

Appalachian Search and Rescue Conference
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ASRC Board of Directors Meeting Minutes
June 3, 2012
College Park Fire Department, College Park, MD

		BoD Reps Present
Allegheny Mountain Rescue Group 1. Ken Chiacchia 2. Don Scelza	AMRG	2
Blue Ridge Mountain Rescue Group 1. Evan Koepke 2. Michael Holroyd	BRMRG	2
DELMARVA Search and Rescue Group 1. Jim Jackson 2. Robert Peterson	DMVSAR	2
Maryland Search and Rescue 1. Andrew Dorsett (Proxy to V.Airey)	MSAR	1
Mountaineer Area Rescue Group 1. Doug Moore	MARG	1
Potomac Valley Rescue Group 1. Alan Holmes	PVRG	1
Rapid Assistance to Community Emergencies 1. Beth Huhn (Proxy To Chiacchia)	RACE	1
Shenandoah Mountain Rescue Group 1. Andrew Hower 2. Eric Menendez	SMRG	2
South West Virginia Mountain Rescue Group	SWVaMRG	0

The Board of Directors (BoD) Meeting of the ASRC came to order at 1130 on Sunday June 3, 2012 following the ASRC Annual General Meeting (AGM) at the College Park Fire Department Training Room, College Park, Maryland.

With 10 ASRC BOD members present and two proxy votes, there are 12 of 15 voting members present constituting a quorum present.

Alan Holmes, PVRG made a motion to waive reading of minutes from February 5 BOD meeting, seconded by Jim Jackson. The motion passed unanimously.
Chairman's Report - Evan Koepke, BRMRG opened talking about the ASRC Training Standards Version 7.1. The draft has been sent to the BOD. To date, there have been

few comments received. Different drafts will be discussed today and brought up for vote. Ken Chiacchia, AMRG noted that all changes to 7.0 were primarily in regard to search managers. SM training has been more like an apprenticeship with no specific test or evaluation to pass. Maybe we should not rely on classes to demonstrate performance ability of SMs. Instead set performance standards and require demonstration of ability to perform those skills.

Evan also noted that the ASRC retreat in February at the Blackburn Trail Center was a success. As the outgoing chairman, he wants feedback on the proposed vision statement that was sent out to the BOD list.

Secretary's Report – Andrew Hower, SMRG, provided a recap of motions since the last BOD meeting. Motion 01-042012: ASRC.net Web Hosting costs paid to Andrew Hower passed. This voting was managed by Eric Menendez to avoid conflict of interest. The motion passed with Andrew abstaining from voting. There were no other motions for vote since the last BOD meeting.

Andrew also provided a update on the ASRC.net website. With the help from Eric Menendez, SMRG, and Michael Holroyd, BRMRG, the ASRC will be moving forward using free-for-non profits Dreamhost service. If interested in helping, please send technical qualifications to Eric and Andrew.

To thank PVRG and the University of Maryland for hosting the AGM and BOD meeting, Andrew asked Alan to provide contact info for University and Fire Dept officials to send thank you letters.

Andrew will make CDs of insurance documentation for all teams. Insurance for 2012 includes General/Management Liability, Accidental Death and Dismemberment, and Auto Liability. All conference members are covered for ASRC-related activities.

As the secretary, Andrew is also working on an electronic voting SOP for conference review. Anyone interested in helping should contact Andrew.

Since Doug was not available, Hower read Doug Moore's Operations Officer report which was sent to the BOD.

Treasurer's Report – Eric Menendez, SMRG read the current ASRC account balance. He noted that to date, PVRG and SWVaMRG have not yet paid dues. Discussion of insurance total cost. PVRG in arrears from 2011, Alan Holmes working with UMD to follow up. Alan noted that PVRG had a clerical error and cannot make progress until students to return to campus in August.

Medical Officer - Robert Gettlemen did not send a medical officer's report.

Communications Officer - Both ASRC FCC licenses have been submitted for narrow banding. Currently the business license has been approved, but the FCC Part 90 Public

Safety frequencies were pending approval.

Training Officer's Report – Andrew read Chris Ruch's training officer report which contained several updates. There was discussion regarding Andrew Dorsett's recertification package. Victoria Airy, the proxy from MSAR states this role is very hard to fill in Maryland. DMVSAR members agree that Maryland State Police does not often allow volunteer SAR personnel to serve in command roles. Victoria states Andrew Dorsett asked Chris Ruch for specific questions but has not heard a response from Chris in three weeks. Andrew Hower states that the Conference Training Officer was requesting specific documentation showing base mission experience from Andrew Dorsett prior to recertification.

Based on the training officer's report and recommendation, several training recertification actions were taken.

A motion was made by Don Scelza, AMRG to recertify Dawn Smith, SMRG as IS/SM4. Seconded by Alan Homes, PVRG. The motion passed unanimously.

A motion was made by Don Scelza, AMRG to grant Andrew Dorsett, MSAR an extension until the next BoD meeting to submit recertification documentation. Seconded by Robert Peterson, DMVSAR. The motion passed unanimously

A motion was made by Don Scelza, AMRG to grant Robert Koester, BRMRG an extension until the next BOD meeting to submit recertification documentation. Seconded by Alan Holmes, PVRG. The motion passed unanimously.

Due to lack of recertification documentation, a motion was made by Don Scelza, AMRG to drop Rita Krenz, BRMRG from IS certification. Seconded by Jim Jackson, DMVSAR. The motion passed unanimously.

Due to lack of recertification documentation, a motion was made by Don Scelza, AMRG to drop Pepper Broad, MARG from IS certification. Seconded by Alan Holmes, PVRG. The motion passed unanimously.

Due to lack of recertification documentation, a motion was made by Alan Holmes, PVRG to drop Dan Patterson, MARG from IS certification. Seconded by Robert Peterson, DMVSAR. The motion passed unanimously.

Due to lack of recertification documentation, a motion was made by Alan Holmes, PVRG to drop Robin Donnelly, SMRG from IS certification. Seconded by Don Scelza, AMRG. The motion passed unanimously.

Don Scelza, AMRG requests the secretary send a registered letters with return receipt requested to notify all members that were demoted.

After discussion from the training officer report, a motion was made by Andrew Hower,

SMRG to send certified letters to Tom Lovejoy, SWVaMRG and Steve Weiss, SMRG that their certifications of IC-2 expired on January 1, 2010 and must no longer represent themselves as ASRC certified ICs. If they intend to certify at that level they must do so under the current ASRC training standards. Seconded by Jim Jackson, DMVSAR. Unanimously passed.

New Business

Officer Nominations – The following were nominations for the 2012-2013 Officer of the ASRC.

Chair: Don Scelza nominated by Eric Menendez

Vice Chair: Andrew Hower nominated by Evan Koepke

Secretary: Beth Huhn nominated by Evan Koepke

Treasurer: Eric Menendez nominated by Alan Holmes

Alan Holmes moved to accept the slate above, Robert Peterson seconded.

Unanimously passed.

ASRC Vision Statement - Evan Koepke made a motion that the ASRC ratify the ASRC vision statement as posted on the BoD list. The vision statement was read by Andrew Hower. There was a lengthy discussion about the operational element of the conference with input from many present. Due to the controversy of the discussion, Evan withdrew his motion for vision statement acceptance.

With no additional business noted, a motion to adjourn was made by Alan Holmes, PVRG and second by Jim Jackson, DMVSAR.

The meeting was adjourned at 1403.

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The foregoing minutes are reported to the best of my knowledge.

Andrew R. Hower, ASRC Secretary