

Dispatch Officer – Written Test

(Last Updated 02-Oct-16)--EWB

Name: _____

Date: _____

1. Who are the players and what are their roles in “chain of reaction” from the lost subject to the callout of the ASRC.

2. List 3 ways to contact BRMRG members for a call-down. Circle the one done to reach ONLY BRMRG members.
 - a. _____
 - b. _____
 - c. _____

3. How do you contact a non-BRMRG member of the ASRC?

4. Who is DEM and how are they involved in a search?

5. What do you do if you have to leave the desk to load gear or go to the bathroom?

6. Describe the following training levels:
 - a. CQ / COQ

 - b. FTM

 - c. FTL

 - d. IS

 - e. IC

7. It's the 2nd day of a search. How do you find out where Amanda HARRISON is?

8. How do you answer the phone while dispatching? Are you BRMRG or ASRC Dispatch?

9. What are 3 of 4 ways to send a page? Circle the most reliable.
 - a. _____
 - b. _____
 - c. _____

10. Where in the Locker are the following:
- a. Radio Mast Antenna _____
 - b. Virginia Gazeteer Road Maps _____
 - c. Barney _____
 - d. Batteries _____
 - e. Pager codes (2 places) _____
 - f. Contact Info for all groups (2 places) _____
 - g. Subject profile _____
 - h. Future dispatchers' schedule _____
 - i. Pagers for cars en route w/o cell phones _____
 - j. Base telephone # _____
 - k. ASRC resources on scene _____

11. List the nine groups in the ASRC (initials):
- | | | |
|-------|-------|-------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

12. What does ASRC stand for? What does BRMRG stand for?

13. Write an entry in the Dispatch Log including the following information:
 The Group Dispatch Officer for SMRG, Jane Fonda, just called to let you know that 2 CQs, John Wayne and Wayne Newton, have arrived at base.

14. What two other places do you need to record the info that the SMRG GDO gave you?

15. Who is the DS and what do they do? Why and when would you need to call them?

16. What do you do if a second search begins while you are dispatching?

17. How do you call long distance from the Locker? Are the phones on-grounds or off-grounds lines? What does that mean for making local calls?

18. How does the fax machine work? Is it possible to send a fax and make a phone call at the same time?

19. Explain the following pager codes as best you can:

- a. 888
- b. 650
- c. 333
- d. 332
- e. 331
- f. 444
- g. 443
- h. 442
- i. 441
- j. 552
- k. 000
- l. 111
- m. 222
- n. 554

20. You need Dispatchers for the next couple shifts. To which pager net would you send out a "Dispatchers Needed" page?

21. How many copies of the Dispatch Log do you print out when closing dispatch? Where do they go?

22. What document is important to include with the copy of the Dispatch Log? Which copy of the Dispatch Log is it filed with?

23. Name 3 of the things you need to do before you can close dispatch.

END

Please check off the following if you have completed them:

- _____ Classroom Dispatch Training
- _____ 3-hour Apprentice Dispatch Shift during a search.
Please write name of DO: _____
- _____ 3-hour Solo Dispatch Shift during a search
Please write name of DS: _____
- ✓ Written test ☺