC teams have requested the FTL test.

The written test is 100 questions. There are 7 sections with established questions in each section. Each question is worth one point. To pass the test, individuals must have at least 70% correct **IN EACH SECTION** of the test. Sections of the test may be retaken at the discretion of the ASRC Group Training Officer, but only after requesting a new copy of the test. The following guidelines have been established:

- When requested by the GTO, a copy of the FTL test and the answer key for that test will be mailed to the GTO. Each test page will be individually numbered, encrypted and dated.
- The test is not to be photocopied or reproduced in any manner. This test is copyrighted by the ASRC and is the property of the Appalachian Search & Rescue Conference, Inc.
- All completed written tests, when scored, are to be returned, along with the answer key to that test, to the ASRC Training Officer. Group training officers should enclose a note with each returned test indicating the results of the total FTL evaluation for each candidate.
- Persons successfully passing the written and field evaluation will be noted in designated ASRC rosters as Field Team Leaders.

Plans call for developing an additional 300 questions for the 7-section test so that different permutations of may be developed.

This written test is one part of the FTL evaluation process which is managed and administered by GTOs in each ASRC group. It is anticipated that GTOs will also conduct a field practicum exercise for FTL candidates. **Note:** One of the purposes of the annual ASRC training simulation, conducted for the last three years in November, has been to provide a field practicum opportunity for GTOs to test FTM and FTL candidates.

November SAR Simulation: A notice has been circulated regarding the November 20-22 SAR training simulation (see attached). We are hopeful that DES representatives will observe this training. The program is being designed as a full bore "to the wall" SAR exercise.

We are requesting the assistance of DES in locating a Virginia state park for the simulation so we do not have to contend with hunters on Saturday. Ideally, the state park will be located next to a state or national forest area to enable the search area to be extended on Saturday and into Sunday. Further information on this is expected shortly.

ASRC Training Standards and Training Manual: All ASRC GTOs were asked on July 28 to send a list of reference materials used in your group FTM training program. It was emphasized that materials could be in any format, published or otherwise. We are attempting to gather basic information on what each ASRC group uses to conduct its training. One partial response has been received. I need to redouble my efforts on this.

TRAINING OPERATIONS NOTICE
COMBINED
APPALACHIAN SEARCH & RESCUE CONFERENCE
TRAINING SIMULATION

WHAT TRAINING SIMULATION - Lost person(s) search and rescue

WHEN November 20-22, 1992 -- beginning during the afternoon of November 20, 1992 from 1515 hours for initial alerting and call-out.

WHERE Simulation will be in Virginia. Site to be determined.

ACTIVITIES This will be a full scale lost person search simulation. Activities will include an overhead response team to evaluate the request for assistance, full scale call-out, with day/night search operations planned over an extended area.

A SAR simulation team will provide guidance and information to the Incident Staff shifts running the operation. Present plans are for a "find and rescue activity" sometime Saturday night or Sunday morning.

This simulation will evaluate the present capability of ASRC groups to provide a coordinated response in rugged terrain when a request for assistance is received. This exercise will also provide a valuable opportunity for FTL candidates to lead field teams, and for IS and IC candidates to work shifts at mission base. Note: Incident Staff and Incident Commander candidates should identify their availability to their Group Training Officers so this information may be forwarded to training simulation managers.

EQUIPMENT 24-hour packs to include rations and water. Plan on bivouacking in the field at least one night, and being on different search team missions on a 24-hour clock. Count on weather being wet and cold, and nights probably will be into the 20s. Note: 48 hour packs will only be available at mission base which will probably be a primitive site. 48 hour packs to also include your additional food for the 2nd day, shelter, etc.

Bring full personal and team semi-tech and technical gear. Headlamps and safety glasses/goggles for night ops are required.

EMERGENCIES Telephone numbers for emergency communications for your SAR group will be announced at alerting and call-out.

QUESTIONS Peter McCabe ASRC Training Officer (301) 596-5554

SEP 16 1992



BLUE RIDGE MOUNTAIN RESCUE GROUP

P.O. BOX 440

NEWCOMB STATION

CHARLOTTESVILLE, VIRGINIA 22904

BRMRG Report to ASRC BOD

October 10, 1992

- 1.) A new training class has been started. Besides holding an Open House and a FTM Workshop, weekly training has started. About 30 to 40 people are presently in the class. FTM testing will occur either on Dec. 5 or Dec. 6 with a bivouac the night before. Meanwhile, we have had three FTMs become FTLs and one CQ become FTM. Three FTLs will be nominated for IS and one IS will be nominated for IC.
- 2.) We held a fund raiser by parking cars at Van Rippers Music Festival on Sept. 20. Event was a success and everybody had fun.
- 3.) We have purchased a cellular telephone for a limited test period. The policy for its use is attached to this report. If the costs are too high, we will return the phone.
- 4.) BRMRG has added a copy of the medical standards to the required items for becoming an FTL. If you are an EMT, you need a copy of the orange standards; if you are not an EMT, you need a copy of the blue standards.
- 5.) Searches since last BOD meeting:

RESPONDED TO:

<u>WHEN</u>	<u>WHERE</u>	<u>HOW MANY</u>	<u>STATUS</u>
2 Sept.	Albemarle County, VA	12 people	1
5 Sept.	Gathersburg, MD	4 people	1
6 Sept.	Surry County, VA (Pt I)	3 people	Susp.
18 Sept.	Montgomery County, MD	8 people	2
1 Oct.	Pittsylvania County, VA	20 people	Susp.
8 Oct.	Pulaski County, VA	1 person	3

DISPATCHED:

<u>WHEN</u>	<u>WHERE</u>	<u>STATUS</u>
13 Sept.	Spotsylvania County, VA	1
14 Sept.	Surry County, VA (Pt II)	3
2 Oct.	Pittsylvania County, VA (2 searches)	1
8 Oct.	Berkeley Springs, WVA	3

D.O. Guide

September 23, 1992

BRMRG Cellular Telephone Guidelines

These are a set of guidelines regarding the use of the BRMRG cellular telephone. The number for the telephone is (804) 981-2951.

Telephone use restrictions:

1. Due to the expense of cellular phone calls, only authorized members will be allowed to use the phone. Authorization may be predetermined at BRMRG business / BoD meetings. It may also be given during a search by the IC or an IS, or by the AO on call.

Telephone use instructions:

1. In the local Charlottesville / Albemarle area, the phone operates as a normal phone. To make a call, press the Power button, punch in the number you want to call and press the Send button. To end the call press the End/Clr button. If the phone is locked, key in the unlock code first: 951 (the last three digits of the cellular phone number). To receive a call the power must be on. If the phone rings, pick up the handset and the call will be answered. **NOTE: Whenever the phone is used, calling out or receiving a call, a charge of 25 cents per minute is incurred.**

2. Outside the local area the phone can be used if the **ROAM** indicator is on when the power is on. Making or receiving a call, in this instance, is more complicated. Please see attached instructions from Centel Cellular. **NOTE: Roam charges are significantly higher than local charges. See attached instructions and costs.**

3. Each call in or out will be recorded in a log included with the telephone.

Battery use instructions:

1. The battery option with this phone allows for its operation away from a power source. The battery is located in the compartment next to the phone. Under normal conditions the battery should provide **50 MINUTES** of air time.

2. The battery can be charged from a car cigarette lighter or from an AC outlet. It is best to keep the battery fully charged at all times, or at least to avoid fully discharging it, since it may take up to 10 hours to recharge the battery. The battery is not subject to the "memory affect." The battery should be kept in a ventilated compartment.

3. The option of buying a second battery for this phone is being discussed. It will cost approximately \$52. Please direct comments on this option to the BRMRG communications officer.

WARNING: For Internal ASRC Use Only

September 23, 1992

Page 2

BRMRG Cellular Telephone Guidelines

BRMRG and ASRC members authorized to use the BRMRG cellular telephone:

1. ASRC Incident Commanders, Incident Staff, and Alert Officers.
2. BRMRG directors and officers.

WARNING: For Internal ASRC Use Only

**MARYLAND SEARCH & RESCUE GROUP (ESAR 616) REPORT
TO THE
APPALACHIAN SEARCH & RESCUE CONFERENCE**

October 10, 1992

New Member Recruitment

Significant recruiting is underway in the ESAR 616 program with approximately 15-20 new recruits. Additional recruits are expected. The first training weekend is scheduled for October 10-11 in the Shenandoah National Park near Front Royal.

Communications Equipment and Related Issues

The team now has 7 ICOM H-16 radios plus one single frequency (155.160). The ICOM units may also be used for two base configurations with selective amplification from 50 to 100 watts.

ESAR 616, as an accredited MRA team, has received approval from the MRA to use its FCC license at 155.160 nationwide for emergency services. The ESAR-616 call sign is KBC-877 Maryland 616.

Proposed MOU with Maryland State Police

On September 15, the Maryland State Police advised that the draft ASRC Memorandum of Understanding had been forwarded to their legal counsel for review. To date, no response has been received. On October 15, I will initiate a routine 30-day followup. While I am optimistic regarding their eventual approval, this entire process will continue to be fairly slow.

Hurricane Andrew Response

A 11 person team from the Maryland Search & Rescue Group (ESAR 616), including several members from the Shenandoah Mountain Rescue Group (SMRG) and one member from the Allegheny Mountain Rescue Group (AMRG), assisted American Red Cross Disaster Services operations, by working with the National Disaster Medical Services (NDMS) program of the U.S. Public Health Service during a trip September 3-8 to south Dade County, Florida. ESAR-616 provides emergency services with the Maryland unit of the American Red Cross.

Services were provided throughout the South Dade County area assisting both the NDMS Environmental Health Task Force and other groups. Tasks included working with a Sheriff's unit blood hound unit from Charleston, South Carolina in searching a totally destroyed 300 unit trailer park at an Everglades Migrant Worker Camp before removal of debris by Navy Seabees. Teams visited makeshift neighborhood first aid stations and medical service programs established by nurses, doctors and community hospitals

in damaged houses, schools and churches throughout South Dade County to take back information to the NDMS Task Force on staffing and medical supply needs at each station. Team members also provided temporary repairs or arranged for repairs, and provided information on nearby services or more advanced services for referral of patients. Three team members also provided assistance in the NDMS incident command and communications center. Individual assignments included providing interpreter services one day for a small unit of 82nd Airborne medics going door to door offering first aid for residents in a large apartment complex which had been heavily damaged. Another assignment, with three Team medics, was accompanying a USPHS physician and a Florida Natural Resources Ranger into the Everglades in a large 4-wheel drive truck to look for migrant workers who might be injured, or in need of food and housing assistance.

Mountain Rescue Capabilities in Virginia

ESAR-616 will be writing Ralph Wilfong at Virginia DES in the near future to describe the unit's capabilities in providing routine vertical and other mountain environment search and rescue services in Virginia. The MRA team within ESAR-616 is composed of adults and ESARs with a capability to provide relatively quick response to emergency situations. Technical equipment is maintained in the teams vehicle at all times.

Training Schedule

Attached is a copy of the 1992-93 ESAR-616 training schedule.

J. McCabe

**POTOMAC VALLEY RESCUE GROUP (ESAR-617)
REPORT TO THE
APPALACHIAN SEARCH & RESCUE CONFERENCE**

October 1992

Recruiting and Training Program: During its first regular meeting of the year, 28 University of Maryland students participated. The PVRG training program is being developed in two components: wilderness search and rescue, and wilderness tracking. Schedules for both are:

Tuesday Training Meetings (Room 2144, Stamp Student Union Building)

■ **Wilderness Search & Rescue: 6:00 pm to 7:30**

Sep 29	Nov 17
Oct 6	Nov 24
Oct 13	Dec 1
Oct 20	Dec 8
Oct 27	Dec 15
Nov 3	

■ **Wilderness Tracking Skills: 7:30 pm to 9:00**

Sep 29	Nov 10
Oct 6	Nov 17
Oct 13	Nov 24
Oct 20	Dec 1
Oct 27	Dec 8
Nov 3	Dec 15

Tracking Team Field Training, Sunday Mornings at Carderrock

Wednesday Meetings (6:30 to 7:15 pm, Room 1104, Stamp Student Union Bldg.)

1st Wednesday	Team Committee Meetings
2nd Wednesday	Team Officers Meetings
3rd Wednesday	Special Guest Presentations
4th Wednesday	Wilderness SAR Training Make-Up Meeting

Team Leadership: At the moment leadership for the wilderness SAR component is being provided by Scott McCabe and Steve Klueter, university students, with monitoring by Peter McCabe. Art Dodds, the ESAR-617 GTO of record, will be meeting in the near future with the leadership to discuss training standards and team expectations. The wilderness tracking team program is being led by Tom Cochrane with the assistance of a student at the University. Elections for leadership will be conducted in early November.

Equipment: PVRG continues to acquire basic ASRC required equipment. The latest acquisition is 300' of 11mm static line, and two ICOM H-16 hand-held radios.

Dispatching: For the moment, those persons qualified as COQ will continue to be dispatched through the ESAR-616 system, the team sponsor for ESAR-617.

ASRC October BOD Meeting

SMRG Report

10/10/92

Missions

- 4 members went with the ⁽⁷⁾ ESARs to assist with the Hurricane Recovery Efforts in South Florida
- ^{went on} Notification for downed National Guard plane - Berkeley Sp, Wia

Training

- Four out of last 7 training events have been cancelled due to searches, lack of attendance, weather
- FTM/FTL Workshop is scheduled for October 24 + 25, 1992; all are welcome; if interested please contact Jenny Burmester (703) 978-7819 by October 18. Information attached
- Wednesday December ⁹~~12~~ - SMRG will offer a seminar/discussion session on Disaster SAR - guest lectures from Red Cross + FEMA [Chukchi mills]
- New Training Format - Rely on Workshops (GSAR-like model) as follows: FTM/FTL will be offer twice per year; IS (MISO) offered once per year; Regular ^{Wednesday} ~~monthly~~ training (1x/month) →

will consist of ^{guest} 1 lecture from resources we work with such as Dogs, CAP, etc. Remaining Tuesday sessions will be regular classes.

Membership

37 TOTAL: IC-3; IS-5; FTL-12; FTM-8; COG-9

SHENANDOAH MOUNTAIN RESCUE GROUP (SMRG)
FOURTH QUARTER TRAINING SCHEDULE

REVISED 9/92

DATE	TIME	PLACE	CLASS FOR	TOPIC	CONTACT	TELEPHONE
10/3 10/24+25 SAT/SUN	0800-1800	TBA	FTM/FTL	FTM/FTL - Workshop	Jenny Burmester	(703) 978-7819
10/6 - TUES	1930-2100	PATC	FTM/FTL	LAND NAVIGATION Logistics/Resource Management	Jim Fishenden Andy Marsh	(304) 381-5989
10/9-11 10/10 - SAT	1800-1800 1030-1400	Richmond Richmond	ALL ALL	Search Simulation - K-9 Alert ASRC BOD Meeting	Jenny Burmester Dave Carter	(703) 978-7819 (804) 466-8094
10/14 - WED	1930-2130	PATC	FTL/IS/IC	Hurricane Andrew Relief Efforts Briefing Plans/Operations - Real Time	Jenny Burmester Gary Mechtel	(703) 978-7819 (410) 381-2593
10/17 - SAT	0830-1500	TBA	FTM/FTL	Haul Systems/Semi-tech	Jenny Burmester	(703) 978-7819
10/20 - TUES	1930-2100	PATC	COQ/FTM	Communications	John Birch	(703) 533-3668
10/27 - TUES	1930-2100	PATC	ALL	BUSINESS MTG	Amy Rue	(804) 876-3941
11/1 - SUN	0900-1500	TBA	COQ/FTM	Land Navigation	Jenny Burmester	(703) 978-7819
11/3 - TUES	1930-2100	PATC	COQ/FTM	FTM/FTL Review	Jenny Burmester	(703) 978-7819
11/11 - WED	1930-2100	PATC	ALL	TBA - DF'ing and ELTs - CAP	Jenny Burmester	(703) 978-7819
11/14-15 - SAT/SUN	0800-2000	TBA	COQ/FTM	FTM/FTL - Field Practical	Jenny Burmester	(703) 978-7819
11/17 - TUES	1930-2100	PATC	COQ/FTM	FTM/FTL Written Test	Jenny Burmester	(703) 978-7819
11/20-22 - FRI-SUN	1800-1800	Newport News	IS/IC	Practical SAR Ops - Part I (Part II - 12/11-13)	Jenny Burmester	(703) 978-7819
11/24 - TUES	1930-2100	PATC	ALL	BUSINESS MTG	Amy Rue	(804) 876-3941
12/1 - TUES	1930-2100	PATC	TRN/COQ	ASRC Alert/Dispatch; Locker Tour	Dawn Arbogast	(703) 242-8751
12/9 - WED	1930-2100	PATC	ALL	TBA - Disaster SAR	Jenny Burmester	(703) 978-7819
12/12 - SAT	1030-1400	Richmond	ALL	ASRC BOD Meeting	Dave Carter	(804) 466-8094
12/15 - TUES	1930-2100	PATC	ALL	Christmas Party	Jenny Burmester	(703) 978-7819
12/29 - TUES	1930-2100	PATC	ALL	BUSINESS MTG	Amy Rue	(804) 876-3941

CALL THE SMRG OPERATIONS LINE (703)255-5034 OR THE CONTACT TO CONFIRM TRAINING TIME AND LOCATION.

**SHENANDOAH MOUNTAIN RESCUE GROUP (SMRG)
FIRST QUARTER TRAINING SCHEDULE**

9/92

DATE	TIME	PLACE	CLASS FOR:	TOPIC	CONTACT	TELEPHONE
1/5 - TUES	1930-2100	PATC	COQ/FTM	Snow Travel	Jenny Burmester	(703) 978-7819
1/13 - WED	2000-2130	PATC	ALL	TBA - NASAR	Jenny Burmester	(703) 978-7819
1/16-17 - SAT/SUN	0830-1800	TBA	FTM/FTL	IS Workshop - Part I	Jenny Burmester	(703) 978-7819
1/19 - TUES	1930-2100	PATC	FTM/FTL	Hypothermia	Jenny Burmester	(703) 978-7819
1/26 - TUES	1930-2100	PATC	ALL	BUSINESS MTG	Amy Rue	(804) 876-3941
2/2 - TUES	1930-2100	PATC	TRN/COQ	SMRG Medical Gear	Jenny Burmester	(703) 978-7819
2/6 - SAT	1030-1400	Richmond	ALL	ASRC BOD Meeting	Dave Carter	(804) 466-8094
2/10 - WED	1930-2100	PATC	ALL	TBA - VA Depart. of Emer. Services	Jenny Burmester	(703) 978-7819
2/16 - TUES	1930-2100	PATC	COQ/FTM	Mantracking	Jenny Burmester	(703) 978-7819
2/20-21 - SAT/SUN	0830-1800	TBA	ALL	IS Workshop - Part II	Jenny Burmester	(703) 978-7819
2/23 - TUES	1930-2100	PATC	ALL	BUSINESS MTG	Amy Rue	(804) 876-3941
3/2 - TUES	1930-2100	PATC	TRN/COQ	ASRC Alert/Dispatch	Dawn Arbogast	(703) 242-8751
3/10 - WED	1930-2100	PATC	ALL	TBA - Critical Incident Stress Debrief	Jenny Burmester	(703) 978-7819
3/13 - SAT	900-1700	TBA	COQ/FTM	FTM/FTL Skills Workshop	Jenny Burmester	(703) 978-7819
3/16 - TUES	1930-2100	PATC	ALL	Wilderness Survival	Jenny Burmester	(703) 978-7819
3/23 - TUES	FREE	FREE	FREE	FREE	Jenny Burmester	(703) 978-7819
3/29 - TUES	1930-2100	PATC	ALL	BUSINESS MTG	Amy Rue	(804) 876-3941

CALL THE SMRG OPERATIONS LINE (703)255-5034 OR THE CONTACT TO CONFIRM TRAINING TIME AND LOCATION.

**SWVaMRG
BOD Report
10 Oct 1992**

* **Officer Changes:**

John Casey - Chair
P.J. Fleenor - Vice Chair

Tod Berman has taken a leave of absence, please do not send ASRC correspondence to him.

* **Searches:**

Arbemarle Co.	8 responders
Montgomery Co. MD	4 responders
Surry Co.	6 responders
Pittsylvania Co.	17 responders (this represents 68% of our current active membership!)

* **Membership:**

35 new trainees since beginning of school year. Most of these individuals will be COQ within a month.

* **PSAR:**

Hug-a-Tree to 38 Cub scouts and their parents

* **Training:**

Introduction to swift water rescue, scheduled for 17 Oct 92, in conjunction with BMSAR, to be held in Blacksburg. Dave Morris, DES instructor. A few openings still available, contact John Punches (703-231-8835 day) by Wednesday if you are interested.

* **Aquisitions:**

2 aluminum O₂ cylinders donated by Blacksburg Rescue Squad
1st aid supplies and stiff neck collars donated by new member

10-10-92

BAL:

1 re

1 15

15 FTL

13 FTM

42 members

- Responded to four searches

- Doing FTM Class 32 in

all done

- Vertical Simulation, real rescue

• When one member default fall
Broke her ankle on a reppell.

Fed rain, park Cars made \$600.00

→ PSX class: 21-22 Nov

18-20 Dec

PENNSYLVANIA SEARCH & RESCUE COUNCIL
P O Box 504 Somerset, Pennsylvania 15501

QmC

October 10, 1992

REPORT TO THE ASRC

Standards: An important meeting of the PSARC was held on Saturday, September 19, in Harrisburg to address important cross-cutting issues both in the Pennsylvania SAR Council and the general lost person search and rescue community in the Commonwealth. The following reviews the results of this meeting:

1. Standards for both professional volunteers providing lost person search and rescue services, and for groups and teams they are associated with are just beyond the horizon. The PSARC can wait for governmental agencies or other private groups to establish standards, or the PSARC can establish standards. The opinion of PSARC members present was that the PSARC should work through a process to take the lead in establishing standards.
2. While the development of group or team standard operating procedures is critical to the process of establishing creditable standards, at this time the development of individual standards should take precedence. Accordingly, a series of procedural steps were identified with time lines.
 - 2.1 By the December 12, 1992, PSARC meeting, the Standards Committee will define, by skill and competency level descriptions, the following position descriptions. Note: Position description categories encompass a variety of terms and designations used to describe a series of position responsibilities.
 - ✓ trainee - boot - grunt - call out qualified (coq)
 - ✓ field team member - active member - SAR tech I
 - ✓ SAR tech II - field team leader
 - ✓ base operations personnel - incident staff - base tech I - staff officers
 - ✓ incident commander - team leader
 - ✓ rescue specialist
 - ✓ medic - medical specialist
 - ✓ tracker
 - ✓ canine specialist - search dog handler
 - 2.2 The definitions developed in 2.1 above will be used to form, by April 1993, guidelines in the form of a users manual of recommended single title positions and descriptive responsibilities for each job title designation.

The Standards Committee will work to select position category titles and define position descriptions which are used in Pennsylvania, and which may be reciprocal in neighboring states. These guidelines will constitute the basis for position description standards to be later approved and adopted by the PSARC.

- 2.3 By April 1993, the Standards Committee will develop draft team/group operations standards for PSARC members.

Note: Members of the Standards Committee will be meeting several times before the December 12 meeting in Harrisburg. Individuals and teams with comments and additional information are encouraged to write to PSARC Standards Committee Chairman Jim Howley at: Thornhurst Volunteer Fire & Rescue, Star Route, Box 119, Thornhurst PA 18424

Operations: Work continues to develop within PSARC an operational capability similar to that of the Colorado Search Rescue Board. Individuals have been tentatively identified as potential state mission coordinators. Further action is pending changes in the enabling legislation for the Pennsylvania Emergency Management Agency (PEMA).

FCC Radio License: Work is progressing on acquiring 3 tactical frequencies for use by PSARC teams. The FCC application has been coordinated and forwarded to the FCC/Gettysburg for action.

Incorporation: After a slow start, work will be getting underway to incorporate the PSARC as a non-profit corporation.

Relations with Pennsylvania Emergency Management Agency: Strides continue to be made in improving an already good working relationship with PEMA. Development of an MOU with PEMA is awaiting changes to enabling legislation for PEMA to authorize them to develop formal working relationships with search and rescue programs. The PSARC continues to collect and forward to PEMA resource information on wilderness SAR teams so this information may be incorporated into the PEMA emergency information system (EIS).

ASTM Proposed Std.

Response to Dixon
must be October 20, '92
- W

Standard Terminology Relating to Search and Rescue¹

1. Scope

1.1 This terminology includes those terms common to the area of search and rescue.

Terminology

2. **accessory cord, n** - any cordage (rope) of nominal diameter of 9mm or less. Usually manufactured of low stretch synthetic fiber yarns in a kernmantle type construction.
3. **access, n** - process or reaching of the patient/subject and establishing physical contact.
4. **ascender, n** - mechanical camming device which grips the rope in one direction (hard ascender), or certain rope hitches (soft ascender) which grip the rope in one or more directions. Ascenders are primarily used in rope climbing and rope hauling systems.
5. **belay, n** - ^{verb} to make a person (s) secure by winding or passing a rope around or through an object that will allow the rope to be easily adjusted to provide slack or tension as necessary to secure, control or stop the person(s) or load attached to the rope.
6. **brake bar rack, n** - a variable friction device consisting of a u-shaped metal bar to which are attached several metal bars that create friction on the rope. Also known as rappel rack.
7. **brake hand, n** - the hand used to control the rope feeding into the friction device.
8. **carabiner, n** - metal link, usually oval or "D" shaped, one side opens by means of a spring loaded gate.
9. **chest harness, n** - a type of harness worn around the chest for upper body support. ^{Any mention of vertical use?}
10. **delayed or prolonged time, n** - time ^{a period of} between patient injury and arrival ^{at} to a definitive care facility is greater than 60 min.
11. **evacuation, n** - the process used between the time of extraction and transportation.
12. **extraction, n** - the process of initial assessment, treatment, stabilization, and packaging of the patient/subject from the

¹ This terminology is under the jurisdiction of ASTM Committee F-32 on Search and Rescue and is the direct responsibility of Subcommittee 732.06 on Terminology.

immediately hazardous environment.

13. **transportation**, n -- the use of a dedicated vehicle for the removal of the patient/subject to a medical facility or definitive care facility.

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ASRC IS/IC/TRACKER Information Sheet

Name: _____

Home Phone: () _____ Work Phone: () _____

Training Level: _____ Weight _____

Medical Training (EMT, 1st response, etc) _____

Which group? _____

Pager? _____ if so... Phone # or Net _____

Group PIN# _____ Personal PIN# _____

Car? _____ if so... Capacity _____

Liscense Plate _____ State _____ 4WD? _____

Radio, if any _____

Cellular telephone? _____ if so... Tel.# _____

Please return to:

*Camille Birmingham
c/o Blue Ridge Mt Rescue Group
P.O. Box 440
Newcomb Station
Charlottesville, VA 22904*

CAMILLE'S PROPOSAL FOR ALERT OFFICERS

Alert Officers should be voted in by the ASRC BOD. This is because the Alert Officer (AO) gives the first impression of the conference. The AO makes a number of decisions about how the conference should respond to a search. The AO is responsible for giving the conference dispatch all necessary information about a search, and at times the AO is the first contact with the Responsible Agent. The decisions the AO has to make, assumes a certain background knowledge of the conference, politics, and outside resources. For these reasons Alert Officers should be chosen carefully and to aid in choosing certain standards should be enforced.

This is my proposal:

An AO must be Incident Staff with 20 hours of Group Dispatch experience or a Field Team Leader with 30 hours of Conference Dispatch experience.

An AO candidate must be recommended by his/her Group Dispatch Coordinator.

All AOs must be voted in by the ASRC BOD.

APPALACHIAN SEARCH AND RESCUE CONFERENCE

INCIDENT COMMANDER/INCIDENT STAFF NEWSLETTER

10 October 1992

Well.. I suppose I should not expect much, but I had hoped for a comment (at least one) about this concept of a news letter. I didn't get one but I am going to press on anyway.

Three missions have caused me a great deal of heart burn. The Floyd mission, the Surry mission, and the Pittsylvania both had a common problem. LACK OF IC's.

When I look through the roster and start comparing who shows up on incidents as an IC and who is on the list, the comparison bring out that the real list of IC's a lot smaller than the "qualified" list. I am concerned that many of you are not qualified by our rules to maintain your IC status because you do not respond frequently enough. I have asked Peter McCabe, our TO, to ferret out a list of dates of acceptance by the BOD and we are going to hold everyone's feet to the fire. If you haven't met the requirements you will be reduced in training level appropriately.

Some of the folks on the list have voluntarily withdrawn and I can only praise them for being realistic about their life and current interests. Some of you haven't had the (some non threatening word) to resign as IC's or IS's even though it is transparent to those of us that are active, who can be counted on.

I received a great deal of flak from the SAR Council because I suspended the Floyd incident. I cannot begin to tell you how hard it was to do that. Ruth and I both felt that the subject was in the area, but we couldn't get an IC and the ASRC rules say there must be an IC. I felt then and now that we had no choice. I was furious that out of, then 13 IC's, I could not get one person to commit to coming and running the mission, I even had arranged air transport, for one person who said they might be able to. When it was arranged they backed out.

The Surry mission happens and I am faced with the same problem. ASRC committed itself to respond to this mission. The AO asked me to go as IC and check things out. I did and made the decision to involve us. Late on Sunday I was trying to get an IC and I am asked by a new dispatch person a series of question given to her by William Dixon as evaluation of the mission. While I was incensed that another IC would question my decision process without even having the (another non threatening word) to talk to me directly, I responded to the questions as a professional.

I was told that there was no IC available after repeated phone calls from dispatch. It looked like we were going to have to suspend after I had just had a planning meeting with the RA, County Administrator, Board of Supervisor Chairman, and my staff who all felt we should continue for another shift. Ruth and I went away from the area for a moment and started biting trees. It was absolutely ridiculous that we could not find an IC. It was

Floyd all over again.

Fortunately Ralph Wilfong, a Commonwealth of Virginia IC, was willing to give up his holiday and take over the mission. By the end of the shift on Monday he decided to suspend, but felt as I did that the man is in the area. And, as events turned out, the subject was in the area. It was same, same for Floyd as well.

Folks, this has got to stop!!!!!!

I fully intend to have the BOD review the responses of those listed as IS and IC and if you are not meeting our rules, then recommend that you be lowered in training status. You cannot keep your skills up when you do not respond to incidents in letter and intent of the rules. I am very much aware of all the pitfalls of being employed, having family, et cetera. I have all of the same issues that you have and like you must pay the fiddler after I have chosen to dance SAR.

Look at what is required to maintain IC status. Some of you have not met the IS let alone IC standards. But, what about the FTL standards (which we are required to meet as well? I haven't met the FTL requirements either and I am now probably the most active IC. Why? Because when I can respond to missions I wind up being IC. Why? Because no one else will take the incident.

To top all of this off we are out soliciting more business in Maryland, Pennsylvania and western VA. How can we meet our current needs and also those of new areas we are exploring?

Now will requiring you to maintain the standards fix the problem of not enough IC's and IS's responding? No, but it will force you to consider if you want to do this and for those who decide to participate perhaps will increase their responses. It will not increase the number of IC's and IS's.

We may just need to change our rules? I think we do. As Dr. Conover said to me when discussing this. Perhaps the rules are too idealistic.

On a more positive note:

RESOURCE ORDERS IN VIRGINIA

Some thoughts

How do you make up a resource order for DES? You should know that you are supposed to do this.

DES does not want "Y,all come". They want a specific request for numbers of airscout dog teams, man trackers, FTL's, FTM's, etc. Then, armed with that order they will go through the various Groups with MOU's and try and produce what you have asked for.

In ASRC we are very lax in our control of resources. If I request 10 FTL's based on what I am going to talk about next, I get a full callout and whatever is available. This can and should be controlled by the Dispatchers, at Group and Conference level (Yes, Dawn it can be done if the system is structured properly) so that it doesn't happen that all the available FTL's show up when we only needed X number. But, the control of resources is another issue, for another time.

Just how do you build a resource order? Well, since there is no training on this with the possible exception of some words on it in the "IC for SAR" course, I have my own methods which I will share with you.

First I do and/or look at the Mattson consensus, the Cumulative shifting POA's, the clues, the work already done, gut feelings of experienced people and then examine what we want to do the next shift (I use 12 hours 0600/1800 - 1800/0600).

I base the numbers on 1/2 of the total number of planned and or desired tasks. When I segment, I segment in task size areas. Since I plan for tasks no larger than 144 acres (about a four hour task), It is possible for a team to do three tasks in four hour period, but realistically I can count on two per shift per team. It is my assumption that I can get people into the field in the first hour of the shift (based on the previous shift doing the planning, preparing the TAF's, etc.[or doing 'operational' planning, usually in the first and second incident shift.]). The people will complete a task, debrief, rest, refuel and do it again. Depending on the terrain, weather, hour of day, day of incident, they may be able to do a third, but I don't count on that happening.

If I am using a planning section I usually ask for the planned tasks and then estimate the numbers I need. If I am not using a Plans section I will estimate based on what I think we can reasonable do given urgency, responsiveness of the Conference and other SAR resources, weather, location of search, et cetera.

I will ask for sufficient Team Leader's to man the Dog tasks, the hasty sweeps, the mantrackers, etc that are planned (or anticipated). I ask for FTM's to man sweep tasks, hastys, etc. I will in the future ask for COQ's by number (a recent error on my part, was not asking for these folks by number) to man sweeps, etc. I ask for air scent dog teams, trailing/tracking dogs, other specialized resources as well.

Thus I can come up with a specific number of resources such as 10 FTL's, 20 FTM's, 10 COQ, 2 air scent dogs, 1 mantracker, 1 helicopter with FLIR. This I call to the SARDO and they get what they can. Remember CAP is a resource but you have to ask for specifically and build a resource order for them as well. Do you know what CAP is are capable of?

There is a problem with resource ordering that has nothing to do with the system. I ask for 2 air scent dogs but get 4 air scent dogs because someone in the dog group decides to send a trainee dog team because "they (the team) needs experience, and they (the base) won't mind". As Ralph Wilfong has pointed out, this has been OK if these people are used to support an already certified dog team, but the base still needs to assign a FTL with the Handler. This also happens with ASRC when we go to "full callout". This usually translates to "send everybody available". **NOT!!!!** For me as IC, this means send what I asked for. I am looking to the incident needs but also to the possibility of other incidents happening at the same time.

Notice something about my process?

First, I expect people to be able to pull a twelve hour shift. I do not want people who can stay for three hours/six hours. It is hardly worth their coming and the time it takes to get them up to speed for a task/job before they are gone.

Second, I am not using Logistics to do the ordering. "By the Book"

the Logistics Chief should be doing the ordering of resources, but we do not have sufficient trained IS's that can do Logistics well enough to suit me, so I do it myself. As an aside, I do not believe that Logistics can be done by any warm body. Most incidents do not grow large enough to warrant establishing a logistics section. My experience is that they need to be trained experienced IS staff, most especially for large scale incidents.

I would encourage all of the IC's and IS's who respond regularly to do place orders as mentioned and not just pull them out of the air. It does mean a reasoned, logical approach to the request. It means taking time to think things through.

Comments?

Ruth says, "I have to disagree with my husband about someone only responding if they can stay at least one twelve hour shift. Now if you are responding as IS you must commit to twelve hours. Leaving before shift change is disruptive and unprofessional, but if you are responding as a searcher and you can only commit to 6,8 or 9 hours you can still be used. You simply must be responsible enough not to accept a task if you will have to leave halfway thur. As with anything involved in a search mission, you will be expected to be a responsible adult."

LESSON LEARNED

Surry mission:

The subject was found in an area with a POD of 65.34%. There had been nine tasks in and around the area. In reviewing the TAF's we found that several of the tasks were done by people who were on their third task for the shift. They commented on the TAF about how tired they were. REMEMBER - Searcher efficiency drops rapidly after the first hour. Couple heat, dense foliage, swarms of bugs and the normal tiredness is increased markedly. LESSON: *Don't allow people to over extend themselves. Make them take a extended rest.* This is why I say normal expectations are for two four hour tasks per shift, per resource.

ANNOUNCEMENT

SARCON 93 will be held 30 Jan 93 at the Holiday Inn, Greenwich Road, Va Beach, VA. If you want to present a paper it must be received by Dave Carter by 15 November 92. Other information needed? Call Dave

Well that is it for this one. Comments, short articles, etc are solicited and welcome for the future.