Appalachian Search and Rescue Conference
PO Box 400440
Charlottesville, VA 22904
www.asrc.net

ASRC Board of Directors Meeting Minutes
May 19, 2013
Green Ridge State Forest, MD

Documented Board Representatives		BoD Reps Present
Allegheny Mountain Rescue Group 　1.　Ken Chiacchia *(proxy to Ben McCandless)* 　2.　Don Scelza	AMRG	2
Blue Ridge Mountain Rescue Group 　*1.*　Laura Dodson 　2.　Michael Holroyd *(proxy to Laura Dodson)*	BRMRG	0
DELMARVA Search and Rescue Group 　1.　Jim Jackson 　2.　Robert Peterson *(proxy to Jim Jackson)*	DMVSAR	2
Maryland Search and Rescue 　1.　Andrew Dorsett *(proxy to Victoria Airey)*	MSAR	1
Mountaineer Area Rescue Group 　1.　Doug Moore 　2.　Don Ferguson	MARG	1
Potomac Valley Rescue Group 　1.　Alan Holmes 　2.　Scott Glazer	PVRG	0
Rapid Assistance to Community Emergencies 　1.　Brian Maier	RACE	1
Shenandoah Mountain Rescue Group 　1.　Andrew Hower 　2.　Chris German *(proxy to Andrew Hower)*	SMRG	2

I. Call to Order

The Board of Directors (BoD) Meeting of the ASRC was called to order by Don Scelza, Chairman, at 1051 on Sunday, May 19, 2013. The meeting was conducted immediately following the 2013 AGM at Green Ridge State Forest, MD – Mountain Bike Parking Area.

Chairman Scelza extended appreciation and thanks to DMVSAR for hosting the 2013 AGM.

II. Participant Role Call

Six ASRC Teams were represented (as documented in the chart above).

There were five ASRC BoD Representatives present and four BoD Representative proxies conveyed in writing, representing nine of fourteen present. 64% of the ASRC Board of Directors was represented, constituting a quorum.

III. Election of Officers

Chairman Scelza announced he wished to be considered for Chairman and presented slate of proposed Officers.
- Michael Hansen was asked to stay on as the Conference Operations Officer.
- Beth Huhn was asked to stay on as Secretary.
- Andrew Hower was asked to serve as the Conference Training Officer.
- Victoria Airey was asked to serve as Treasurer.

A motion was made by Victoria Airey (proxy MSAR) to elect the slate of candidates to the positions as presented, seconded by Doug Moore (MARG). 8 BoD members voted in favor, 1 abstained, none opposed. Motion passed.

Chairman Scelza thanked Chris Ruch for the work he did as Conference Training Officer, especially getting the new Training Standards established.

Chairman Scelza thanked Eric Menendez for all of the work that he did as Treasurer for the Conference.

Chairman Scelza thanked Doug Moore for all of the work that he did as Conference Operations Officer.

IV. Approval of Previous Meeting Minutes

The previous meeting minutes were not reviewed.

V. Officer Reports

Training (Presented by Chairman Scelza on behalf of the CTO):
  Conference Training Officer's Report
  Search Manager Roster

Each recommendation contained in the Conference Training Officer's Report was reviewed individually.

1. Ashley Lewis formally requested ASRC at-large membership. BRMRG's GTO, Greg Stronko, has reviewed her credentials as an ASRC FTL. The CTO recommends this matter be voted on by the Board of Directors and/or the ASRC Membership.

A motion was made by Don Scelza (AMRG) that the Board accept Ashley Lewis as an At-Large Member of ASRC with the BRMRG GTO monitoring and providing oversight, seconded by Andrew Hower (SMRG). All BoD voted in favor, none opposed. Motion passed.

2. Doug Moore has met the recertification requirements for SM-2. The CTO recommends the Board approve a 3 year extension of his SM-2 certification.

Carl Werntz has met the recertification requirements for SM-3. The CTO recommends the Board approve a 3 year extension of his SM-3 certification.

A motion was made by Andrew Hower (SMRG) to approve a 3 year extension for Doug Moore's SM-2 certification and to approve a 3 year extension for Carl Wertnz's SM-3 certification, seconded by Ben McCandless (proxy AMRG). 8 BoD members voted in favor, 1 abstained, none opposed. Motion passed.

3. Bru Randall, currently a certified SM-4, meets all requirements for SM-3. However, the MARG membership has not yet voted on Bru as a SM-4 (they are meeting the day after the ASRC Board meeting). The CTO recommends that the Board of Directors approve Bru's promotion to SM-3, contingent on the MARG membership vote at the Group's May meeting.

A motion was made by Andrew Hower (SMRG) to approve Bru Randall's promotion to SM-3, contingent upon MARG membership voting favorably at their next Group meeting, seconded by Jim Jackson (DMVSAR). All BoD voted in favor, none opposed. Motion passed.

4. Rob Speiden, currently a certified SM-4, and meets all requirements for SM-3. However, the training standards are unclear about if a group vote is required for At-large members. The exact wording is: "Receive a simple majority of the vote of the member's group." At-large members of the ASRC are not members of a group, however, they should not have a lesser requirement than other members who are members of group, but it is unclear if the member's group would be the group of the GTO tracking the member or if it would be the ASRC membership as a whole. The CTO can see valid arguments either way. The Board should clarify this requirement.

Discussion outcome: The BoD will serve as an At-Large Member's group, as it relates to the excerpt from the Training Standards.

A motion was made by Doug Moore (MARG) to approve Rob Speiden's promotion to SM-3, seconded by Jim Jackson (DMVSAR). All BoD voted in favor, none opposed. Motion passed.

5. Michael Damkot has met the new training standard requirements to recertify for SM-4, but has not yet provided recommendation letters for the required 3 shifts needed for re-certification. The GTO recommends an extension to the next Board meeting to allow time for the recommendation letters.

A motion was made by Doug Moore (MARG) to grant an extension until the next Board Meeting to allow time for Michael Damkot to provide the needed recommendation letters, seconded by Ben McCandless (proxy AMRG). 7 BoD voted in favor, 2 abstained. Motion passed.

6. Andrew Dorsett has met the mission experience requirements for SM-3 recertification, but has not yet gotten his ICS-300 and ICS-400 certifications. Under the Training Standards v7.1 implementation plan, these are required now, but the Board can grant extensions until June 30, 2013. An extension is recommended for Andrew. However, as there will not be another Board meeting prior to that date, unless Andrew completes the required ICS courses by the end of June, he will lose his Search Manager certification at that time.

No action taken. An extension until June 30, 2013, was granted by the BoD at the January 12, 2013, Board Meeting.

7. Robert Koester is past due for recertification as SM-I and has not yet submitted a recertification packet or documentation of meeting the current Training Standards. The CTO recommends the Board can grant extensions until June 30, 2013 for the documentation to be sent to the CTO. However, as there will not be another Board meeting prior to that date, unless Robert completes the required ICS courses and provides documentation of his experience by the end of June, he will lose his Search Manager certification at that time.

A motion was made by Ben McCandless (proxy AMRG) to grant Robert Koester an extension until June 30, 2013, to provide the required materials for SM-1 recertification, seconded by Jim Jackson (DMVSAR). 8 BoD in favor, 1 abstained. Motion passed.

8. Kevin Maskell, SM-2, has not submitted documentation of the new required classes for the certification level and the CTO recommends he be given until June 30, 2013 to submit the documentation or lose the certification.

A motion was made by Andrew Hower (SMRG) to grant Kevin Maskell an extension until June 30, 2013, to provide required materials for SM-2 certification, seconded by Jim Jackson (DMVSAR). All BoD voted in favor, none opposed. Motion passed.

9. Keith Crabtree, SM-4, has met all of the new requirements under the v7.1 Training Standards. However, he is also due for his normal 3-year recertification as of January 1, 2013, but has not yet provided recommendation letters for the required 3 shifts needed for re-certification. The GTO recommends an extension to the next Board meeting to allow time for the recommendation letters.

No action taken. (*CTO will make contact to clarify action needed*)

Treasurer (Andrew Hower, CTO, presented items of note on behalf of Treasurer):
 Treasurer's Report
 2013 ASRC Budget
 2013 ASRC Account Ledger
 Website Report 1.1

Items of Note:
  Teams with dues currently outstanding:
    DMVSAR (2013 only)
    PVRG (2011-2013)
    SMRG (2013 only)

Operations (Michael Hansen, DMVSAR):
- What would groups like to see in the future?
  - Mission reports
  - Status of Operations conference-wide

V. Unfinished Business

- ASRC Website and Dispatch
- Operations Manual
- Administration Manual

VI. New Business

40th Anniversary AGM (2014)
- Recommend coordination with BRMRG to establish a committee to work on the 2014 AGM
- Present operations/mission history of the ASRC
- Conference format with speakers
- Develop booklet of ASRC history

Status of Maryland certifications (escalating issue)
- MSAR and PVRG status
- Work to ensure ASRC certifications and certification process is accepted in Maryland
- Recommend that a team is developed to begin working on the ASRC certification process.

VSARCO
- Team and ASRC representatives
- ASRC participation in meetings

Operations
- The Conference Operations Officer would like to have conference calls with Groups

VII. Good of the Order

Nothing noted.

VIII. Adjourn

With no additional formal business noted, a motion to adjourn was made by Victoria Airey (proxy MSAR), seconded by Doug Moore (MARG).

The meeting was adjourned at 1224.

The next ASRC Board of Directors Meeting is scheduled for July 13, 2013.
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The foregoing minutes are reported to the best of my knowledge.
Beth A. Huhn, ASRC Secretary