

**ASRC BOD, 6 April 2002, held at Johns Hopkins University Applied Physics Laboratory,
Laurel, MD; hosted by M/SAR.**

Begun 11:25 with review of the board reps present (some representatives only filled out the General Membership proxy, so did not grant a proxy for the BOD).

Outdrsmn80@hotmail.com (Thomas)

Minutes from last meeting: approved.

Staff Re-certification

- Many certifications expired in Jan 2002, so some were extended until this meeting.
- **Motion:** Gary Fang's paperwork did not get passed along; approve his credentials via email discussion.
Discussion: Who reviews? Typically Training Officer, but ASRC does not currently have a TO. So BOD reviews.
Friendly Amendment: Postpone review to next BOD meeting; extend his credentials until that time.
Passed Unanimously.
- Review of Lauren Schiff. Introduced by Peter McCabe. Review experiences.
Motion: Approve Lauren Schiff's credentials.
Approved.
- No others documentation.
- Other Extensions: Frank Jargowski (BRMRG) IC, Suzen Collins(PSAR) IS
Also from February (w/o extension): Jenn Avery IC and John Peters IS.

Traditionally, if we don't hear anything from them, we assume they are giving up rank and dropped down one. So Frank Jargowski would go from IC2 to IC3. (He is getting a degree in Emergency Management.) A question about the differences in IC levels prompted clarification of what level could be in charge of what sort of events. In increasing breadth: IC3 – all ASRC, IC2 – other outside groups, IC1 – major incident, press, etc. A discussion ensued on how many downward steps to take and how to inform the individual (it was decided that email and phone call were sufficient.)

Motion: People who have come up for re-certification and have not responded be moved down one level (IC1 to IC2 to IC3 to IS to FTL to FTM to CQ).

Passed.

Frank Jargowski to IC3.
Susan Collins IS to FTL.
John Peters to FTL.
Jenn Avery to IC3.

Secretary's Report:

- Notices: Need groups to catch up with the backlog. (Question: what are notices?)
- Insurance: VFIS asked for a quote on ASRC as a whole. May need to determine regionalization issue for getting the entire group. (Discussion on VFIS: Volunteer Fire Insurance. They have one requirement that they hold all the insurance for a group.)

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- Workman's Comp: Working to change policy so it would cover actual salary. (re: Limerick's case) VDEM gives searches in VA a VDEM Mission Number, which is what makes sure we are covered with Workman's Comp (which may not be sufficient). And VDEM is hesitant to issue VDEM Mission Numbers to searches outside of VA.
- License: Action for Treasurer: fill out paperwork.
- Admin Manual: Changes in last meeting, waiting for cover page, post when complete.
- Survey Results on webpage.
- Separate report on regionalization.

Due Process

- A motion was made that that would be addressed after the next BOD meeting. Approved.

Committee Reports

- **Ops:** None
- **Comms:** Licenses are current and will be for next three years. Narrowband radios will be at the next BOD meeting for examination. Radios: Standard Vertex. \$250. Very nice. Will bring three versions for trying.
- **Medical:** Couldn't bring Q&A doctor. Will try for next BOD. Both EMS instructors. Both have agreed to Co-Chair as OMD for VA. Discussion of our ALS status. Dr. Cuttino & Perry. (Keith Conover is OMD for PA.) (PA standards is WEMSI)

New Business

- Training Promotions:
Carl Werntz (MARG) to IS.
Jerome Pepper Broad (MARG) to IS.
Dan Patterson (MARG) to IS.
Don Selza (AMRG) to IS.
Barbara Butler (AMRG) to IS.
Billy Morgan (TSAR) to IS.
Bud Hyland () to IS.
Bob Allam (PSAR) to IS

Motion:

All but Billy Morgan (waiting for letter from Group Training Officer) be brought up for IS.
Approved.

Motion:

Billy Morgan be approved pending receipt of email/etc from GTO.
Approved.

Action Items From Last Meeting

- Draft Package for Associate Groups – will be up on webpage. Peter McCabe and Bob Koester will discuss and post. Would allow currently established programs to come in and operate in their home sector; with an ASRC incident, would have opportunity to respond as

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ASRC (and therefore follow all procedures and standards, etc). In their own home areas, would operate independent of ASRC.

- IRS – Randy Frank was tasked with finding out status of 503 standing. Spoke with Michelle Jones of IRS. It was in Publication 557 Page 18 Paragraph 5 “503 orgs are allowed to accept reasonable fees for their services without endangering their charitable status.”

Election of Chair, Vice Chair, Treasurer, Secretary

- Chair and Vice Chair have to be delegates.
- Chair Nominations: Lauren Schiff. Accept.
Motion to close nominations.
Approved.
Motion to approve.
Approved.
- Vice-Chair Nominations: Peter McCabe. Accept. Pepper Broad. Decline. April Cropper. Decline. Bob Allam. Accept.
Motion to close nominations.
Approved.
Discussion:
Discussion of both nominees ensued. It was realized that Bob was not a board member, and therefore not eligible.
Motion to reopen nomination, second and passed by vote.
Randy Frank nominated and accepted.
Close the nominations motioned and nominated.
Discussion:
Discussion of strengths and weaknesses of both candidates.
Closed ballot vote.
Randy Frank elected.
- Chair nominates Peter McCabe for Ops Officer. Voted and passes unanimously.
- Chair nominates Bob Allam for Training Officer. Discussion of what the position entails. Vote. Bob carries the vote.
- Chair opens the remaining election nominations for Secretary and Treasurer.
Peter Pennington nominated for Secretary. Accepts.
Secretary nominations are closed and Peter carries the vote.

Amanda Harrison is nominated for Treasurer. Accepts.
Treasurer nominations are closed. Carrie carries the vote.
- Pepper Broad is nominated for Communications Officer. Vote and passes.
- Steph Darrow is nominated for Medical Officer. Vote passes.

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- A question is raised about the Safety Officer position. Can it be combined with the Infection control officer?
- Chair appoints Bobby Jones to the role of webmaster. Vote passes.

Meetings

- Meetings for the upcoming year scheduled. Chair suggests that the meetings just be four a year. Also proposed to limit the meetings to two locations: Maryland and Charlottesville.

Dates:

July 13th in Charlottesville, followed by the due process meeting.

October 5th in Maryland.

January 25th in Charlottesville.

April 5th General meeting, to be held in Blacksburg.

November 10th Allegany group will be holding a mock search.

Meeting adjourned. Everyone goes to McKeldin area of Patapsco Valley State Park for grilling and orienteering competition.