

ASRC Meeting Minutes January 10, 2009 Front Royal, VA

Meeting called to order at 10:47 am by Chair Steve Weiss, who holds proxies from Alan Holmes, Bill Andrews. 16 BOD members present or represented, meeting determined as quorate.

BOD Present: Steve Weiss (SMRG, also holding proxies from Alan Holmes of PVRG and Bill Andrews of MSAR), Theresa Crossland (TSAR), Michael Hansen (DMVSAR), Jim Jackson (DMVSAR), Ken Chiacchia (AMRG), Pete Roof (AMRG), Doug Moore (MARG), Carl Werntz (MARG), Alex McLellan (SMRG), Erich Roscher (SWVaMRG), Ron Chervenak (PSAR holding proxy of Tonya Williams of PSAR), Megumi Takahashi (holding BRMRG proxies of Jen Clifon and Molly Garland)

Members present: Mark Gleason, Keith Crabtree, Michael Damkot, Jennifer Richards

ASRC Roster summary dated “12 Jan 2008” below accepted, with MSAR, TSAR, and PVRG as cert B, and all other teams (except probationary team RACE) being cert A. Moved by Doug Moore, Second by Pete (AMRG), passed.

Group	Total	FTL & above	FTM	Recommend	Current
AMRG	24	9	5	Cert-A	Cert-A
BRMRG	73	24	23	Cert-A	Cert-A
DMVSAR	26	6	13	Cert-A	Cert-A
MARG	27	9	8	Cert-A	Cert-A
MSAR	26	4	12	Cert-B	Cert-A
PSAR	27	9	9	Cert-A	Cert-A
PVRG	46	2	13	Cert-B	Cert-B
RACE	17	-	1	Probationary	Probationary
SMRG	147	16	26	Cert-A	Cert-A
SWVaMRG	17	9	6	Cert-A	Cert-A
TSAR	25	5	8	Cert-B	Cert-B

Bylaws Criteria:

3.2.2.1 A Class A Certified Group will have a GTO, at least 6 FTLs or higher and 10 FTMs or higher and will be entitled to two voting members on the Board of Directors elected in accordance with Article I, 2.7.3

3.2.2.2 A Class B Certified Group will have a GTO, at least 10 FTMS and will be entitled to one voting member on the Board of Directors elected in accordance with Article I, 2.7.3.

Budget for 2009 discussed. Primary focus was Insurance costs, which are anticipated to increase significantly for 2009. It is recommended to increase the General Liability and “Automobile” coverage limits to 1 Million/2 million (from 500K / 1,000K), leave the management liability at 500K/1 million for

the conference insurance from VFIS. The total bill (a portion of the vehicle being passed through to the teams that have teams) will be 7,670 (including medical coverage). Motion passed.

The membership rosters, and the requirement to keep current membership rosters on file with the conference, was reviewed. Updated to reflect above insurance costs and increase to \$275 for chair's awards (formerly "5 year pins"). Motion passed.

Balance of the 2009 budget was reviewed and discussed, income estimate \$10K, Expense estimate \$8.5K. Motion passed

Projected Inflows

Dues	7940
Insurance Reimbursement	550
Grants and Donations	<u>1500</u>
Total Income:	9990

Projected Outflows

Insurance	7670
5 Year Pins	275
Misc. Supplies	100
Incorporation Fee	25
Web Expenses	<u>400</u>
Total Expenses	<u>8470</u>

Carl Werntz will research cost of pins for members.

Alex McLean Reviewed staff changes and/or needed recertifications.

- Overdue for IS: Kinsey O'Shea, Barbara Butler
- IC-1 & ACA Recertification: Bob Allam – Passed
- IC-1 & ACA Tom Lovejoy – No request as yet, will offer medical deferment
- IC-2 Recertification: Kevin Maskell – deferred to executive session
- IC-3 Recertification: Don Scelza, Carl Werntz – Defer, reaccreditation packages not requested, review at April meeting.
- IS Recertification: Martin Juenge, Michael Kennedy, and Daniel Peterson – Defer , reaccreditation packages not requested, review at April meeting.

Conference Officers discussion

- Don Ferguson has been appointed as Technology Officer for the conference. This is a non-Bylaws position assisting the chair to support the technology needs of the conference, including databases, operations, and application of GIS to search management.
- Jen Clifton has expressed interest in resigning as treasurer, but remains willing to serve as finance officer, focusing on strategic direction for the conference. Evan Kopeke has been proposed as replacement for treasurer. The nomination of Evan Kopeke for treasurer was moved & seconded. Motion passed.

Conference Certification discussion

Request from PSAR to clarify certification (currently) for Dave Carter as he is in the process of joining PSAR. A significant discussion regarding the procedural issues for changes in level of certification as a result of failure to renew the certification, and how membership in member groups of the conference is a requirement of the maintenance of certification. Additional discussions covered how “activity” in SAR is defined, and whether entirely non-ASRC activity can be considered in recertification.

New Policy:

In the event a member’s IC/IS recertification date passes without being noticed, when the lapse is noticed, the member shall be notified, and their recertification will be brought to the next BOD meeting and discussed. The clock for timing the stepwise “demotions” shall start the BOD meeting following the notice to the member. – Moved, seconded, and Passed

Concern about the persistence of certification if a certified member ceases to be a member of any ASRC member/probationary team. This matter referred for inclusion in the revised training manual.

An executive session was held to discuss the reaccreditation of Kevin Maskell, the BOD requested the input and presence of training officer Alex McLean during this session.

Recertification of Kevin Maskell as IC-2, training officer to discuss lessons learned and best practices based upon mission experiences. - Passed

Motion: Direct training Officer to complete his review of the packet submitted by Dave Carter, and to bring a recommendation to the April BOD. – Sense of the Board

Ops Report (Doug Moore)

Team recertification packets due NOW. Received thus far from: TSAR, AMRG, PSAR, BRMRG, other teams due NOW. The procedure for field recertification testing is not yet ready, but anticipated for summer, 2009.

No report on medical license status, medical officer anticipating military deployment, replacement likely.

Problem with receiving email alerts from VDEM discussed, there is a current work-around, but repair to the system has not yet been fully effective.

Training (Alex McLean)

“Guide to supporting documentation and process for ASRC command and General Staff Certification Applications”, version 1.3 of December, 2008 – Passed

Use of the monies in the Management Classes fund. Sense of the BOD that reimbursement for the course completion. Sense of the BOD is to reimburse conference members for courses (MSO, PSO, & ICG), including courses offered prior to the next meeting. Passed. Vice Chair to report for next meeting.

Chair’s Report

Minutes from all prior meetings now in the possession of the chair, will be posted in coming week

WV SAR council (Doug Moore) – Progressing with about 14 interested groups.

Ohio OEM meeting went well.

Pennsylvania (Ken Chiaccia)- several teams disbanding – PSARC reorganizing. Western PA regional wilderness SAR capabilities (region 13) – progressing there.

Maryland – hoping that state insurance will now meet MD-NRCP requirement.

Business license certificate – missing in Charlottesville. Virginia State Corporation Commission web-site clearly indicates ASRC as a viable corporate concern.

Background checks could be a problem in future pending status of out EMS license.

AGM will be April 17-19 in Newport News, report of program possibilities (orienteering course) discussed.

VA State SAR conference at Holiday Lake, weekend following AGM

PSARC SAREX is May 4/29 – 5/3.

Rocky Knob SAREX – May 15-17

Bylaws revision planned for coming year.

The meeting was adjourned at 1516 Hrs