



ASRC BOD MEETING MINUTES

October 5, 2019

Frostburg University, Frostburg MD

1006 - 1420

I. Call to Order

Called to order at 1006 by President Keith Conover.

II. Participant Roll Call

Chair recognizes membership present, determined we have a quorum. Refer to attached roster of attendees.

III. Approval of Minutes

By unanimous consent, the minutes from the previous ASRC BOD Meeting held July 28, 2019 as posted in the Archive (<http://archive.asrc.net/ASRC-Admin/ASRC-BOD-Membership-Minutes-etc/2019-03-31-ASRC-BOD-Minutes-pdf>), were approved.

IV. Officer Reports

- a. **Chair/Vice Chair:** Keith Conover, Dan Brizuela no report
- b. **Secretary:** Kathy Yocum-Lamb, no report
- c. **Treasurer:** Victoria Airey
 - Refer to Treasurer Report attached for July 2019 – October 2019.
 - A second report “Projections for 2020” Subject to change but was drafted due to requests at previous BOD meeting.
 - Discussion related to balance deficit each year specifically one area is the meal provided at events IE. Winter Retreat & AGM. We supply food for the events which included 2 dinners and one breakfast. It has been provided with a request that a donation of \$20/person (not required). Final determination is to request a donation of \$20 for one day or \$40 for the entire weekend.

d. Credentialing Board Chair: Steve Weiss

- Presentation (slide deck) by Steve is attached. Steve says this still needs some finalization but wanted to get feedback from the BOD to see if they are heading in the right way. The process/paths are laid out which can then be taken for membership to recertify at each level. GTO involvement in the instruction of team members is necessary and essential. This also maintains the GTO's levels of expertise as well as the member they are teaching and testing. See side deck PDF posted on the Archive at <http://archive.asrc.net/ASRC-Adim/ASRC-BOD-Membership-Minutes-etc/2019-10-05-Hybrid-Recert-Proposal.pdf>
- One can also recertify by going through the original certification process.
- Challenging levels; most likely would occur at a SARTECH II Level.
- Teams can independently add what they want to their own requirements for recertification.
- This presentation was to elicit discussion from the BOD.
- Credentialing Board is working to define PTB's that need to be done to re-credential at each level.

e. Conference Training Officer John Rogowski (report given by Keith Conover)

Training Standards 8.0 and Training Guide 1.0 are ready for a vote. As with a solid but rough-hewn wooden table, they are functional and pleasing to the eye from a distance and strong enough to support what we put on them. But on a closer inspection need sanding and polishing and in the future, will need continued cleaning and polishing. Recommend a BOD vote to accept both of them in the form of the last versions posted on the Archive, and then continue to work on both in parallel to keep them in sync. With the Training Guide being now under the Publications Committee with instructions to them to keep it and the Essentials for Search and Rescue in sync with the Training Standards, Dan Patterson's SM-III extended until the BOD meeting at the retreat.

f. Conference Operations Officer, SMRG updated contact information for calling them out: posted on ASRC website: asrc.net members-only section, under Dispatch and Alerting, links to contact information for each group. Request that have two phone numbers on there for each group.

g. Information Technology Officer: Mike Hansen

Review of ASRC membership page, including how to sign on, areas to go to for information, updates etc.

- ASRC.net, then click on members-only page.
- Password: given out
- Our planned switch from mix of Google and Yahoo and Dropbox to Microsoft services except sharepoint: still working on it. Nothing to report yet. The members only portion of the site now has a new section on credentialing, should share with Group members.

h. Others, none

V. New Business

a. Remote Support Corps

NWPAK9SAR is the only team utilizing Remote Support over the past few months. Having monthly meetings, have settled on training requirements with final approval on process & procedures soon.

Remote support assistance for non-ASRC Groups:

The Remote Support Corps would like to allow a member of the Remote Support Corps to initiate ASRC Remote Support if he or she is present at a search where ASRC Groups are not involved. Others wanted this to only be in one of "our" states or one of our Groups outside "our" states if the search is set up to accept remote support. Answer: if the RA/AHJ agrees to request us it was yes. Patty Lindsay, Remote Support Operations Officer, will put this into the RSC operational doctrines in the Operational Guidance Manual in coordination with Michael Hansen and propose a draft new Operational Guidance Manual for the Retreat, Carl made a motion to this effect and it passed unanimously.

Specifically:

1. Any ASRC Group may request Remote Support, even if responding outside of "our" states.
2. Any AHJ in "our" states may request Remote Support.
3. Any ASRC Remote Corps member, if deployed with a non-ASRC Group, may request Remote Support, even if not in one of "our" states.

Recently while responding to a search a RS member questioned Patty if he was able to enlist RS services for a non-ASRC team.

Of note ASRC Remote Support Corps (RSC) RSC members who are members of non-ASRC search and rescue teams must notify their teams that they are part of the ASRC RSC. They do not need to notify, their teams each time they are called out. This is already in the Operational Guidance Manual.

b. Administrative Manual

Discussed the draft posted at <http://archive.asrc.net/ASRC-Admin/ASRC-Admin-Manual/2019-08-28-DRAFT-ASRC-Admin-Manual-5.4.pdf>

Three changes to the manual:

1. Change to allow retired physicians to be Medical Advisory Committee members.
2. Electronic Voting: minor changes
3. Insurance: Discussed some of the questions raised at the last BOD meeting, the Admin Manual draft has a watered-downed section for the management of the Application and Release, requiring it for all on the rosters sent to the Secretary, and making the Training Release recommended but not required.

Release is to be signed by all membership. After discussion, it was decided that if your team has already signed the original release they are grandfathered. Keith added this to the release form. Approved as amended. If not signed team members must sign this new one. 90 days for all teams to comply. Motion to accept the draft of the Admin Manual 5.4. Unanimous consent?

Will discuss question of retired physicians being nonvoting at the Retreat Board of Directors meeting: will look at liability of voting vs. nonvoting membership get legal and VFIS opinion. Question: what do we need a Medical Advisory Committee for? Answer: Standards-setting at wilderness first aid level.

c. Medical Advisory Committee

Keith made a motion that we add physicians to our medical advisory board, second with discussion;

1. Robert Gettleman; active FTM member of BMRG past 8 years. Neurosurgeon at Cook County Hospital in Chicago. Retired. Vote passed with 1 opposed, 3 abstain & 10 yes.
2. David Barton; AMRG FTL member of AMERG FTL, actively licensed, Carol P spoke on his behalf. Vote, unanimously passed.

Discussion occurred regarding licensed vs retired non-licensed physicians, how or should we have a process in place to verify license is free of any type of state disciplinary action. No decision on how to handle this.

d. ASRC Copyright & Branding Guide

Copyright vs. Creative Commons

- Ken has copyrighted materials/presentations he would like to place in ASRC shell. (using ASRC slide masters) that currently stipulates a Creative Commons license which conflicts.
- Dan reviewed the potential Creative Commons Scheme we could use; Attribution, Share Alike, Use with no alterations/changes, Non-Commercial use.
- Ken & Dan will look through our Branding Guide and asses how we should approach this and report back to BOD.

e. Training Standards 8.0 & Training Guide 1.0

Still need some polishing but recommendation is to vote on passing both as they are at this point (and specifically, the draft of the Training Standards 8.0 dates 9/28//10) Training standards will remain under purview of the Conference Training Officer and Board of Directors. Discussion with idea not to place the Training Guide under authority of the board but put under the Publication Committee so will not require BOD approval; will be the job of the Publications Committee to update it as needed to correspond with changes in the Training Standards.

Friendly amendment to change “Requirements to administrative Requirements” at each level in the Training Standards 8.0 Accepted.

Motion made, second and voted unanimously to approve the Training Standards 8.0 and Training Guide 1.0 as they presently stand.

Ken: in the Training Guide, there are two types of information. First, information members have to know how to prepare for testing. Second is “aspirational” stuff, other information in the Training Guide that “flushes out” the required information to provide a more coherent educational outline. Whenever possible, we need to identify which is which.

Keith: we have already done this to some degree. Will have the Publications Committee keep this in mind as it continues to update the Training Guide.

Prior to this meeting, from an ASRC Officers' Call and from discussions with John Rogowski, Conference Training Officer, who was unable to attend today's meeting. There are a number of changes to version 8.0 of the Training Standards that we recommend and would like to briefly review some of these already sent in an email to the BOD.

These are:

- Move Followership from Field III to Field IV? Consensus of the BOD yes. Comment that bringing concern to leadership by follower needs to be done in good faith. Comment that we should add the term that all members have "stop work authority" as this is the industry standard term.
- Move immediate stress reaction and psychological first aid from Field III to Field IV? Consensus yes, but just move the immediate stress reaction recognition to Field IV and leave the psychological first aid in Field III.
- Move Communications > Network discipline from Field II to Field III? Consensus was no and that's because it's really focused on the Base Radio Operator role that Field II's may be handling. Field III's will get on-the-job training in this anyway, while in the field, by listening to how a good Base Radio Operator handle network traffic.
- Move "follow a track for at least five steps" from Field II to Field III? No, this vision is that Field III is "clue aware" but doesn't have to be able to actually follow a track, BOD agrees; maybe add more clue awareness about type of tracks and prints and add clue awareness exercise to Training Guide. Know when to call in tracker or trailing canine. If we add a search test component, use more realistic clues. Unrealistic to have a performance standard that though shalt find ## of anything. Consensus of the BOD was, despite this being in the NASAR standards to dump it entirely.
- Move flora and fauna from Field I to Field III? No, field I is designed to expert at SAR leadership and outdoor leadership like an adult leader for boy scouts, including an advanced knowledge the outdoors in our area.
- Move some of the leadership from Field I to Search Manager IV or III or II? Maybe, given that FTL's are generally not just leaders in the field but leaders within their groups in other ways (admin, training, thought leaders) and as a prelude to maybe going on to SM-IV, those things should be in there.
- Finally, need to convert as many eponyms to systematic names wherever possible.

The BOD directed Keith to prepare a new draft of the Training Standards 8.1 for discussion prior to the Retreat, with formatting and grammar/spelling changes as needed and the above substantive changes.

Dan Patterson request to extend his Search Manager III certification until the Retreat in January. Motion made, second and vote taken, passed unanimously.

Discussion regarding changing the name of the Training Guide, a number of suggestions given, after discussion it was determined we will keep it as “Training Guide” until someone comes up with a better name.

f. Retreat Planning

- January 17, 18, 19, home Monday. Meal not provided Monday. No formal agenda or activities to be scheduled for Monday.

g. AGM

- Date should be determined soon, Keith will send out potential dates ASAP.

VI. Good of the Order

VII. Adjourn @1325

BOARD OF DIRECTORS MEETING

October 5, 2019

ATTENDANCE

NAME	GROUP	
Allegheny Mountain Rescue Group 1. Carol Pasquerell (rep) 2. Keith Conover (Chair)	AMRG	2
Blue Ridge Mountain Rescue Group 1. Robert Gettleman	BRMG	1
Maryland Search and Rescue 1. Daniel Brizuela (V. Chair) 2. Victoria Airey (treasurer) 3. Kyle Rhoderick	MSAR	3
Mountaineer Area Rescue Group 1. Patty Lindsey (RSCOO) 2. Ken Chiacchia 3. Carl Werntz	MARG	3
Northwest Pennsylvania K9 Search & Rescue 1. Kathy Yocum-Lamb (Secretary. rep)	NWPAK9SAR	1
Search and Rescue Ohio 1. Brian Maier Teleconference (rep)	SAR-OH	1
Shenandoah Mountain Rescue Group 1. Steve Weiss (Credentialing C./Alt rep) 2. Katy Hart (rep) Teleconference	SMRG	2
Michael Hansen (non-voting BOD Member)		
Present		14