

APPALACHIAN SEARCH AND RESCUE CONFERENCE

Search Manager III (SM-III) Recertification

Position Task Book (PTB)



Position Task Book Assigned to: DAN PATTERSON

Team Affiliation: M A R G

Position Task Book Initiated by: _____
Name/Title

Date Initiated: _____

Version 1.0
May 2016

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Introduction

This PTB is part of a competency- based qualification system used by the ASRC. Certification will be awarded upon successful completion of all parts.

Position Task Books provide a standard form for documenting the knowledge and abilities of the candidate. This is done by observation of that individual's performance or description of tasks needed at a particular operational level. Each Task is designed to demonstrate competencies of a specific skill needed for the position. When all tasks in the PTB are successfully completed, the evaluated individual is eligible to request final testing for that position.

The tasks are numbered sequentially according to the current ASRC Training Standards document. They do not need to be completed in any specific order. The PTB will be valid for three years from the date the first task is documented.

Evaluation and the confirmation of the candidate's performance of all tasks may involve more than one evaluator and can occur on incidents such as searches, special events, training, and exercises. The evaluators will come from a pool of evaluators from among all ASRC teams.

Successful performance of all tasks, as observed and recorded by an evaluator, is required prior to a recommendation that the candidate be certified in the position.

Responsibilities

The following responsibilities are outlined:

Trainee (Candidate)

- Provides the evaluator with background information pertinent to the position
- Completes all tasks satisfactorily within three years
- Retains original PTB

Evaluator

- Reviews tasks with Candidate.
- Explains to the trainee the process of the PTB and the Candidate's responsibilities.
- Accurately evaluates and records demonstrated performance of tasks.
- Documents unsatisfactory performance.

Conference Training Officer (CTO)

- Initiates the PTB
- Verifies all tasks have been initialed and dated by a qualified Evaluator
- Signs the verification statement

ASRC Credentialing Board

- Please reference the ASRC Credentialing Policy Manual for credentialing processes and procedures.

Reference Materials

All participants of the PTB process should reference the most current version of the ASRC Training Standards document for additional detail. PTB items that reference additional detail contained within the ASRC Training Standards document will be annotated with **TS**.

The ASRC Credentialing Policy Manual does not currently include Search Manager Credentials. Recertification protocols for all Search Managers levels are enumerated in the most recent version of the ASRC Training Standards.

The SM-III Candidate will be awarded a formal recertification only after the ASRC Conference Training Officer has assessed the Search Manager application package for completeness and the ASRC Board of Directors formally approves the recertification.

For on-going reference, each Evaluator should print name, write signature, initial and denote Group affiliation.

[illegible]

ASRC SM-III Recertification Requirements

Req	Description	Evaluator	Date
1	Document a total of at least 6 shifts in staff positions. Two must be as Search Manager. Simulations may be counted. ^{TS}		
	Shift 1: <i>SRP ATTACHED</i>		
	Shift 2:		
	Shift 3:		
	Shift 4:		
	Shift 5:		
	Shift 6:		
2	Continuing Education (required only if using for up to a total of 2 shifts, may not be substituted for SM shifts) ^{TS}		
Credit Hours	Class Name	Instructor	Date
Req	Description	Evaluator	Date
3	Receive a favorable vote of the ASRC Board of Directors		

SHIFTS IN STAFF POSITION

- 01 4/2/16 ARNIE PHIPPS SEARCH BUCHANNON WV PAL
SEARCH MANAGER (ONE SHIFT, SUBJECT FOUND 443)
- 02 4/14/16 RONNY GRUMBINE SEARCH BUCHANNON WV
SEARCH SUSPENDED (I WAS ONLY SAR ON SCENE)
- 03 5/21/16 COBURN SEARCH MON / MARION CO, RIVESVILLE PAL
SEARCH MANAGER (ONE SHIFT SUBJECT FOUND 443)
- 04 7/.2./16 BLANKENSHIP SEARCH RENICK WV PAL
SEARCH MANAGER (2 SHIFTS)
- 05 4/24/17 EPLING SEARCH CANAAN VALLEY WV PAL
SEARCH MANAGER (2 SHIFTS)
- 06 4 15 18 DILLARD SEARCH CRAIGSVILLE WV PAL
CLW
OPERATIONS (ONE SHIFT)
- 07 4/30/18 WEST FORK RIVER SEARCH MONONGAH WV PAL
DIVISION C SUPERVISOR (ONE SHIFT)
- 08 2/12/19 LUTHER BRYNER SEARCH DUNBAR PA. PAL
CLW
OPERATIONS (ONE SHIFT)
- 09 6/1/19 PHILIP BARLOW SSEARCH TUNNELTON WV PAL
CLW
SEARCH MANAGER (ONE SHIFT)

Subject: search in Buckhannon
From: James Kimble (buckfire1153@gmail.com)
To: dpatterson4@frontier.com;
Date: Wednesday, April 6, 2016 8:32 AM

Dan, I would like to thank you and the Mountaineer area rescue group for the assistance that was provided during our search. I'm sorry that I was unaware of your group until Saturday. I have your card in my desk so if the need arises again I will call immediately. In my position, my main concern along with finding the lost person is safety of the people doing the search. I feel that your organization has the same mindset and being organized and having accountability of everyone is required. Thanks again and if your ever in the area and need something don't hesitate.

Capt. JB Kimble
Buckhannon Fire Dept

12
WBOY.COM

Start Malware Removal

Start the Download. (It's Free). Install Simple Malware Protector.

Golden Corral Coupons

Free Coupons for Golden Corral. Print Your Free Coupons Now!

SILVER ALERT: Upshur County Officials Search For Missing 55-Year-Old Man

By Bethany Butler, Web Producer [CONNECT](#)
Posted: Jun 14, 2016 10:44 AM EDT
Updated: Jun 14, 2016 11:49 AM EDT



MISSING PERSON: Ronny A. Grumbine

Upshur County officials are searching for Ronny A. Grumbine, 55, who went missing from Leggett Addition Road, according to the Buckhannon Fire Department.

Grumbine was last seen Saturday, June 11, at approximately 11 p.m., leaving his residence on foot with two small dogs.

Grumbine is described as white, 5'9", and approximately 182 pounds. He has gray hair and blue eyes. He was last seen wearing a dark T-shirt, blue jeans and white tennis shoes.

If you have information about Grumbine's whereabouts, contact State Police.

Daily Table of Organization

Daily Form 2 of 10



Incident

Name: *Coburn*

Operational Period

(Date/Time):

21 MAY 16

Date/Time

Prepared:

Command

Agency Reps.

Plans

Logistics

Incident Commander

Patterson, DAN

(Deputy)

Safety Officer

Information Officer

(Liaison Officer)

Agency:

Representative Name:

Operations Chief

Hostetter, Rebecca

(Deputy)

Kash Swanton, Kenneth

Director

(Deputy)

Division/Group

Division/Group

Division/Group

Division/Group

Division/Group

Director

(Deputy)

Division/Group

Division/Group

Division/Group

Division/Group

Division/Group

Director

(Deputy)

Division/Group

Division/Group

Division/Group

Division/Group

Division/Group

Director

(Deputy)

Division/Group

Division/Group

Division/Group

Division/Group

Division/Group

(Finance Chief)

(Time)

(Procurement)

(Compensation/Claims)

(Cost)

Branch:

Branch:

Branch:

Branch:

Operations

(Finance)

Plans Chief

Lindsay, Patz

Interviewer

(Deputy)

Resources (RESTAT)

Situation (SITSTAT)

(Documentation)

(Demobilization)

Logistics Chief

(Deputy)

(Support Director)

(Supply)

(Facilities)

(Service Director)

Communications

Medical

Food

3/2/92

(similar to ICS 203)

INCIDENT BRIEFING
Page 3 of 4
FORM: ICS 201.SAR
1.2013

1. Incident Name:

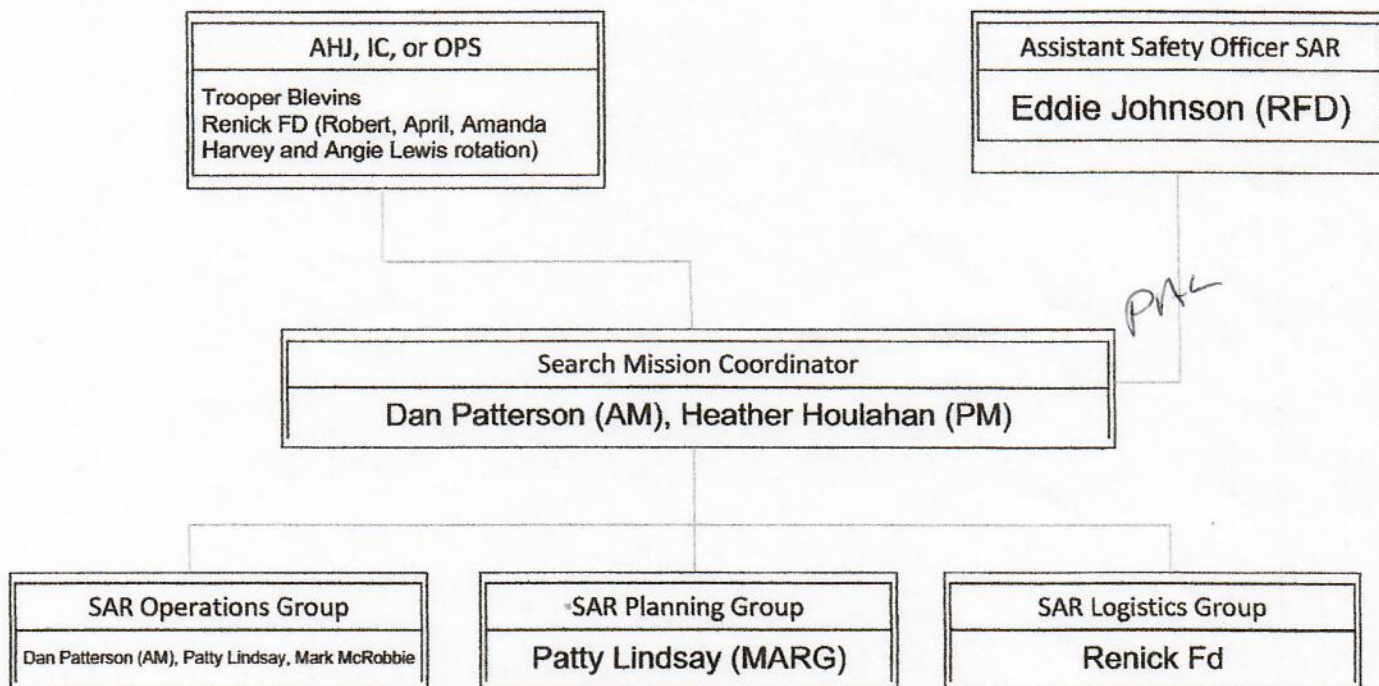
BLANKENSHIP

2. (Date / Time) Initiated:

From: 7/1/2016 08:00

To: 7/1/2016 20:00

9. Current Organization (fill in additional organization as appropriate, the Search Mission Coordinator may work directly for the AHJ, IC, or work as a branch under the Operations Officer.



4. IAP Page #

5. Prepared by

Name:

Signature:

Date/Time:



INCIDENT BRIEFING
Page 3 of 4
MOUNTAINEER AREA RESCUE GROUP
FORM: ICS 201.SAR Rev.2016.1

1. Incident Name:

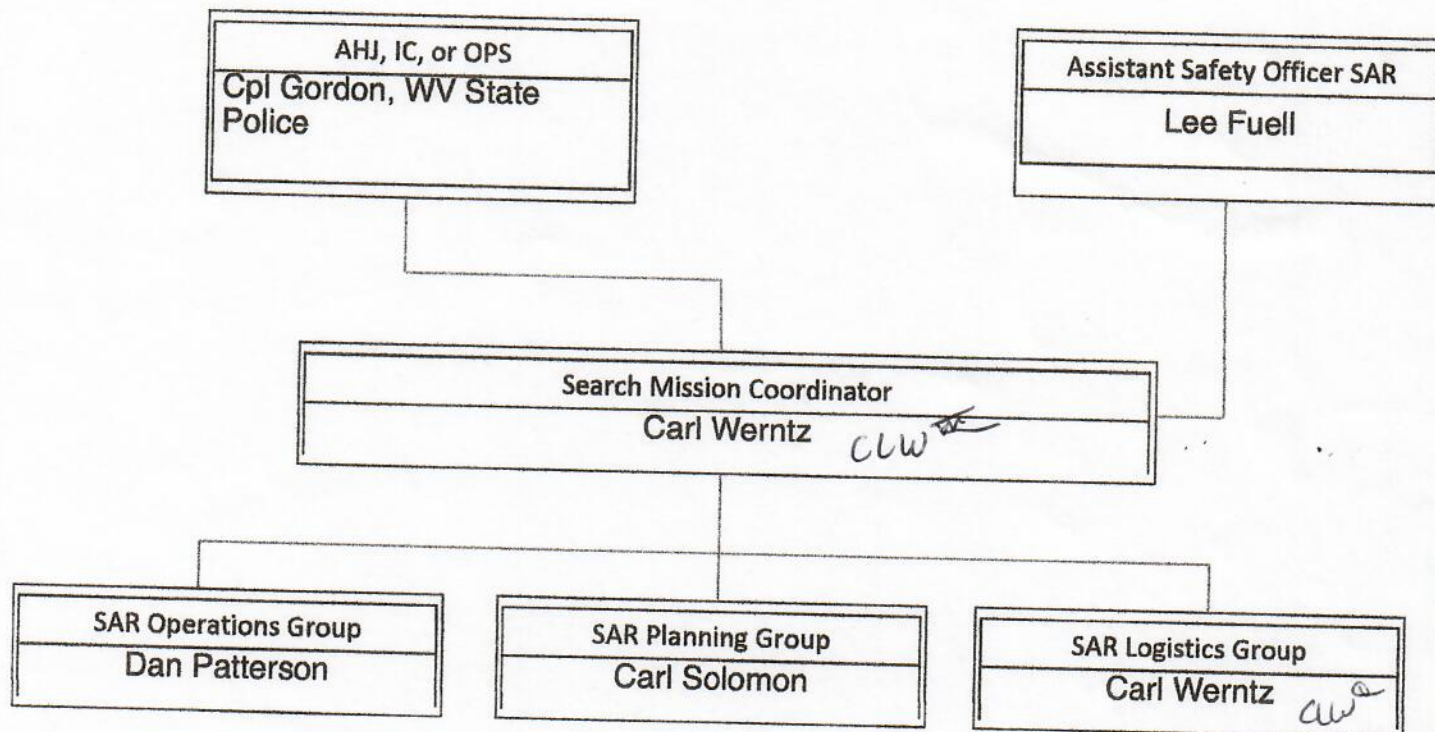
Dillard

2. (Date / Time) Initiated:

From: 04/15/18 0800

To: 04/15/18 2000

9. Current Organization (fill in additional organization as appropriate, the Search Mission Coordinator may work directly for the AHJ, IC, or work as a branch under the Operations Officer.



5. IAP Page #

6. Prepared by

Name:
Carl Solomon, PSC

Signature:

Date/Time:

**INCIDENT BRIEFING**

Page 3 of 4

MOUNTAINEER AREA RESCUE GROUP**FORM: ICS 201.SAR Rev.2016.1**

1. Incident Name:

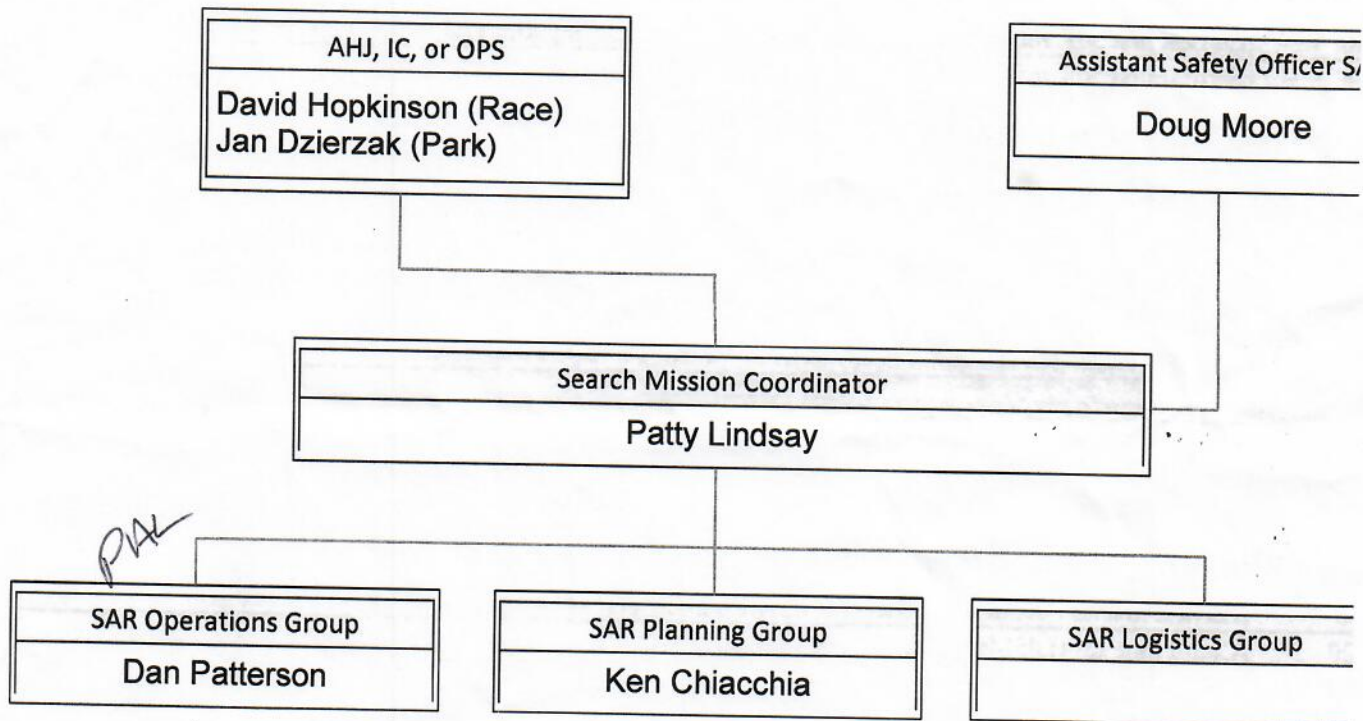
CRF 50K 2018

2. (Date / Time) Initiated:

From: 4/28/18 06:00

To: 4/28/18 17:00

9. Current Organization (fill in additional organization as appropriate, the Search Mission Coordinator may work directly for the AHJ, IC, or work as a branch under the Operations Officer.



5. IAP Page #

6. Prepared by

Name:

Ken Chiacchia / Patty Lindsay

Signature:

Date/Time:

4/26/18 20

Attach additional sheet(s) as necessary

[illegible]

Conference Training Officer Endorsement

SM-III candidate, _____, has fully demonstrated required competency in knowledge and the skills needed to function as a Search Manager III. It is my recommendation that they be considered for ASRC SM-III recertification.

Conference Training Officer Signature

Date